

<b>S.No.</b>	<b>File/Letter No.</b>	<b>Subject</b>	<b>Sent to</b>
1	7191/R	PF of Sh. Nitesh Kumar Verma, Asstt. Librarian	R
2	3185/R	Requirement of Drivers, vehicle Sec.	R
3	5069/R	Interactive Session, Acad. Sec.	R
4	5818/R	Extention of Girls hostel	R
5	7281/R	PF of Shri Srajan Kumar Singh, (Contractual) - Human Rights	R
6	7329/R	40% Utilization of iverhead from SERB-YS-Project, Dr. Abha Mishra, Asstt. Prof (DAAS)	R
7	5020/R	Requirment of Guards/Extra Guards	R
8	5408/R	Complaint File, Vol. I	R

9	6683/R	PF of Sh. Amrendra Pratap Bahadur Singh, Lab Asstt.	R
10	4183/R	Manpower Auditing	R
11	4892/R	Asstt. Prof. (Contractual), HD & FS - M.Sc. In Food Science & Technology	R
12	7597/R	F.N. Humiliation and Harassment by Director, RCA	R
13	7506/R	Appointment of Nodal Officer, Esst. Section	R
14	7599/R	T/C PF of Shri Ram Pravesh Pal, Research Asstt., CSSEIP (Ph.D. Degree)	R

15	7518/R	Extention of Term Contractual Faculty - DHR, SLS	R
16	4244/R	Health Centre	R
17	5606/R	Sports Facilities For RCA Hostel	R
18	6018/R	Over Head Charges, Dr. Gaurav R. Dwivedi, PDF, DES	R
19	7555/R	Shifting and Fixing of Modular Kitchen, SHS	R
20	4259/R	151/Post Doctoral Fellowship Miss Shalini/ DIT/BBAU/14	R
21	7301/R	National Commission For Scheduled Castes (NCSC), Vol-3. 2015-16	R

22	3217/R	Development of Double Crown Fountain in Rose Garden of University	R
23	3857/R	Bank Account 2013-17 Part - V	FO
24	6027/R	Contingency Bills, Dr. Rima Kumari, DST-Start up Young Scientist	FO
25	3850/R	Board of post Graduate Studies(B.P.G.S), DEM	R
26	6975/R	On line Vender Registration, AR(S&P)	FO
27	4006/R	Ms. Bela Turkey Kaushal ,RGNF File, DAAS	R
28	5486/R	Promotion Under CAS from stage 2 to stage 3, DHR	R

29	7127/R	Committee for the Purchase of Chemical	FO
30	7178/R	Purchase of FYM for Rose Garden	FO
31	3342/R	Imprest money of petrol for Bush Cutter	FO
32	_	User ID & Password of DBT and PFMS	R
33	7152/R	GPF/CPF Advance/Withdrawal, Non Teaching - Part IV	FO
34	7542/R	Complaint for Dr. Ranjeet Kumar Choudhary	R
35	3385/R	Training programme file for SC/ST cell	R
36	3547/R	National Workshop on Reasearch Methodology, Dr. M.S. Khari, DRM	R
37	7462/R	Wifi in Central library	R

38	7585/R	Requirement of CCTVs, Gautam Buddha Central Library	R
39	7504/R	Meeting of Teaching Roster at New Delhi, Estt. Sec.	R
40	7584/R	Requirment of two security guards, Gautam Buddha Central Library	R
41	6967/R	Hiring of Taxies 2015 Vehicle section	FO
42	7509/R	Purchase of Utencilis for kitchen of guest house	FO
43	3633/R	POL Imprest Vehicle section	FO
44	6965/R	LUSCON DES	FO
45	-	हिंदी विभाग अकाशिमक्ता निधि पेसगी धनराशि	FO
46	5599/R	JRF Fellowship file Sociology	FO

47	3238/R	DAC NET- JRF/UGC	FO
48	3940/R	JRF (2012-2013) Dept. of HD&FS, School of Home Sciences	FO
49	4183/R	Manpower Auditing	R
50	6818/R	Appointment of Heads of Various Deptt. of University Vol-II	R
51	76394/R	labour requirment, DAPS (Horti)	FO
52	7077/R	MFP For (ABH)	FO
53	7014/R	Student council 2015-16, DSW	R
54	7365/R	Requirement of Glassware Double Distillation Unit	R
1	5388/R	Procurement of Chemical for the Project Collection Evaluation & consrvation Prof. Sanjay Kumar DAPS	Registrar

2	6655/R	Printing Of Diary & Calender For the year 2016	
3	7477/R	Purchase of Mattress & Pillow for Vc Camp-Office	
4	5600/R	Purchase ofr three seater seat Cum Bench	
5	7478/R	Purchase of Executive High Back Revolving Chair	
6	6954/R	purchase of Spilit A.C for Vc Sectt	
7	6929/R	Gardning & Beautification Committee	
9	Notesheet 5635/R	Notesheet	
10	5646/R	[kqys }kj dk fuekZ.k dk;Z dk Vs.Mj	
11	5644/R	Tender for comprehensive AMC for DG set	
12	5643/R	Tender for comprehensive AMC for DG set	
1	7014 R	Student Council 2015-16	VC



2	7486 R	Purchase of Laptob For FO.	AR/Estt
3	7025 R	T/C PF of Shri Pawan Kumar Churasia, LTC.	FO
4	7086 R	File - Recommendation for nomination of Chif Vigilance Officer (CVO)	AR/Estt
5	6818 R	Appointmeant of Heads Of Various Departemaent Of University. VOLL-II.	VC
6	4183 R	T/c-2 Sanction of manpower.(Manpower Auditing)	AR/Estt
7	3011 R	Minor Equipment's for field station DES	AR/Fin.
8	7200 R	Purchase of Computer for computer Lab.	FO
9	7197 R	Application CUH. Dr. Naveen Kr. Arora.	VC
10	7559 R	Contingency Had of 'RCP', Advance for RCP Programme	FO
11	6929 R	Gardeninig & beutification Committee.	AR/Snp

12	7616 R	231/MRP-SERB/DIT/BBAU/2015	RSO
13	7529 R	निजी यात्राओ हेतु पेट्रोल अग्रिम / समायोजन पत्रावली	FO
14	4183 R	T/c-2 Sanction of manpower/ Auditing	VC
15	5069 R	Interactive Session , Academic Section.	AR/A
16	5486 R	Promotion under CAS from Stage-2 To Stage-3 AGP Rs 7000 to 8000	AR/Estt
17	7617 R	User ID & Password of DBT and PFMS	FO
18	7281 R	PF of sh. Sanjay Kumar Singh , Contractual (DHR)	AR/Estt
19	7597 R	F.N Humiliation and Harassment By Director, RCA.	AR/Estt
20	3217 R	Development Of Double Crown Fountain in Rose Garden of The University,57/GBS/2014	AR/Snp
21	4006 R	Ms. Bela Turkey Kaushal, RGNF. File	COE

22	5408 R	Complaint File, Vol-1.	DR/CRC
23	6683 R	PF of Sh. Amrender Pratap Bahadur Singh, Lib. Asstt.	
24	5020 R	Requirment of Guard/ Extra Guard...	AR/Security
25	7329 R	40% Utilization of Overhead From SERB-YS-Project, Dr. Abha Mishra	AR/A
26	7301 R	National Commission for Sshedule Castes, Vol- 3	DR-SC/ST
27	3850 R	BPGS. Dpartment of Envi. Microbiology.	AR/A
28	4892 R	Asstt.Prof. Contractual. HD & FS.	AR/Estt
29	7518 R	Leveling work back side of Central Library	AR/Estt
30	3185 R	Requirement of Drivers Vehicle Section 2014	AR/Vehicl
31	7191 R	PF of Dr.Nitesh Kr. Verma, Asstt.Librarian	AR/Estt

32	4259 R	151/Post Doctrol Fellowship/Miss Salini/Dit/BBAU/14	AR/A
33	6018 R	Overhead Charges, Dr. Gaurav Raj Dwivedi, PDF, DES	AR/A
34	5606 R	Sport Facilities For RCA Hostel.	Dir-RCA
35	7599 R	T/C PF of Sh. Ram Parvesh Pal, CSSEIP. For Ph.D.	AR/Estt
36	4244 R	File for Helth Center.	AR/Estt
37	3857 R	Bank Acount, 2013-14	AR/Estt
38	3194 R	Empanelment of Security Agency 2014-15	VC
39	7618 R	Photo Copy Machine File .	FO
40	7543 R	Requirment of Staff & Other	VC
41	3547 R	National Workshop on Research Methodology	Dr.M.S.Khan
42	7506 R	Appointment of Nodal Officer Establishmeant Section.	AR/Estt
43	7462 R	Wi-fi in Central Library.	Dr. R.A. Khan

44	7574 R	T/C PF of sh. Ram Pal MTS	AR/ESSt
45	7596 R	T/C PF of Shri Brij Mohan, MTS.	AR/ESSt
47	3857 R	Bank Account, 2013- 14	FO
48	7144 R	PF of Dr. Salini Chandra. Asstt. Prof. DCS.	PIC/ESSt
1	7566/R	Orientation Programme, Assistant Librarian, GBL	Registrar
2	7486/R	TC PF of Sh. R.K. Shukla, PS. Registrar Office	Registrar
3	7025/R	TC PF of Sh. Pawan Kumar Chaurasia, Asstt. Prof. (LTC)	Registrar
4	7086/R	File Recommendation for Nomination of Chief Vigilance Officers (CVO)	Registrar
5	175/FO	PF of Dr. V. Elangovan, Associate Professor, DAAS	Registrar
6	6561/R	TC Nomination of BOM	Registrar

7	6818/R	Appointment of Heads of various Departments of University-Vol-II (W.e.f. January-2015)	Registrar
8	4183/R	Manpower Auditing	AR
9	4942/R	पुरुस्कार वितरण	AR
10	6522/R	TC Joining Report & Acceptance CAS-2015	AR
11	7610/R	TC PF of Dr. G. Sunil Babu	AR
12	7407/R	TC PF Dr. Sufiya Ahmad, Asstt. Prof., Law	AR
13	4609/R	Confirmation of Teachers/Non-Teaching Employee	AR
14	4932/R	Internal Quality Assurance Cell (IQAC) Academic Section	AR
15	7189/R	PF of Sh. Manoj Kumar Dhadwal, Asstt. Director of Phy Education	AR
16	7491/R	IQAC (Prof. N.M. P. Verma, Deptt. of Economics)	AR
17	4082/R	Children Education Allowance - Part -III	DEO

18	7099/R	Training to Ms. Sabna Saifi, UDC at All India Confederation of the Blind Braille Bhawan, Delhi	SO
19	7051/R	Advertisement No. 03/BBAU/ Teaching/Non-Teaching /Contract/Guest Faculty - 2015	SO/UDC
20	3857/R	Bank Account - 2013-14 (Part - V)	AR
21	7086/R	File Recommendation for Nomination of Chief Vigilance Officers (CVO)	AR
22	3465/R	Transfer & Posting	AR/SO
23	7147/R	PF of Dr. Preety Choudhary, Asstt. Prof., SAS	SO
24	-	IQAC, Prof. N.M.P. Verma, Director	SO
25	7070/R	Home LTC Dr. Siddhartha Mukherji, DPS	SO
26	7486/R	T/c PF of Sh. R. K. Shukla, PS, Registrar Office	AR

27	7281/R	PF of Sh. Srajan Kumar Singh (Contractual) Human Rights	AR/SO
28	4244/R	Health Centre	AR/SO
29	6683/R	PF of Sh. Amredhra Pratap Bahadur Singh, Lab Asstt.	PIC
1	3374	MS. Udita Negi Ph.D. Scholer Thisis submitted	COE
2	3375	Printing of Exam forms/Exam section	COE FILE
3	3376	Procurement of Answer Books	COE FILE
4	3379	Nomenclature of B.sc.-M.sc Applied Geology	COE/DR.(EXAM)
5	3363	Gown Committee	FO
6	444	One big size confidential closed enveloped	VC
7	445	One small size confidential closed enveloped	Head, Pol. Sc.