

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	4086R	CAUTION MONEY	R	17.11.16	CASHIER	15.12.16	disposed off
2	3228R	IMPREST	R	24.11.16	STENO/A RF/FO/A RF/FO	15.12.16	
3	4703R	ADVANCE/IMPREST	lib	24.11.16	CASHIER/ STENO/A RF/FO	15.12.16	
4	7097R	RECRUITMENT OF PROJ STAFF DR. VENKATESH DUTTA	DST	28.11.16	ARF/SOI/ SA/ARF	15.12.16	
5	9660R	GPAT SCHOLARSHIP TO PG	R	29.11.16	R	15.12.16	
6	4853R	CLEANING OF WATER STORAGE TANK	VC	30.11.16	EE	15.12.16	
7	1816F	PAYMENT OF TA BILLS OF VC P-2	VC	30.11.16	VC	15.12.16	
8	3393R	medical reimbursement (Teaching)	R	30.11.16	VC	15.12.16	
9		advance for painting/card compition	ygh	02.12.16	CASHIER	15.12.16	disposed off
10	7559R	ADVANCE FOR RCP PROGRAMME	RCP	02.12.16	CASHIER	15.12.16	disposed off
11	9702R	DR. DEEPTI BARNWAL CONTINGENCY	R	05.12.16	STENO/A RF/FO	15.12.16	
12		REMUNERATION RCA	RCA	05.12.16	CASHIER	15.12.16	disposed off
13	8909r	UCG-JRF MAHESH KUMAR	DES	05.12.16	VC	15.12.16	
14		IMPREST	CPC	05.12.16	CASHIER	15.12.16	disposed off
15	9619R	JRF CONTINUATION & UGC FELLOWSHIP DEDUTION OF MR. DENESH K.		05.12.16	STENO/A RF	15.12.16	
16		GUEST FACULTY	DAS	05.12.16	H-DAS	15.12.16	
17	5898R	OLT	COE	05.12.16	VC	15.12.16	
18	9320R	RESEARCH GRANT DR. MADHUKAR SAXENA	DBT	05.12.16	VC	15.12.16	
19	4573R	Field visit & workshops	DST	07.12.16	CASHIER	15.12.16	disposed off
20	3056R	SUPPLY AND FIXING OF INDICATER BOARD/SIGNAGE BOARD	R	07.12.16	FO/ARF/ SOI/SA	15.12.16	
21		DST-SERB START UP GRANT DR. JL CONTINGENCY	DAC	07.12.16	VC	15.12.16	

22	3579R	हिन्दी पखवारा	हि०प्र०	07.12.16	FO/ARF/ SOII/LDC	15.12.16	
23	5100R	DR. GAURAV RAJ DWIVEDI-PROJ FILE (SERB)	DES	08.12.16	VC	15.12.16	
24		IMPREST	TYPE- C	08.12.16	STENO/A RF/fo/AR F	15.12.16	
25		COMPLAINT AGAINST REGISTER MADE BY FO WITH THIS OFFICE	DE	08.12.16	FO/ARF	15.12.16	
26	9442R	ICSSR RESEARCH PROJ DR. SANATAN NAYAK	DE	08.12.16	DR.SANA TAN NAYAK	15.12.16	
27		ICSSR FELLOWSHIP P-II	DE	08.12.16	VC	15.12.16	
28	7605R	RGNF MR. DILIP SINGH RATHDIYA 2011-12	SOCIO	09.12.16	R	15.12.16	
29	9071R	PROF. RANA PRATAP SINGH MRP RESEARCH PROJECT	DES	09.12.16	VC	15.12.16	
30	5350R	JRF OF HARKIRAN KAUR	LAW	09.12.16	H-LAW	15.12.16	
31	3104R	IMPREST	R	09.12.16	STENO/a rf/FO	15.12.16	
32	7897R	T/C PF PAYMENT OF DPW-II	FO	09.12.16	ARF/soi/ LDC/ARF	15.12.16	
33	3886R	Renovation of council hall	EE	13.12.16	ARF/FO	15.12.16	
34	9730R	NATIONAL SEMINAR-DR.DK YADAV	R	13.12.16	VC	15.12.16	
35	4393R	RN BHARGAVA(MANPOWER RECRUITMENT -DST- SERB PROJ)	R	13.12.16	SA/ARF	15.12.16	
36	9740R	REFRIGERATOR- DR. SANGEETA YADAV	R	13.12.16	SA/ARF	15.12.16	
37	3968R	medical reimbursement (NON-Teaching) P-1	R	13.12.16	STENO/A RF	15.12.16	
38	4440R	अतिथि गृह में विभिन्न प्रकार के कार्यों के निर्माण एवं मरम्मत के संबंध में	R	13.12.16	CASHIER	15.12.16	disposed off
39	7076R	12वे योजना के अन्तर्गत के०लो०नि०वि० द्वारा सम्पादित कराये जा रहे निर्माण कार्यों का भुगतान	R	13.12.16	CASHIER	15.12.16	disposed off
40	3402R	INSURANCE RENEWAL FOR VEHICLE	R	13.12.16	CASHIER	15.12.16	disposed off
41	6148R	वि०वि० के तीनों गेटों पर बैरियर लगवाने के संबंध में	R	13.12.16	SA/ARF	15.12.16	

42	7268R	PAYMENT FOR NEWSPAPER AND MAGAZINE	lib	13.12.16	arf/FO/ARF	15.12.16	
43	9453R	PAYMENT OF BILLS IN CONNECTION WITH ADVEERTISEMENT FOR TEACHING AND N/T POSITION	dcs	13.12.16	VC	15.12.16	
44		HEAD OF EXPENDITURE : FELLOWSHIP	VC	14.12.16	CASHIER	15.12.16	disposed off
45	7502R	REMOTE ACCESS OF E-RESOURCES	VC	14.12.16	CASHIER	15.12.16	disposed off
46		SURVEY & FIELD WORK 2016-17	VC	14.12.16	DR.V DUTTA	15.12.16	
47	8800R	SECURITY MONEY REFUND(AUDITORIUM &SES HALL)	R	14.12.16	SOI/SA/ARF	15.12.16	
48	4289R	APPROVAL FOR HIRING OF TAXI	VC	14.12.16	CASHIER	15.12.16	disposed off
49		REPAIRING OF CCTV CAMERA OF HON'BLE VC RESIDENCE	VC	14.12.16	ARF/SO	15.12.16	
50	8561R	central library anurakshriya work	VC	14.12.16	CASHIER	15.12.16	disposed off
51	9425R	OPENING BANK A/C FILE	VC	14.12.16	CASHIER	15.12.16	disposed off
52		JRF-MR.AMIT SINGH	VC	14.12.16	CASHIER	15.12.16	disposed off
53	8450R	BBAU VOICE-2016	VC	14.12.16	EDITOR-BBAU VOICE	15.12.16	
54		MUFFLE FURNANCE	VC	14.12.16	H-DES	15.12.16	
55		PURCHASE OF PHOTOSTATE MACHINE	VC	14.12.16	CASHIER	15.12.16	disposed off
56		104 ISC-2017	VC	14.12.16	DR.RP SINGH	15.12.16	
57	3714R	PURCHASE OF CHEMICALS FROM DST PROJ	VC	14.12.16	PHARMA-GURAV KAITHWAS	15.12.16	
58	9679R	UNIVERSITY PRAKASIT PUSTAKO KA KRAY	VC	14.12.16	LIBRARIAN	15.12.16	
59	3545R	PLANTATION WORK BY G.B.S PART-II	VC	14.12.16	EE	15.12.16	

60	3734R	FILE FOR THE PURCHASE OF TONER OF SHARP COPIER	VC	14.12.16	FO/ARF	15.12.16	
61		REMUNERATION /HOORARIUM FOR OEE-2016	VC	14.12.16	CASHIER	15.12.16	disposed off
62	8360R	YOGA INTERNATIONAL DAY+5 FILES	VC	14.12.16	CASHIER	15.12.16	disposed off
63	8614R	PRINT JOURNALS AND MAGAZINES YEAR 2016	VC	14.12.16	LIBRARIAN	15.12.16	
64	8111R	JRF- MS. DEEPTI SINGH	VC	14.12.16	CASHIER	15.12.16	disposed off
65	8076R	GROUND MAINTENANCE & URGENT SPORT EQUIPMENT IMPREST	VC	14.12.16	FO/ARF	15.12.16	
66	28F	IMPREST	DAC	14.12.16	STENO/ARF	15.12.16	
67		REPAIR OF PHOTOCOPIER MACHINE	STR	14.12.16	VC	15.12.16	
68		IMPREST	SGH	14.12.16	STENO/ARF	15.12.16	
69	8316R	GYM MAINTENANCE	SPORT	14.12.16	FO/ARF	15.12.16	
70		PROCUREMENT OF EQUIPMENTS UNDER DST-SERB GRANT-DR.JAWAHAR LAL,	DAC	13.12.16	SOI/SA	15.12.16	
71	8294R	CONTRACTUAL FACULTIES PAYMENT	VC	14.12.16	CASHIER	15.12.16	disposed off
72	4544R	PAYMENT OF LEGAL FEE- APRAJITA	VC	14.12.16	FO/ARF	15.12.16	
73		GUEST FACULTY	VC	14.12.16	CASHIER	15.12.16	disposed off
74		UGC NON-NET	VC	14.12.16	CASHIER	15.12.16	disposed off
75	7457R	APPOINTMENT OF JRF DBT PROJ (PILOT)	DBT	14.12.16	SA/ARF	15.12.16	
76		IMPREST	COE	14.12.16	STENO/ARF	15.12.16	
77	3935R	CONTINGENCY FILE UPCAR PROJ	DAPS	14.12.16	SA/ARF	15.12.16	
78	9541R	LTC PROF SHUBHINI SARAF	R	13.12.16	FO/ARF	15.12.16	
79		FEE-REIMBURESEMENT/SPECIAL ENTRANCE TEST-2016	DIT	14.12.16	STENO/ARF	15.12.16	
80	3269R	PAYMENT OF ELECTRICAL BILL OF UNI. CAMPUS	VC	15.12.16	CASHIER	15.12.16	disposed off
81	4876R	SUPPLY OF ELECTRICAL GOODS	STR	15.12.16	FO	15.12.16	
82	3534R	JRF	DPS	15.12.16	STENO	15.12.16	
83		PURCHASE OF GENSET FOR AMETHI SATELLTE CAMPUS	VC	15.12.16	FO	15.12.16	

84	9058R	REFUND OF FEE & CAUTION MONEY OF MR.CHHTRAPAL	VC	15.12.16	FO	15.12.16	
85		NATIONAL SEMINAR 17TH MARCH 2017	VC	15.12.16	FO	15.12.16	
86	8931R	DST PROJ PROF. RAM CHANDRA	VC	15.12.16	ARF	15.12.16	
87		HEAD OF EXPENDITURE: CONSUMABLES+1FILE	VC	15.12.16	ARF	15.12.16	
88	7205R	UGC-MRP 2015-16	VC	15.12.16	ARF	15.12.16	
89	9616R	COMMON TENDER COMMITTEE/PURCHASE COMMITTEE	VC	15.12.16	AR(S&P)	15.12.16	
90	4647R	Staff salary	VC	15.12.16	ARF	15.12.16	
91	7329R	UTILIZATION OF OVERHEAD FROM SERB-YS-PROJ	VC	15.12.16	FO	15.12.16	
92		JRF SALARY FILE DST-SERB PROJ VENKATESH KUMAR R	VC	15.12.16	ARF	15.12.16	
93		TA BILL	VC	15.12.16	FO	15.12.16	
94	8804R	RE-CONSTRUCTION OF CAMPUS BOUNDRY WALL	VC	15.12.16	FO	15.12.16	
95	9027R	ALLOTMENT OF SPACE FOR INTEGRATED	VC	15.12.16	FO	15.12.16	
96	6727R	PURCHASE OF STATIONARY ITEMS	VC	15.12.16	FO	15.12.16	
97	8485R	REQUIREMENTS OF EQUIPMENT	VC	15.12.16	FO	15.12.16	
98		PHOTOSTATE MACHINE	DES	15.12.16		15.12.16	
99		GYSER REPAIRING		15.12.16	ARF	15.12.16	
100		GUEST FACULTY SATELLITE CAMPUS, AMETHI(CONTRACT)		15.12.16	ARF	15.12.16	