

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	8435 R	General Correspondence (2) 2016	AR/Estt	20.12.16	AR/Estt	26.Dec	For need full.
2	8672 R	T/C MHRD / UGC Correspondence (3)	AR/Estt	20.12.16	AR/Estt	26.Dec	For need full.
3	9721 R	259/WiFi Presentation/DIT/2016,	HoD	23.12.16	VC	26.Dec	For approval
4	7445 R	Purchase of university library items.	Librarian	23.12.16	FO	26.Dec	For need full.
5	9746 R	W.P. No.29493 (M/B) of 2016, Dr Kamal Jaiswal V/s Union of India & Others	DR/Legal	23.12.16	VC	26.Dec	For approval
6	9784 R	T/C PF of Dr. Rashida Akhtar Medical Leave.	AR/Estt	23.12.16	VC	26.Dec	For approval
7	9785 R	T/C PF of Prof. MY Khan, LTC	AR/Estt	23.12.16	FO	26.Dec	For need full.
8	9182 R	Return of PG Scholarship for Professional Course for SC/ST Condidates.	FO	23.12.16	AR/A	26.Dec	For need full.
9	9786 R	MTS	AR/Estt	23.12.16	AR/Estt	26.Dec	For need full.
10	9042 R	NCC Senior Wing (Boys)	AR/Estt	23.12.16	AR/Estt	26.Dec	For need full.
11	9624 R	Appli. Form Profissor , Prasamita Mohanty.	Dir-	23.12.16	AR/Estt	26.Dec	For need full.
12	9787 R	National Conference (NCRSG-2017).	Hod	23.12.16	AR/A	26.Dec	For need full.
13	9788 R	Non-Net UGC Fellowship, 93/DMCJ/BBAU/16	HoD	23.12.16	AR/A	26.Dec	For need full.

14	4657 R	DRC File Of DS	HoD	23.12.16	AR/A	26.Dec	For need full.
15	9789 R	RCP BBAU Lucknow.	Cor-	23.12.16	FO	26.Dec	For need full.
16	3297 R	Purchase of Diesel for Genretor 5(330)/11	EO	23.12.16	FO	26.Dec	For need full.
17	9793 R	T/C PF of KBL Srivastava.	AR/Estt	23.12.16	VC	26.Dec	For approval
18	9575 R	Notification Regarding Man Power Agency.along with 9492/R	AR/Estt	23.12.16	VC	26.Dec	For approval
19	3744 R	Office Order	AR/Vehi.	23.12.16	EO	26.Dec	For need full.
20	9791 R	Medical Claim Dr. V.Elangovan.	HoD	26.12.16		26.Dec	Return for Dean Singnatute
21	9792 R	Chaild Education Allownce Dr. V.Elangovan.	HoD	26.12.16		26.Dec	Return for Dean Singnatute
22	9782 R	T/C Of Mr.Anees Ahmad (LTC), Vehical Section.	Dr.Ram	26.12.16	AR/Estt	26.Dec	By hand Anees Ahmad
23	9777 R	T/C Of Shri Jitendra Kumar, (AR) LTC.	Dr.Ram	26.12.16	AR/Estt	26.Dec	By hand Anees Ahmad
24	9753 R	Judgment with regard to matter of sh. Salahuddin.	VC	26.12.16	VC	26.Dec	For approval
25	9795 R	Order of the VC.etc.	Registrar	26.12.16	VC	26.Dec	For approval
26	7675 R	DRC main File.	VC	26.12.16	AR/Estt	26.Dec	For need full.