

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	3255/R	Internet Connection Type-A Residence/Antivires FTS	S&P Section	16/12/2016	FO	19/12/2016	Yes if as per rules.
2	8110/R	Purchase of Furniture for RCA	S&P Section	16/12/2016	FO	19/12/2016	Please discuss.
3	-	Purchase of Computer,Printer & UPS etc.	S&P Section	16/12/2016	FO	19/12/2016	A-Ok as pe rules.
4	9744/R	Confidential-R-Office	Prof. Priti Saxena	16/12/2016	R	19/12/2016	-
5	9758/R	NHFDC-Scholarship Scheme II-for 2500 Dirrerently Abled students (Mahendra Singh S/o Sh. Bahadur Singh-Deptt. Pharma. Sci.)	R	16/12/2016	R	19/12/2016	Ok
6	9237/R	Inspection on Cases Files (Related to Land Disputes at IIIT, Amethi)	FO	16/12/2016	FO	19/12/2016	Please discuss.
7	-	BBAU-Stockman University Project (Dr. Javeed Ahmad Bhat, Project Fellow-DPS,SAS)	FO	16/12/2016	FO	19/12/2016	Yes as per rules.
8	8703/R	Medical Reimbursement File Non-Teaching Bills (File No. 2)	FO	19/12/2016	FO	19/12/2016	अनुमोदित अगर नियमानुसार है
9	3968/R	Medical Reimbursement for Non-Teaching Staff (Part-1)	FO	19/12/2016	FO	19/12/2016	Ok if as per rules.

10	8787/R	Equipment MRP Project-Prof. R.P. Singh, DES	FO	19/12/2016	FO	19/12/2016	-
11	-	Guest Faculty BBAU Satellite Campus, Amethi (On Contract)	FO	19/12/2016	FO	19/12/2016	अनुमोदित अगर नियमानुसार है
12	8852/R	Tender for Manpower Providing Agency-Finance Section	FO	19/12/2016	FO	19/12/2016	Please Discuss.
13	8506/R	Publication of Tender Notice (Payment File)	FO	19/12/2016	FO	19/12/2016	Ok if strictly as per rules.
14	7897/R	T/C PF Payment of DPW-II w.e.f. 04.11.2015	FO	19/12/2016	FO	19/12/2016	Ok if as per rules.
15	8925/R	250/Furniture/DIT/BBAU/2016-Department of Information Teachnology	FO	19/12/2016	FO	19/12/2016	अनुमोदित अगर नियमानुसार है
16	-	Fee-Reimbursement/Special Entrance Test-2016/DIT/16	FO	19/12/2016	FO	19/12/2016	Yes if as per rules.
17	9474/R	Student Memorandum for 24x7 Opening of Library-GBL	R	19/12/2016	FO	19/12/2016	In view of importance of Library, R at P-4 Sanctioned.

18	9760/R	NET Coaching-Remedial Coaching Programme	R	19/12/2016	R	19/12/2016	A-Ok, but please discuss.
19	9766/R	Note Reg. Correction in Term of Members of BOM (R-Office)	R	19/12/2016	R	19/12/2016	Please provide original file with letter for ministry.
20	-	Confidential (11/Confid./Rect Cell/BBAU/16)			Prof. Ram Chandra, Dean, SES	19/12/2016	-
21	6843/R	Dr. Nirula, Research Scientist 'B' Department of History	R	19/12/2016	R	19/12/2016	Ok if to clearly correct.
22	5864/R	T/c शिकायत पत्रावली- BBAU, Lucknow	R	19/12/2016	R	19/12/2016	for appropriate follow up/action please.
23	9174/R	One file in closed envelop -File of Extension for Submission of Final Year Marksheet & Migration Certificate (Acad. Sec)	COE Office	19/12/2016	Prof. Priti Saxena	19/12/2016	-
24	3483/R	Purchase of Nursery Seeds-GBS			R	19/12/2016	Yes if as per rules.

25	4691/R	Purchase of Plants/Grass for Hon'ble VC Residence/Complex Garden-GBS			FO	19/12/2016	Yes if as per rules.
26	-	Student Council 2016 -17 Dean Student,s Welfare (DSW) BBAU , LUCKNOW			DSW	19/12/2016	with in 2 days.
27	-	Payment of Electricit Charges- BBAU Satellite Campus, Tikarmafi, Amethi (File No. 38/OSD/BBAU/2016)	FO	19/12/2016	FO	19/12/2016	Yes if per rules.
28	2727/F O	Delhi Visit-Media Centre (MCj/BBAU/2013)	I/c Director, Media Centre	19/12/2016	FO	19/12/2016	Yes if as per rules.
29	-	Space Allocation SB&BT Building	Head, DAAS	19/12/2016	Head, DAAS	19/12/2016	Please discuss.
30	9657/R	Visit to Banglore to produce information relating to Ambedkar Bhavan Museum and Volume on Ambedkar- Deptt. of History	R	19/12/2016	FO	19/12/2016	-
31	3485/R	पुष्प प्रदर्शनीय-2014 (बागवानी एवं सौन्दर्यकरण अनुभाग)	R	19/12/2016	R	19/12/2016	Ok if as per rules.
32	9728/R	Application for Study Leave of Dr. Richa Kothari-DES	R	19/12/2016	R	19/12/2016	Ok as per rules.
33	-	Experts Committee for Book Publication (UGC 4th Amendment, Regulations)- Deptt. of Sociology	Head, SAS	19/12/2016	Head, SAS	19/12/2016	-

34	9765/R	Student Request/Application (One Degree)	R	19/12/2016	R	19/12/2016	-
35	9742/R	Payment of Legal Fee Vol-III- Legal Cell (File No. 208/Legal/BBAU/16)	FO	19/12/2016	FO	19/12/2016	Ok if as per rules.
36	9528/R	Conference Travelling Grant (Dr. Rajesh Kumar, Associate Professor, DEM)	FO	19/12/2016	FO	19/12/2016	Please discuss.
37	9702/R	N-PDF (Contingency -Dr. Deepti Barnawal, DES)	FO	19/12/2016	FO	19/12/2016	Yes if as per rules.
38	6142/R	Departmental Print Journals BBA LLB (H)-DHR	FO	19/12/2016	FO	19/12/2016	Yes if as per rules.
39	-	Purchase of Water Cooler with RO for UIET	Director, UIET	19/12/2016	Director, UIET	19/12/2016	Yes if as per rules.
40	-	261/Research Methodology Course/DIT/2016-DIT	FO	19/12/2016	FO	19/12/2016	Please Discuss.
41	4876/R	Supply of Electrical Goods 5(535)/2014 Part I-EE	FO	19/12/2016	FO	19/12/2016	Yes if as per rules.
42	-	TA Bills VC (VC Sectt.)	FO	19/12/2016	FO	19/12/2016	Yes if as per rules.
43	7457/R	Scholarship File-DBT Project (Dr. Anand Prakash)	FO	19/12/2016	FO	19/12/2016	Yes if as per rules.
44	9748/R	T/c of Dr. Jay Shankar Singh, Asstt. Professor, DEM (LTC-2)	FO	19/12/2016	FO	19/12/2016	Please Discuss.

45	9740/R	Refrigerator, Dr. Snageeta Yadav, Young Scientist-DEM	FO	19/12/2016	FO	19/12/2016	Yes if as per rules.
46	9752/R	6/12/2016 नई दिल्ली यात्रा सड़क मार्ग से (AIU, New Delhi Meeting)	FO	19/12/2016	R	19/12/2016	Yes if as per rules.
47	-	Sanitation Services of BBAU, Satellite Campus, Tikarmafi, Amethi	OSD, Satellite Campus, Amethi	19/12/2016	OSD, Satellite Campus, Amethi	19/12/2016	-
48	-	Requirement of UPS for Computer Lab, BBAU, Satellite Campus	OSD, Satellite Campus, Amethi	19/12/2016	OSD, Satellite Campus, Amethi	19/12/2016	-
49	-	One File enclosed envelop (File Name: End Semester Examination, December 2016)	COE Office	19/12/2016	COE Office	19/12/2016	-
50	9364/R	Purchase of Curtains for UIET	Director, UIET	19/12/2016	Director, UIET	19/12/2016	Yes if as per rules.
51	9294/R	Requirement of Amplifier System, Mike Etc. (UIET)	Director, UIET	19/12/2016	Director, UIET	19/12/2016	Yes if as per rules.
52	-	Budget Estimation for Film Lunch-Bok			FO	19/12/2016	-
53	-	Budget Estimation for Road Sider Stars			FO	19/12/2016	-

54	-	Budget Estimation for Film "CHEERS"			FO	19/12/2016	-
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