S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	-	Procurement of Equipments Under DST-SERB Grant. Head: Non-Recurring Budget (Dr. Jawahar Lal, DAC)	FO	22/12/2016	FO	23/12/2016	Recommen dations approved.
2	-	Request for Advance (Dr. Sangeet Yadav, Young Scientist,	FO	22/12/2016	FO	23/12/2016	अनुमोदित
3	-	Contingency File UGC (Major Project)-Prof. Sunita Mishra, School for Home Science	FO	22/12/2016	FO	23/12/2016	अनुमोदित
4	-	Hiring Services UGC (Major Project)-Prof. Sunita Mishra, School for Home Science	FO	22/12/2016	FO	23/12/2016	अनुमोदित
5	1	Chemical Glassware UGC (Major Project)-Prof. Sunita Mishra, School for Home Science	FO	22/12/2016	FO	23/12/2016	अनुमोदित
6	-	Travel File UGC (Major Project)- Prof. Sunita Mishra, School for Home Science	FO	22/12/2016	FO	23/12/2016	अनुमोदित
7	4009/R	Imprest File- w.e.f. July, 2014 - Establishment Section	R	22/12/2016	FO	23/12/2016	अनुमोदित
8	-	Advance/Imprest for BBAU Health Centre, 2016 Tikar Mafi,	FO	22/12/2016	FO	23/12/2016	अनुमोदित

9	-	Subject: Purchase of Glasswares (Dr. Alok Kumar Singh, DST-INSPIRE Faculty, DAC Head of Expenditure: Consumables)	FO	22/12/2016	FO	23/12/2016	Recommen dations approved.
10	9783/R	Confidentional R-Office	R	23/12/2016	RSO Office	23/12/2016	-