

<b>S.No</b>	<b>File.No</b>	<b>Subject</b>	<b>From whom Received</b>	<b>Received Date</b>	<b>Sent to</b>	<b>Sent Date</b>	<b>Remarks</b>
1	9693/R	Teaching/Non Teaching Roster (Dummy File) SC/ST Cell 2016	Chairman, Roster	01.12.2016	R	12.5.16	Seen
2	9599/R	Compaints lodged by the PG Students of DEM against DEM of the University + 8834/R Reporting regarding complain by some students of IV Sem of Environmental Micorobiology-Student Council 2016 -17 Dean	R	02.12.2016	R	12.5.16	-
3	-	Student,s Welfare (DSW) BBAU , LUCKNOW	DSW	02.12.2016	DSW	05.12.2016	Please Discuss
4	3157/R	Canara Bank Related Matters		02.12.2016	FO	12.5.16	Yes as
5	9700/R	T/c PF of Shri Sachin Sahu, LDC (Study Leave)	R	02.12.2016	R	12.5.16	Please give me informatio
6	3739/R	correspondence of various Deptt./Institute for Resevation of Rooms, Guest House	R	02.12.2016	I/c Guest House	12.5.16	For Comment s
7	9477/R	W.P.NO. (M/B) of 2016 Pichhda Jan Kalyan Samiti Vs. Union of India & Others (Implementaiton of OBC Reservation)	R	02.12.2016	R	12.5.16	Registrar & Prof. Sudarshan Vermar
8	5700/R	Approval for Hiring of Taxi to Visit the Stie & Sampling- Mr. Shashank Tiwari, Research Scholars, DEM)	FO	05.12.2016	FO	12.5.16	Yes, if as per rules.
9	-	Purchase of Podium (Add: UIET, BBAU)	Director, UIET	05.12.2016	Director, UIET	05.12.2016	Ok as per rules.

10	-	Purchase of Physics Lab Equipments	Director, UIET	05.12.2016	Director, UIET	05.12.2016	Ok, if as per rules
11	-	Underground Cable maintenance work Satellite Campus, Amethi	OSD, Satellite Campus, Amethi	05.12.2016	OSD, Satellite Campus, Amethi	05.12.2016	Ok if as per rules.
12	9631/R	T/c Sh. Sarvjeet, MTS-Estt. Section + 8903/R व्यक्तिगत पत्रावली सर्वजीत (चपरासी) P. F. No.	R	05.12.2016	R	05.12.2016	-
13	9681/R	Proposal for National Seminar, Feb.-17 (Dr. Preety Choudhari, DPS, SAS)	R	05.12.2016	R	05.12.2016	Needful done
14	9174/R	File of Extension for Submission of Final Year Marksheet & Migration Certificate (Acad. Sec)	R	05.12.2016	R	05.12.2016	Are we within the rules?
15	3769/R	Departmental Research Committee (DRC), DAM	R	05.12.2016	R	05.12.2016	-
16	-	ICSSR Research Project (Source Material/Data Base Software), Dr. Shashi Kumar, Associate Prof., DHR, SLS	FO	05.12.2016	FO	05.12.2016	Yes, if as per rules.
17	-	Monitoring and Investment of Fund w.e.f. 04.10.2016	R	05.12.2016	FO	05.12.2016	Please get it done
18	9724/R	UP 32 CX 6091 (Regarding Servicing) delayed-Vehicle	R	05.12.2016	R	05.12.2016	
19	7897/R	T/c Payment of DPW-II w.e.f. 04.11.2015	FO	05.12.2016	FO	05.12.2016	Please show me
20	9727/R	Papers of BOM Membership			R	12.5.16	-
21	9727/R	Papers of BOM Membership	R	05.12.2016	R	12.5.16	-

22	6843/R	Dr. Nirula, Research scientist 'B' DH	FO	05.12.2016	R	05.12.2016	-
23	9318/R	Fellowship Grant (Dr. Madhukar Saxena, DBT, SBBT)	FO	05.12.2016	FO	05.12.2016	Yes if as per rules.
24		ICSSR Research project (Payment to research staff) Dr.Shashi kumar Asso .	FO	05.12.2016	FO	05.12.2016	yes, if as per rules.
25	9616/R	Common Tender Committee/Purchase Committee (Vol-II)	FO	05.12.2016	FO	05.12.2016	-
26	7614/R	Dr. Mahendra kumar padhy DMCJ , BBAU UGC Research field visit file	FO	05.12.2016	FO	05.12.2016	Yes if as per rules.
27	3105/R	R- Office Misc , Advance Meeting etc	FO	05.12.2016	FO	05.12.2016	Ok if as per rules.
28	9066/R	SERB - National Post Doctoral Fellowship (w.e.f. 08/08/2016) 2016-17 (Dr. Deepti Barnwal, DES)	FO	05.12.2016	FO	05.12.2016	Yes if as per rules.
29	9727/R	Papers of BOM Membership	R	05.12.2016	FO	12.5.16	Please do
30	6967/R	Hiring of Taxies 2016 Vehicle Section	R	05.12.2016	Prof. R.B. Ram	05.12.2016	-
31	9721/R	259/Wi-Fi Presentation/DIT/BBAU/2016	R	05.12.2016	EE	05.12.2016	For Comment
32	-	One file enclsloed enveloped (result Notification file)	COE Office	05.12.2016	COE Office	05.12.2016	-