

S.No	File.No	Subject	From whom Received	Received Date	Sent to		
1		printer kry hetu regarding	store	11.09.17	sa/SOI/ARF/SO/ARF/FO/VC	21.12.17	
2	3128R	repair of spectrophotometer	des	10.10.17	fo/ARF/SOI/SA/ARF/FO/ARF/SOI	21.12.17	
3		ADVANCE FOR SPECIAL LECTURE (PROF A D N BAJPAI) DR D K YADAV,DE	DE	08.11.17	ARF/SOI/LDC/SO/ARF/FO/HEAD DE	21.12.17	
4		CASH ADVANCE AE(E)	AE(E)	10.11.17	SA/ARF/SOI	21.12.17	
5	10681R	PURCHASE OF KIT FOR BOM MEMBERS MEETING SCHEDULED ON 22.07.17	R	16.11.17	ARF/SOI/LDC/SO/ARF/FO/ARF/SOII/ARF	21.12.17	
6		PUBLIC FINANCIAL MANAGEMENT SYSTEM (PFMS)	VC	16.11.17	FO/ARF/SOI	21.12.17	
7	8894R	DR.JAVEED AHMAD BHAT	DPS	17.11.17	ANKIT/SO/ARF/FO/ARF	21.12.17	
8	10278R	ANNUAL REPORT FOR THE YEAR 2016-17	RSO	23.11.17	FO/ARF/SOI	21.12.17	
9	8745R	INDOOR HT/LT MAINTENANCE WORKS	VC	24.11.17	ARF/SOI/SA/SO/ARF/FO/CASHIER	21.12.17	disposed off
10	11228R	UPGRADATION OF COMPUTER CENTRE	CC	24.11.17	FO/ARF/SOI	21.12.17	
11	11333R	PROCUREMENT OF e-RESOURCES	VC	24.11.17	FO/ARF/SOI/SA/ARF	21.12.17	
12	7972R	HIGH MAST MAINTENANCE BBAU SATELLITE CAMPUS AMETHI	AE(E)	27.11.17	SA/SO/ARF/FO/ARF/SOI/CASHIER	21.12.17	disposed off
13	11240R	FILE REIMBURSEMENT RS.3500/- 58TH ANNUAL CONFERENCE (AMI-2017) NOV 16-19,2017 DR. SANGEETA SAXENA	R	28.11.17	FO/ARF/SOI	21.12.17	

14	11062R	IMPLEMENTATION OF EAT MODULE UNDER PFMS FOR REGULATION OF FUNDS FOR SANCTIONED PROJECTS DR.SUNIL BBAU	R	28.11.17	FO/ARF/SOI/ARF/FO	21.12.17	
15	11155R	ANNUAL REPORT FOR THE YEAR 2016-17 VOL-IIND	STORE	28.11.17	FO/ARF/SOI	21.12.17	
16	10565R	CONSTRUCTION OF GIRLS HOSTEL AT BBAU LKO	EE	28.11.17	FO/EE	21.12.17	
17		T/C VAHAN REPAIRING REGARDING FILE UP 32 CX 6091	AR(V)	29.11.17	UDC/FO/ARF	21.12.17	
18		FEE REIMBURSEMENT ENTRANCE EXAM 2017	DIT	30.11.17	UDC/FO/ARF/SOII/FO/HEAD DIT	21.12.17	
19		MOOT COURT COMPETITION 6-8 JAN 2018	DHR	30.11.17	ARF/FO/CASHIER	21.12.17	
20		ADVANCE FOR EXAM END DEC -2017	DAC	01.12.17	UDC/ARF/FO/HEAD DAC	21.12.17	
21		MID TERM TECHNICAL REPORT MRP PROJECT UGC NEW DELHI PROF RANA PRATAP SINGH	DES	05.12.17	SA/SO/ARF/FO/R	21.12.17	
22	10109R	GEYSER MAINTENANCE BOYS/GIRLS HOSTEL	EE	05.12.17	SA/SO/ARF/FO/AE(E)	21.12.17	
23	11310R	PF OF SHRI RAM GOPAL MTS (MALI)	R	05.12.17	UDC/SOI/ARF	21.12.17	
24	11311R	PF OF SHRI RAMESH CHANDRA RAWAT	R	05.12.17	UDC/SOI/ARF	21.12.17	
25	11227R	INDIAN POLITICAL ECONOMIC ASSOCIATION (IPEA)-21ST ANNUAL CONFERENCE AT IIT,NEW DELHI (DURING 8TH-9TH DEC 2017, PROF SANATAN NAYAK	R	05.12.17	FO/ARF/SOI	21.12.17	
26	6488R	PF OF SHRI BHANDARI LAB ASSISTANT GROUP-C	R	05.12.17	UDC/SOI/ARF	21.12.17	
27	11312R	SHRI SATGUR DAYAL MTS (PEON)	R	05.12.17	UDC/SOI/ARF	21.12.17	
28	11309R	PF OF SHRI RAM VILAS	R	05.12.17	UDC/SOI/ARF	21.12.17	
29	3241R	PF OF MOHD. ARIF (PEON) MTS	R	05.12.17	UDC/SOI/ARF	21.12.17	
30	4707R	PF OF SHRI S K GOEL (EE)	R	05.12.17	UDC/SOI/ARF	21.12.17	
31	5058R	PROPOSAL FOR GRANT FROM THE VC'S DISCRETIONARY FUND VOL-II+1 FILE ATTACHED	R	07.12.17	FO/ARF	21.12.17	
32	02/DES	UGC-BSR START UP GRANT PROJECT (UV-VISIBLE SPECTROPHOTOMETER PURCHASE) DR. JIWAN SINGH	DES	07.12.17	SA/SO/ARF/FO/des	21.12.17	DR. JIWAN SINGH

33	3304/DAC/17	DST-SERB GRANT HEAD: CONTINGENCIES PI DR. JAWAHAR LAL	DAC	07.12.17	SA/SO/ARF/FO/DAC	21.12.17	DR.JAWAHAR LAL
34	6781R	DR. SHIV SHANKAR CONTINGENCY	des	07.12.17	SA/SO/ARF/FO/ARF	21.12.17	
35	6639R	Shiv shankar UPCST Proj. FELLOWSHIP	des	07.12.17	SA/SO/ARF/FO/ARF	21.12.17	
36		EXPENDITURE FOR ACADEMIC AUDIT DEAN SCHOOL FOR AMBEDKAR STUDIES BBAU LUCKNOW	BY HAND	08.12.17	ARF/SOII/CASHIER	21.12.17	disposed off
37	3231R	ETIOS DIESEL UP 32 FR 5768	AR(V)	08.12.17	UDC/FO/ARF	21.12.17	
38	3900R	MISCELLANEOUS CENTRE FOR POLICY REARCH DR. VENKATESH DUTTA	DES	08.12.17	SA/ARF/FO/ARF/SOI/CASHIER	21.12.17	disposed off
39	11211R	PURCHASE OF INCUBATOR DR. VIRENDRA SHUKLA DR. SANGEETA SAXENA	DBT	08.12.17	fo/ARF/SOI	21.12.17	
40	3509/DAC	REQUIREMENT OF THE DAC (CONSOLIDATED FILE)	DAC	08.12.17	FO/ARF	21.12.17	
41		imprest money for hindi department	hindi	11.12.17	ankit/ARF	21.12.17	
42	10207R	FINANCIAL COMMITTEE ICNN-2017 DR. BAL CHANDRA YADAV	DAP	12.12.17	ARF/SOII/ANKIT/DAP	21.12.17	DR. B C YADAV
43	1007/DPS	YEH INDIA KA TIME HAI CELEBRATION OF 70TH YEARS OF INDPENDANCE AND 75TH YEAR OF QUIT INDIA MOVEMENT	DPS	12.12.17	ARF/SOI/UDC/DR. RIPIU SUDAN/FO/CASHIER	21.12.17	disposed off
44	4101R	UTILIZATION CERTIFICATE FILE OF RCA	RCA	19.12.17	FO/ARF/SOII	21.12.17	
45	7205R	221/UGC-MRP(2015-2016)	VC	19.12.17	FO/ARF/SOI/CASHIER	21.12.17	disposed off
46	10849R	DR. SUDIPTA SAHA FELLOWSHIP	VC	19.12.17	FO/ARF/SOII/CASHIER	21.12.17	DISPOSED OFF
47		SALARY DBT PROJECT DR. DEVESH KUMAR	VC	19.12.17	FO/ARF/SOI	21.12.17	
48	9318R	DR. MADHUKAR SAXENA-FELLOWSHIP GRANT	VC	19.12.17	FO/ARF/SOI	21.12.17	
49	9282R	DR. ASHISH KUMAR MISHRA NPDP, FELLOWSHIP FILE	VC	19.12.17	FO/ARF/SOI	21.12.17	
50	10755R	DR.SUDIPTA SAHA DST SERB PROJECT CHEMICALS	VC	21.12.17	ARF	21.12.17	

51		GUEST FACULTY FOR M.SC. AND BRAIN AND CONGNITION SCIENCE	FINANCE	21.12.17	HEAD BIO TECH	21.12.17	
52		OFFICE ACCESSORIES FILE (COMPUTER SYSTEM PRINTER UPS TABLE CHAIR ETC) FOR ABH(E)		21.12.17	ARF	21.12.17	
53		F.N TRAVELLING ALLOWANCE BILL FILE (T/C) OF HON'BLE VICE CHANCELLOR BBAU	FINANCE	21.12.17	VC	21.12.17	
54	3303/DA C/17	PURCHASE OF GLASSWARES CHEMICALS FROM CONSUMABLES DST-SERB PROJECT DR. JAWAHAR LAL	DAC	21.12.17	SA	21.12.17	
55	6961R	EMPANELMENT OF CHARTERED ACCOUNTANT FOR F.R 2013-2014 ONWARDS		21.12.17	FO/CASHIER	21.12.17	
56	6992R	Medical reimbursement(Retired Employee)	CMO	21.12.17	FO	21.12.17	
57	3484R	Diesel for tractor	GBS	21.12.17	ANKIT	21.12.17	
58	3935R	CONTINGENCY FILE UP COUNCIL OF AGRICULTURAL RESEARCH LUCKNOW FUNDED PROJECT ENTITLED PROF. SANJAY KUMAR	DAPS	21.12.17	SA	21.12.17	
59		CHEMICALS ETC	DES	21.12.17	FO	21.12.17	
60	10693R	IMPREST MONEY FOR USIC	USIC	21.12.17	ANKIT	21.12.17	
61		NEW IAO REGARDING FILE		21.12.17	FO/ARF/SOI	21.12.17	