

S.No	File.No	Subject	From whom Received	Received Date	Sent to		Remark
1	9769R	WORKSHOP	R	30.01.17	FO/ARF/S OII/LDC/A RF/FO/AR F/SOII/LD C/FO/ARF /SOII	08.12.17	
2	2524F	TA BILL VC SIR	VC	04.10.17	LDC/FO/V C	08.12.17	
3	1717F	OVER HEAD TANK UNDER GROUND TANK TUBILE PUMP HOUSE KA CONTRUSTION	EE	06.10.17	SA/SO/Arf /FO/arf/S OI/CASHIE R	08.12.17	disposed off
4		PURCHASE OF NEWSPAPER FOR I&GB SECTION	I&GB	06.11.17	LDC/so/ar f/FO/ARF/ SOII	08.12.17	
5	4109R	SERVICING OF M F TRACTOR UP 32 C2 1945	GBS	06.11.17	LDC/SO/A RF/FO/AR F/SOII	08.12.17	
6		PAYMENT OF GUEST FACULTY DR.NAVALDEY BHARTI (APRIL,MAY-2017)	VC	08.11.17	ARF/SOII/ LDC/ARF/ FO/arf/SO II	08.12.17	
7		ugc audit committee visit under most work (urgent basis) regarding payment	de	08.11.17	FO/ARF/S OI/LDC/SO /ARF/FO/ ARF/SOII	08.12.17	

8		IMPREST MONEY FOR DAAS	DAAS	08.11.17	ANKIT/SO /ARF/FO/ ARF/FO/A RF/SOII	08.12.17	
9	11067R	PAYMENT OF WINDOW SHIFTING & GODREJ MODULAR LAB FINISHING CHARGE	R	09.11.17	ARF/SOI/L DC/SO/AR F/FO/ARF/ SOI/CASHI ER	08.12.17	disposed off
10		CASH ADVANCE AE(E)	EE	10.11.17	ARF/SOI/A RF/fo/SA/ SO/ARF/F O/ARF/SO I/CASHIER	08.12.17	disposed off
11	493F	FINANCE COMMITTEE ADVANCE ADJUSTMENT	FINANCE	16.11.17	ARF/FO	08.12.17	
12	11169R	DR D.R. MODI PAY FIXATION	DBT	16.11.17	ARF/SOI/L DC/ARF /FO	08.12.17	
13		VISIT OF ACADEMIC AUDIT TEAM ON 14.10.17 TO 16.10.17	RTI	17.11.17	LDC/SO/A RF/FO/AR F/SOII	08.12.17	
14	8894R	DR.JAVEED AHMAD BHAT	DPS	17.11.17	ANKIT/SO /ARF/FO	08.12.17	
15	10238R	GROUND WATER PROJECT DR. V. DUTTA	DES	21.11.17	SA/SO/AR F/FO/ARF/ SOI/SA	08.12.17	

16	10808R	NATIONAL SPORTS OF DAY 29TH AUG 15000/- ADVANCE	SPORTS	21.11.17	ANKIT/SO /ARF/FO/ ARF/SOI/C ASHIER	08.12.17	disposed off
17	3104R	IMPREST MONEY FOR REGISTRAR OFFICE	R	21.11.17	ANKIT/SO /ARF/FO/ ARF/SOII	08.12.17	
18	10905R	NSS PROGRAME	NSS	22.11.17	ARF/SOII/ ANKIT/SO /ARF/FO/ ARF/FO/A RF/SOII	08.12.17	
19	8745R	INDOOR HT/LT MAINTENANCE WORKS	VC	24.11.17	ARF/SOI/S A/SO/ARF /FO	08.12.17	
20	7651R	IMPREST FOR AE(E) VISHAL SINGH	AE(E)	27.11.17	ANKIT/SO /ARF/FO/ ARF/SOII/	08.12.17	
21	7972R	HIGH MAST MAINTENANCE BBAU SATELLITE CAMPUS AMETHI	AE(E)	27.11.17	SA/SO/AR F/FO	08.12.17	
22	1069/AB H/17	REIMBURSEMENT OF EXPENDITURE	ABH	28.11.17	SOII/ANKI T/SOII/AR F/SOII	08.12.17	
23	10755R	DR.SUDIPTA SAHA DST SERB PROJECT CHEMICALS	PHARMA	28.11.17	SA/SO/AR F/SOI/FO	08.12.17	
24	10322R	Children Education Allowance SESSION 2017-18	R	28.11.17	SA/SO/AR F/FO	08.12.17	
25	10851R	PURCHASE COMMITTEE FOR MUSEUM OF AMBEDKAR BHAWAN	R	28.11.17	FO/ARF/S OI	08.12.17	

26	11237R	MANPOWER REQUIREMENT FOR DEM	R	28.11.17	FO/ARF/S OI	08.12.17	
27	4218R	AMC OF AIR CONDITIONER PART-III	EE	28.11.17	SA/SO/AR F/FO	08.12.17	
28		RCA STUDENTS FELLOWSHIP	RCA	28.11.17	ANKIT/DIR RCA	08.12.17	VIPIN KUMAR
29	11062R	IMPLEMENTATION OF EAT MODULE UNDER PFMS FOR REGULATION OF FUNDS FOR SANCTIONED PROJECTS DR.SUNIL BBAU	R	28.11.17	FO/ARF	08.12.17	
30	3324r	university library (aspects)	r	28.11.17	sa/ARF/FO	08.12.17	
31	11154R	ASHUTOSH YADAV RESEARCH SCHOLAR UGC NET FELLOWSHIP	DEM	28.11.17	ANKIT/so/ arf/FO	08.12.17	
32		REIMBURSEMENT OF RESIDENTIAL TELIPHONE/MOBILE OF FACULTY/OFFICER	AR(T)	28.11.17	UDC/arf/F O	08.12.17	
33	9320R	RESEARCH GRANT DR. MADHUKAR SAXENA dast-npdf	dbt	29.11.17	SA/SO/AR F/FO	08.12.17	
34		PROPOSAL FOR PURCHASE OF CHEMICAL/GLASSWARE + 210/DAAS/BBAU/17	DAAS	29.11.17	FO/ARF/S OI/SA	08.12.17	
35	4094R	UP32DC4006 TATA INDIGO	AR(V)	29.11.17	UDC/so/ar f/FO	08.12.17	
36	6927R	IMPREST MONEY FOR SPORTS SECTION	SS	30.11.17	ANKIT/SO /ARF/FO	08.12.17	
37	5162R	PHARMACY COUNCIL OF INDIA (PROPOSAL LABORATARY FURNITURE)	DPS	30.11.17	SA/SO/AR F	08.12.17	
38		DST-SERB PROJECT DR.VENKATESH KUMAR R PRINCIPAL INVESTIGETOR	ZOOLOGY	30.11.17	FO/ARF/S OI/SA	08.12.17	
39	10721R	NATIONAL FELLOWSHIP FOR SCHEDULED CASTE (NFSC) NARINDER KUMAR	R	01.12.17	ANKIT/so/ arf/FO	08.12.17	
40		JRF SALARY FILE DR VENKATESH KUMAR R	DAAS	01.12.17	SA/SO/AR F/FO	08.12.17	

41	10248R	DBT PROJECT PROF RAM CHANDRA OPTIMIZATION OF POST METHANATED DISTILLERY EFFLUENT + 1 FILE	DEM	04.12.17	SA/SO/ARF/FO	08.12.17	
42	10720R	NATIONAL FELLOWSHIP FOR SCHEDULED CASTE (NFSC) ASHEESH KUMAR	R	04.12.17	ANKIT/so/arf/FO	08.12.17	
43		REFILL OF COLOR TONER HP LASER JET (1 SET) DEPT-HD & FS		04.12.17	FO/ARF/SOI/CASHIER	08.12.17	disposed off
44	624F	IMPREST MONEY FOR DAP (M.SC)		04.12.17	ARF/FO	08.12.17	
45		ICNN-2017 DR. BAL CHANDRA YADAV (BC YADAV)	DAP	04.12.17	ARF/SOI	08.12.17	
46		SERB-DST PROJECT (EQUIPMENT) DR JIWAN SINGH	des	04.12.17	sa/SO/ARF	08.12.17	
47		SALARY (DBT PROJECT) DR DEVESH KUMAR	DAP	04.12.17	sa/SO/ARF/FO	08.12.17	
48		HONORARIUM DR.NEHA ANAND STUDENT COUNSELING CENTRE	DL	04.12.17	UDC/SO/ARF/SOI/LDC	08.12.17	
49	11113R	white board & notice board purchase file	STORE	04.12.17	SA/SO/ARF	08.12.17	
50	7370R	BOOK-STOPPERS	STORE	04.12.17	SA/SO/ARF	08.12.17	
51		SALARY FILE FOR RCA CONTRACTUAL STAFF	RCA	04.12.17	FO/ARF/SOI/SA	08.12.17	
52	10287R	MR. RAJVARDHAN,PH.D.SCHOLAR ICSSR FELLOWSHIP	LAW	04.12.17	ANKIT/so/arf/FO	08.12.17	
53	11175R	CCTV CAMREA AT NEWLY BUILT VC CAMP OFFICE	VC	05.12.17	ARF/SOI/EE	08.12.17	
54	11307R	T/C PF OF DR. SANGEETA SAXENA REGARDING 10 DAYS EL ENCASHMENT	R	05.12.17	ARF/SOII/ANKIT	08.12.17	
55		SERB-DST PROJECT (CONTINGENCY) DR JIWAN SINGH	DES	05.12.17	SA/SO/ARF	08.12.17	

56	7205R	221/UGC-MRP (2015-16) DIT BBAU/15 OF INFORMATION TECHNOLOGY JASLEEN KAUR	DIT	05.12.17	SA/SO/AR F/FO	08.12.17	
57		DST-SERB GRANT OF DR.JAWAHAR LAL HEAD: MANPOWER SALARY (PROJECT FELLOW RECURRING ITEMS-A)	VC	05.12.17	ARF/SOI/C ASHIER	08.12.17	disposed off
58		ELECTRONIC EQUIPEMENT PURCHASES	VC	05.12.17	ARF/SOI/C ASHIER	08.12.17	disposed off
59	6987R	PRINTING OF UNIVERSITY NAME ENVELOPES (ADVANCE OF RS 10000/-)	VC	05.12.17	ARF/SOI/C ASHIER	08.12.17	disposed off
60	10638R	JRF RECRUIT MENT COMMITTEE HCMV DR G SUNIL BABU, DR SANGEETA SAXENA	DBT	05.12.17	SA/SO/AR F/FO	08.12.17	
61	9318R	DR. MADHUKAR SAXENA-FELLOWSHIP GRANT	SBT,SBBT	05.12.17	SA/SO/AR F/FO	08.12.17	
62	3046r	STEEL FABRIC FENCING AT SPORTS GROUND	ee	05.12.17	FO/ARF/S OI/SA	08.12.17	
63	9763R	CHEMCIALS AND GLASSWARE ,DST-SERB DR. VENKATESH KUMAR R	DAAS	05.12.17	SA/SO/AR F	08.12.17	
64		UGC-BSR GRANT HEAD: EQUIPMENTS DR. JAWAHAR	VC	05.12.17	ARF/SOI/C ASHIER	08.12.17	disposed off
65		PURCHASE OF PLASTICWARES UNDER DBT FUNDED PROJECT CONSUMABLE FUND DBT PROJECT	VC	05.12.17	ARF/SOI/C ASHIER	08.12.17	disposed off
66	10961R	fellowship by national council of rurAL INSTITUTE HYDERABAD STUDENTS OF MASS COMMUNICATION AND JOURNALISM BY ASHISH KUMAR ,HARSHALI ARORA	VC	05.12.17	ARF/SOI/C ASHIER	08.12.17	disposed off
67	11027R	participation in conference dr shailesh kumar	VC	05.12.17	FO/DR. SELESH KUMAR	08.12.17	
68	3269R	PAYMENT OF ELECTRICITY BILL OF UNIVERSITY CAMPUS	VC	05.12.17	ARF/SOI/E E	08.12.17	
69	8486R	PURCHASING OF PLUMBING GOODS PART-2	VC	05.12.17	ARF/SOI/C ASHIER	08.12.17	disposed off

70	9066R	DR. DEEPTI BARNWAL SERB-NATIONAL POST DOCTORAL FELLOWSHIP	VC	05.12.17	ARF/SOII	08.12.17	
71	11274R	STUDY TOUR REIMBURSEMENT FILE (M.SC.ZOOLOGY)	R	05.12.17	ARF/SOII	08.12.17	
72		PURCHASE OF MEDICINES FOR HEALTH CENTRE 2017	HEALTH CENTRE	07.12.17	SOII/CASH IER	08.12.17	
73	5332R	DR. ASHUTOSH AWASTHI DR. D S KOTHARI FELLOWSHIP	DES	07.12.17	ANKIT/SO /ARF	08.12.17	
74	10849R	DST-INSPIRE FELLOWSHIP MR.PRANESH KUMAR UNDER DR SUDIPTA SAHA	R	07.12.17	ANKIT/SO /ARF	08.12.17	
75		EXPENDITURE FOR ACADEMIC AUDIT DEAN SCHOOL FOR AMBEDKAR STUDIES BBAU LUCKNOW	BY HAND	08.12.17	ARF/SOII	08.12.17	
76	2293/UIE T	FACULTY BILL NOV-2017	UIET	08.12.17	ARF/SOII	08.12.17	
77	3231R	ETIOS DIESEL UP 32 FR 5768	AR(V)	08.12.17	UDC	08.12.17	
78	11179R	LTC FOR DR SANGEETA SAXENA	R	08.12.17	ANKIT/RE GISTRAR	08.12.17	BY HAND R B RAM
79	3900R	MISCELLANEOUS CENTRE FOR POLICY REARCH DR. VENKATESH DUTTA	DES	08.12.17	SA	08.12.17	
80	4647R	DST CENTRE FOR POLICY RESEARCH VOLUME III DR. VENKTESH DATTA	DST	08.12.17	SA	08.12.17	
81	11211R	PURCHASE OF INCUBATOR DR. VIRENDRA SHUKLA DR. SANGEETA SAXENA	DBT	08.12.17	SA	08.12.17	
82	3509/DAC C	REQUIREMENT OF THE DAC (CONSOLIDATED FILE )	DAC	08.12.17	SA	08.12.17	