

| S.No | File.No | Subject | From whom Received | Received Date | Sent to | Sent Date | Remarks |
|------|---------|---|--------------------|---------------|---------|------------|--|
| 1 | 6754/R | संसदीय समिति संबंधी आदेश- हिंदी प्रकोष्ठ | R | 20/12/2017 | R | 20/12/2017 | Yes |
| 2 | 11563/R | T/c PF of Dr. Dharendra Pandey, Associate Professor, DIT (Reg: Application for the Post of Professor) | R | 20/12/2017 | R | 20/12/2017 | Ok |
| 3 | 11561/R | T/c PF of Dr. Sangeeta Saxena (Associate Professor) DBT (Reg: Child Care Leave) | R | 20/12/2017 | R | 20/12/2017 | Ok as per rules. |
| 4 | 11569/R | MPDC Course Academic Section 2017/18 | R | 20/12/2017 | R | 20/12/2017 | Try to hold in the Semester Only. COE must take care. |
| 5 | 5153/R | Annual Confidential Report NCC | NCC | 20/12/2017 | R | 20/12/2017 | Seen and do the needful. |
| 6 | - | T/c PF of Smt. Rajshri Sharma, Senior Assistant, Security Section (Reg: CCL) | | | R | 20/12/2017 | Ok as per rules. |