

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	9326R	TA BILL FILE REGISTRAR OFFICE UGC MEETING		27.09.18	FO/ARF/SOII /UDC/FO/AR F/SOF/UDC	10.12.18	
2		PURCHASE OF BOOKS FOR M.SC CYBER SECURITY (EVENING)	GBL	15.10.18	FO/ARF/SA/S OI/ARF/SOI/ SA/arf/SOI/S A	10.12.18	
3	15066R	PHOTOCOPIER TOSHIBA 256 SE	R	22.11.18	UDC/FO/ARF /SOII/CASHIE R	10.12.18	
4	8279R	टाइप-ए आवास अनुरक्षण कार्य	VC	27.11.18	FO/ARF/SOI/ SA/ARF/FO/ ARF/SOI/SA	10.12.18	
5	12307r	purchase of water COOLER & WATER PURIFIRE FOR central library	LIB	27.11.18	FO/soi/arf/S OI/SA/FO/VC	10.12.18	
6	13063R	CONSTRUCTION OF ANIMAL HOUSE	EE	28.11.18	ARF/SOI/SA	10.12.18	
7		PAYMENT OF MANPOWER BBAU CAMPUS LUCKNOW + ID CARD+ 5 FILES INCLUDING SANITATION FILE	IAO	30.11.18	FO	10.12.18	
8	16096R	SALARY RELEASE OF MEDIA CENTRE	R	30.11.18	ARF/SOI/FO	10.12.18	
9	14041R	BUILDING COMMITTEE MEETING LUNCH	R	30.11.18	UDC/FO/ARF /SOII/CASHIE R	10.12.18	
10		VC SIR SUGGEST PURCHASE OF BOOKS	R	30.11.18	FO/arf/soii/U DC	10.12.18	
11	12575R	PROPOSAL FOR INSTALLATION OF WATER FACILITY FOR STUDENTS AT THE UNIVERSITY PLAY GROUND	ee	03.12.18	fo/ARF/SOI/S A	10.12.18	

12	12214R	ELECTRICAL MAINTENANCE WORK IN CENTRAL LIBRARY	EE	04.12.18	SOI/SA/	10.12.18	
13		RAMALINGASWAMI PROJECT (CONSUMABLES) DR. PANKAJ KUMAR ARORA	BY HAND PANKAJ ARORA	04.12.18	SOI/SA	10.12.18	
14	8165R	236/GATE SCHOLARSHIP (NEHA YADAV)	DIT	05.12.18	ARF/SOI/AN KIT	10.12.18	
15		ONLINE ENTRANCE TEST 2018	IAO	05.12.18	FO/ARF/SOI/ SA	10.12.18	
16	9117R	TOUR REMBURSEMENT SEND TO VC PROF. RAM CHANDRA	IAO	05.12.18	FO/ARF/SOI/ SA	10.12.18	
17	12813R	LED STREET LIGHT FROM CENTRAL LIBRARY TO GATE NO. 3	EE	05.12.18	ARF/soi/SA	10.12.18	
18	12716R	PUCHASE THROUGH CARD PAYMENT	VC	05.12.18	FO/ARF/SOII /ANKIT	10.12.18	
19	3043R	SOCIAL SCIENCE JOURNALS PRINTING NMP VERMA	VC	05.12.18	ARF/CASHIE R	10.12.18	
20		adjustment of advance for dit	dit	05.12.18	FO/ARF/SOII /CASHIER	10.12.18	
21	17070R	CHANGE OF TENURE BOARD OF VC OFFICE (EO/BBAU/234)	R	07.12.18	SOI/UDC	10.12.18	
22	8694R	ELECTRICAL MAINTENANCE WORK OF HOSTELS 5(45)	R	07.12.18	SAI/ARF	10.12.18	
23	12683R	purchase of equipments prof. ram chandra (pi)	DBT	07.12.18	SOI/SA	10.12.18	
24	10625R	TECHNICAL COMMITTEE FOR THE PURCHASE OF EQUIPMENTS HCMV DR G SUNIL BABU AND DR SANGEETA SAXENA	IAO	10.12.18	FO/ARF/SOI	10.12.18	
25	11728R	DST-STI POST DOCTORAL RESEARCH FELLOW VENKATESH DUTTA STI FELLOW DR.ADITYA VIKRAM AGARWAL	DST	10.12.18	ANKIT	10.12.18	
26		GUEST HOUSE PAYMENT 2011	GH	10.12.18	FO	10.12.18	
27		MANPOWER FILE FOR DES	DES	10.12.18	SOI/SA	10.12.18	

28	12847R	SERB RESEARCH GRANT JRF/SRF SALARY FILE DR. GAURAV KAITHWAS	PHARMACEUTICAL	10.12.18	SA	10.12.18	
29	13010R	ADVANCE FILE	DAAS	10.12.18	UDC	10.12.18	
30		PROCTOR OFFICE TO PROCURE REMAIN STUDENT DENTY CARDS	VC	10.12.18	FO	10.12.18	
31	10895R	ADVANCE ADJUSTMENT FOR 62ND ACADEMIC COUNCIL & MEETING	VC	10.12.18	ARF	10.12.18	
32	13050R	CAUTION MONEY FOR DIT DEPARTMENT FILE	VC	10.12.18	ARF	10.12.18	
33	12307r	purchase of water COOLER & WATER PURIFIRE FOR central library	VC	10.12.18	ARF/SOII/CASHIER	10.12.18	
34	17064R	59TH ANNUAL CONFERENCE OF ASSOCIATION OF MICROBIOLOGISTS OF INDIA AT UNIVERSITY OF HYDERABAD DEC,2018, PROF. D P SINGH	VC	10.12.18	ARF	10.12.18	
35	4616R	PF OF DR. S VICTOR BABU	IAO	10.12.18	FO	10.12.18	
36	15062R	PURCHASE OF TONER FOR TOSHIBA MACHINE MODEL E-STUDIO-2309/195	VC	10.12.18	dr(s&p)	10.12.18	
37	10287R	MR. RAJVARDHAN,PH.D.SCHOLAR ICSSR FELLOWSHIP	VC	10.12.18	ARF	10.12.18	
38	17039R	INDIAN POLITICAL ECONOMIC ASSOCIATION (IPEA) 22ND ANNUAL CONFERENCE AT UNIVERSITY OF JAMMU ,JAMMU PROF. SANATAN NAYAK	VC	10.12.18	FO	10.12.18	
39	12523R	DST/INSPIRE FELLOWSHIP/ ROLLY YADAV	VC	10.12.18	ARF	10.12.18	
40		LIGHT ITEMS REGARDING FILE	KBH	10.12.18	UDC	10.12.18	
41	16059R	T/C PF LTC OF SHRI MOHD. MOBEEN (SA)	R	10.12.18	ANKIT	10.12.18	
42	9449R	DIESEL FOR DG STE AMETHI CAMPUS	R	10.12.18	fo	10.12.18	
43	6111R	PART TIME MEDICAL ATTENDANT APPOINTMENT OF CONTACT BASIS	R	10.12.18	udc	10.12.18	
44	7884R	PF OF SHRI DHARMESH KUMAR	R	10.12.18	SOI/CASHIER	10.12.18	
45	6560R	DST-SERB MAJOR RESEARCH PROJECT DR. RAM NARESH BHARAGAVA	R	10.12.18	SA	10.12.18	

46		UC FILE FOR DR VENKATESH DUTTA	DST	10.12.18	ANKIT	10.12.18	
47	027/DZ/B BAU	TRAVEL GRANT DR. ABHA MISHRA, DR. JYOTI PANDEY, DEPARTMENT OF ZOOLOGY	DBT	10.12.18	SA	10.12.18	
48	10279R	UGC-BSR GRANT DR. JAWAHAR LAL GRANT ALLOCATION	DAC	10.12.18	SA	10.12.18	
49	7006R	PURCHASE OF CHEMICAL ,GLASSWARE& PLASTICWARE	DBT	10.12.18	SA	10.12.18	
50		COMPUTER ADVANCE FOR SHRI RAVI SHANKAR KUMAR CHASHIER	VC	10.12.18	FO/R	10.12.18	
51		COMPUTER ADVANCE FOR SHRI GURUVENDR SINGH	VC	10.12.18	FO/R	10.12.18	
52		COMPUTER ADVANCE FOR SHRI VINEET KUMAR	VC	10.12.18	FO/R	10.12.18	
53	12529R	SATELLITE CAMPUS AMETHI KE ANURACHADI KARY	R	10.12.18	FO	10.12.18	