

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	3025R	PURCHASE OF EQUIPMENT FOR MSC LAB	DEM	05.11.18	SA/arf	11.12.18	
2		IMPREST MONNEY FOR ACADEMIC AFFAIRS	VC	12.11.18	SOII/fo/arf /ankit	11.12.18	
3	8426R	MAINTENACE OF CENTRAL LIBRARY	IAO	16.11.18	FO/SOI/sa/ fo/vc	11.12.18	
4	8924R	DR. SANGEETA YADAV -SERB-DST	DEM	20.11.18	SA/FO/iao	11.12.18	
5		REPAIR ESTIMATE OF INCUBATOR DR. D R MODI	DBT	20.11.18	UDC/FO/A RF/FO/hod- dbt	11.12.18	
6		ADVANCE FOR SPORT ACTIVITY FESTIVAL FOR UNIVERSITY HEALTH CENTRE	OSD	26.11.18	FO/ARF/SO II/ARF/SOII /ANKIT/fo/ arf	11.12.18	
7		DBT-CONTINGENCY RELATED FILE DR.ABHA MISHRA (PI) DEPT.ZOOLOGY	ZOOLOGY	28.11.18	SA/fo/arf	11.12.18	
8	8745R	INDOOR HT/LT MAINTENANCE WORKS+17044R	VC	30.11.18	FO/ARF/SO II/SA/fo/ia o	11.12.18	
9	16096R	SALARY RELEASE OF MEDIA CENTRE	R	30.11.18	ARF/SOI/F O/vc	11.12.18	
10	9196R	P G DISSERTATION SEMESTER-IV	R	30.11.18	ANKIT/SOII /ARF/fo/vc	11.12.18	
11	10109R	GEYSER MAINTENANCE BOYS/GIRLS HOSTEL	R	30.11.18	SA/FO/	11.12.18	
12	12443R	INSTALLATION OF ROOF TOP SOLAR PV SYSTEM	EE	30.11.18	SA/fo/vc	11.12.18	
13		DR. ATUL KUMAR UPADHYAY CHEMICALS PURCHASE FILE	DES	03.12.18	ARF/SOII/A NKIT/SOII/ ARF/fo/vc	11.12.18	

14	12094R	APPOINTMENT OF JRF DR. JYOTI PANDEY MR. FAHEEM	dac	03.12.18	sa/fo/vc	11.12.18	
15	12781R	PURCHASE OF LAB EQUIPMENT UNDER SERB-NPDF PROJECT DR. VIRENDRA SHUKLA	bio	03.12.18	sa/fo/iao	11.12.18	
16	12252R	SALARY HEAD FOR RESEARCH ASSISTANT CST UP PROJECT	bio	03.12.18	sa/fo/vc	11.12.18	
17	17054R	T/C PF LTC OF SHRI PARSHURAM SA	R	04.12.18	ANKIT/SOII /ARF/fo/r	11.12.18	
18	YSS/2015 /000838	DST-SERB GRANT, DR. JAWAHAR, MANPOWER SALARY (PROJECT FELLOW)	CHEMISTRY	04.12.18	SA/fo/vc	11.12.18	
19	1/0387/D S/BBAU/ 18	STIPEND/FELLOWSHIP COUNCIL OF SCIENCE AND TECHNOLOGY UTTAR PRADESH MR. MOHIT KUMAR DIXIT	STATISTICS	05.12.18	SA/fo/vc	11.12.18	
20		JRF SALARY FILE FOR DR. VENKATESH KUMAR R	ZOOLOGY	05.12.18	SA/fo/vc	11.12.18	
21	12791R	T/C PF LTC OF DR. SUDIPTA SAHA	R	05.12.18	ANKIT/SOII /ARF/fo/iao	11.12.18	
22	15010R	T/C LTC OF PROF. BAL CHANDRA YADAV	R	05.12.18	ANKIT/SOII /ARF/fo/de (e)	11.12.18	
23	12519R	JRF RECRUITMENT FILE OF DBT PROJECT PI :DR. YUSUF AKHTER DBT BBAU	DBT	05.12.18	SA/fo/vc	11.12.18	
24	17063R	T/C PF LTC OF SHRI BRIJ MOHAN COMPUTER CENTRE	R	05.12.18	ANKIT/SOII /ARF/fo/vc	11.12.18	
25	17065R	REFUND OF CAUTION MONEY FOR OSD AMETHI	OSD	05.12.18	ANKIT/SOII /ARF/fo/ar (a)	11.12.18	
26	12743R	AMC OF LIFTS (6 NOS) OF AMBEDKAR BHAWAN	EE	05.12.18	FO/ARF/SO I/sa	11.12.18	
27	10626R	CONTINGENCY DR. G SUNIL BABU DR SANGEETA SAXENA	VC	05.12.18	FO/arf/cas hier	11.12.18	

28	5003R	colouring /Finishing of cemented Pots /Plants	VC	05.12.18	FO/arf/soi/ cashier	11.12.18	
29		RCA BOYS HOSTEL ADVANCE FILE FOR MAINTENANCE WORK	VC	05.12.18	FO/arf/cas hier	11.12.18	
30	12642R	REPAIR OF PHOTOCOPIER MACHINE IN CENTRAL LIBRARY	VC	05.12.18	FO/arf/cas hier	11.12.18	
31	9847R	TRAINING PROGRAMME ON STATISTICAL DATA PROGESSING AND USE UNIT LEVEL DATA OF NSSO. BY PROF. SANATAN NAYAK	DES	05.12.18	FO/ARF/SO II/FO/VC	11.12.18	
32	14094R	PURCHASE OF CONSUMABLES DR. SUNIL BABU GOSIPATALA PI	DBT	05.12.18	SA/fo/iao	11.12.18	
33		advance money file for sports section	SPORTS	05.12.18	ankit/SOII/ ARF/fo/arf	11.12.18	
34	11665r	ugc start up project of dr. pankaj kumar arora	dem	05.12.18	fo/arf/SOI/ SA	11.12.18	
35		CONTINGENCY MAIN FILE OF DBT PROJECT (PI : DR. YUSUF AKHTER,DBT)	DBT	05.12.18	sa/fo/vc	11.12.18	
36	12800R	DST-STI-POST DOCTORAL FELLOWSHIP-2017 (CONTINGENCY) DR. ADITYA VIKRAM AGARWAL	dbt	05.12.18	ankit/SOI/ ARF/fo/vc	11.12.18	
37		HONORARIUM DR NEHA ANAND STUDENT COUNSELING CENTRE	DL	05.12.18	FO/arf/cas hier	11.12.18	
38	8694R	ELECTRICAL MAINTENANCE WORK OF HOSTELS 5(45)	R	07.12.18	SAI/ARF/fo	11.12.18	
39	12645R	EXTENSION OF RCA CONTRACTUAL STAFF	RCA	07.12.18	FO/dir rca	11.12.18	
40	17027R	T/C PF LTC OF PROF. R A KHAN	IAO	07.12.18	FO/vc	11.12.18	
41	15015R	CHEMICALS GLASSWARES AND PLASTICWARES DR. KHEM B THAPA	IAO	07.12.18	FO/vc	11.12.18	
42	13084R	T/C PF LTC OF SHRI RAMESH KUMAR YADAV LDC	IAO	07.12.18	FO/r	11.12.18	
43		GUEST HOUSE PAYMENT 2011	GH	10.12.18	FO/vc	11.12.18	

44		PROCTOR OFFICE TO PROCURE REMAIN STUDENT DENTY CARDS	VC	10.12.18	FO/arf	11.12.18	
45	10895R	ADVANCE ADJUSTMENT FOR 62ND ACADEMIC COUNCIL & MEETING	VC	10.12.18	ARF/SOI/CASHIER	11.12.18	
46	13050R	CAUTION MONEY FOR DIT DEPARTMENT FILE	VC	10.12.18	ARF/CASHIER	11.12.18	
47	17064R	59TH ANNUAL CONFERENCE OF ASSOCIATION OF MICROBIOLOGISTS OF INDIA AT UNIVERSITY OF HYDERABAD DEC,2018, PROF. D P SINGH	VC	10.12.18	ARF/CASHIER	11.12.18	
48	4616R	PF OF DR. S VICTOR BABU	IAO	10.12.18	FO/arf	11.12.18	
49	10287R	MR. RAJVARDHAN,PH.D.SCHOLAR ICSSR FELLOWSHIP	VC	10.12.18	ARF/CASHIER	11.12.18	
50	17039R	INDIAN POLITICAL ECONOMIC ASSOCIATION (IPEA) 22ND ANNUAL CONFERENCE AT UNIVERSITY OF JAMMU ,JAMMU PROF. SANATAN NAYAK	VC	10.12.18	FO/prof. sanatan nayak	11.12.18	
51	12523R	DST/INSPIRE FELLOWSHIP/ ROLLY YADAV	VC	10.12.18	ARF/SOI/CASHIER	11.12.18	
52	9449R	DIESEL FOR DG STE AMETHI CAMPUS	R	10.12.18	fo/arf	11.12.18	
53	8309R	GPF ADVANCE WITHDRWAL TAECHING & NON-TAECHING PART V	R	11.12.18	ankit	11.12.18	
54		b.voc. Livetock production and management bill reimburesment file for payment	dz	11.12.18	ankit	11.12.18	
55		purchase of minor equipments for dr. suman mishra	ZOOLOGY	11.12.18	fo/arf	11.12.18	
56	17044R	ONE DAY NATIONAL SYMPOSIUM HUMAN RIGHTS IN 21ST CENTURY: NATIONAL AND INTERNATIONAL PERSPECTIVE ON 18TH DECEMBER 2018 DHR	BY Hand	11.12.18	fo/arf	11.12.18	
57	12197R	TRAVEL-DST-SERB PROJECT DR. RN BHARGAVA	dem	11.12.18	fo/arf	11.12.18	
58	10638R	JRF RECRUIT MENT COMMITTEE HCMV DR G SUNIL BABU, DR SANGEETA SAXENA	DBT	11.12.18	sa	11.12.18	

59	8894R	POST-DOC DR JAVEED AHMAD BHAT	DPS	11.12.18	ankit	11.12.18	
60	10849r	dst-inspire fellowship under dr. sudipta saha	PHARMACEUTICAL	11.12.18	ankit	11.12.18	
61	8846R	ABHISHEK VERMA (CSIR-JRF) FELLOWSHIP FILE	R	11.12.18	ankit	11.12.18	
62	8385R	JRF FELLOWSHIP OF MR ROHIT KUMAR	DPS	11.12.18	ankit	11.12.18	
63	8842R	ICSSR FELLOWSHIP KRITIKA AGRAWAL	R	11.12.18	ankit	11.12.18	
64	17068r	research scholar ugc non net fellowship for dit	r	11.12.18	ankit	11.12.18	
65		ugc start up research GRANT EQUIPMENT PURCHASE OF DR. JIWAN SINGH research project (allocation of budget)	des	11.12.18	sa/soi/arf/pi	11.12.18	
66	9884R	NEW VEHICLE MARUTI ERTIGA VDI SHVS UP 32 HR 6041	R	11.12.18	UDC	11.12.18	
67	14094R	PURCHASE OF CONSUMABLES DR. SUNIL BABU GOSIPATALA PI	IAO	11.12.18	FO	11.12.18	
68	9470R	REQUIREMENT OF CHEMICALS	DAC	11.12.18	SA	11.12.18	