

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1		REPAIRING OF LAB EQUIPMENT (DAPS) HORTICULTURE	R	16.11.18	UDC/FO/ARF	18.12.18	
2	15058R	reparing of ups & batteries & olt system bbau	coe	16.11.18	SOI/UDC/FO/IAO	18.12.18	
3		VC SIR SUGGEST PURCHASE OF BOOKS	R	30.11.18	FO/arf/soii /UDC/FO/LIB	18.12.18	
4	4906r	braille section for gbl + one file	vc	03.12.18	fo/soi/fo	18.12.18	
5	4252R	SX4 VEHICLE UP 32 DQ 6038	AR(V)	04.12.18	UDC/FO/AR(V)	18.12.18	
6	13075R	PRINTING OF EXAMINATION FORM	STR	05.12.18	UDC/FO/IAO	18.12.18	
7		LIGHT ITEMS REGARDING FILE	KBH	10.12.18	UDC/fo/ds w	18.12.18	
8	10638R	JRF RECRUIT MENT COMMITTEE HCMV DR G SUNIL BABU, DR SANGEETA SAXENA	DBT	11.12.18	sa/ARF	18.12.18	
9	10849r	dst-inspire fellowship under dr. sudipta saha	PHARMACEUTICAL	11.12.18	ankit/FO/VC	18.12.18	
10	8842R	ICSSR FELLOWSHIP KRITIKA AGRAWAL	R	11.12.18	ankit/FO/VC	18.12.18	
11	18000R	FILE OF SECURITY SERVICES OSD AMETHI	R	13.12.18	FO/ARF/SOI/SA	18.12.18	
12		IMPREST MONEY FOR COE OFFICE (CONFEDINTIAL WORK)	COE	14.12.18	ANKIT/fo/ vc	18.12.18	
13	12447R	GUEST FACULTY BBAU SATELLITE CAMPUS AMETHI (ON CONTRACT)	OSD	14.12.18	FO/IAO	18.12.18	
14	8653R	SATELLITE CAMPUS AT AMEHTI	VC	14.12.18	FO/ARF	18.12.18	
15	7404r	Institutional ethics committee	R	18.12.18	UDC	18.12.18	
16	4185R	CENTRAL LIBRARY AC PLANT	R	18.12.18	ARF	18.12.18	
17	3900R	MISCELLANEOUS CENTRE FOR POLICY REARCH DR. VENKATESH DUTTA	DES	18.12.18	SA	18.12.18	

18	11331R	CAUTION MONEY (PART-II)	R	18.12.18	ANKIT	18.12.18	
19	11993R	ADVANCE FOR R-OFFICE	R	18.12.18	ANKIT	18.12.18	
20	8157R	PRINTING/SUPPLY	COE- OFFICE	18.12.18	SA	18.12.18	
21	10884R	PURCHASE OF CHEMICALS (CONSUMBLES-1) IDENTIFICATION AND FUNCTIONAL ANALYSIS OF ANTIAPOPTOTIC HCMV DR G SUNIL BABU AND DR SANGEETA SAXENA	DBT	18.12.18	SA	18.12.18	
22	12783R	CONTINGENCY ADVANCE DR. MONICA SHARMA PI	DBT	18.12.18	SA	18.12.18	
23	12645R	RELEASE OF RCA CONTRACTUAL STAFF SALARY + ONE FILE	RCA	18.12.18	FO	18.12.18	
24	10625R	techinal committee purchase of equipment dr. g sunil babu	DBT	18.12.18	SA	18.12.18	
25		IMPRESST MONEY FILE FOR CPD	CPD	18.12.18	ANKIT	18.12.18	
26		t/c payment of security payment file for osd amethi		18.12.18	fo/vc	18.12.18	
27		DD AND CHALLAN COPY DETAILS OF 8TH CONVOCAION DD REGARDING FILE	coe	18.12.18	arf	18.12.18	
28		purchase of postage stamp	vc	18.12.18	fo/r	18.12.18	
29		t/c payment of security payment file for osd amethi	vc	18.12.18	fo	18.12.18	
30	16080/r	MAINTENANCE OF SBBT BUILDINGS PART-3	vc	18.12.18	ee	18.12.18	
31	10849/r	dst inspire fellowship mr.pranesh kumar under dr. sudipta saha	vc	18.12.18	arf/soii	18.12.18	
32		imprest money for uiet	by hand	18.12.18	arf	18.12.18	
33	12765R	TA BILL FOR VC SIR	VC	18.12.18	udc	18.12.18	