

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	16042R	REPAIRING OF PHOTOCOPIER MACHINE	R	05.11.18	UDC/SOII/ARF/SOII/UDC/ARF/FO/DR(STORAGE)	28.12.18	
2	9641R	PROPOSAL FOR TOURISM & WELLNERS CONFERENCE	PHARMA	15.11.18	ARF/SOII/ANKIT/ARF/FO/IAO	28.12.18	
3	8998R	TA BILL OF REGISTRAR ON TOUR OF NEW DELHI	VC	19.11.18	ARF/SOII/udc/FO/R	28.12.18	
4	3579R	हिन्दी पखवारा	हि०प्र०	28.11.18	ANKIT/ARF/FO/VC	28.12.18	
5		RECOVERY OF RENT OF PHOTOSTATE/STATIONERY SHOP + 3224R PHOTOSTAT SHOP T/C FILE OF CANTEEN CONTRACT (VOL-V)	EE	28.11.18	ARF/SOI/ANKIT/ARF/AOI	28.12.18	
6	15033R	NATIONAL FELLOWSHIP AND SCHOLARSHIP FOR HIGHER EDUCATION M/S MUINNI GOND	R	30.11.18	ANKIT/ARF/FO/VC	28.12.18	
7	14042R	PAYMENT OF VIDEOGRAPHY & PHOTOGRAPHY IN ACADEMIC COUNCIL MEETING HELD ON 26.11.18	R	30.11.18	UDC/ARF/FO/PROCTOR	28.12.18	
8		IMPREST MONEY FOR NSGH (E)	DSW	30.11.18	ANKIT/arf/fo/ARF	28.12.18	
9	12575R	PROPOSAL FOR INSTALLATION OF WATER FACILITY FOR STUDENTS AT THE UNIVERSITY PLAY GROUND	ee	03.12.18	fo/ARF/SOI/SA/fo/IAO	28.12.18	
10	16062R	11TH EDITION OF INTERNATIONAL CONFERENCE ON ADVANCES IN MICROBIOLOGY AND PUBLIC HEATH MARCH 18-19,2019 VIENNA AUSTRIA	VC	05.12.18	FO/ARF/soi/ARF/FO	28.12.18	

11	8486R	PURCHASING OF PLUMBING GOODS PART-II 5(475)/2016	R	07.12.18	SAI/fo/IAO	28.12.18	
12	9531R	REFUND OF FEES VOLII	R	07.12.18	ANKIT/ARF/FO /ARF	28.12.18	
13	16099R	FILE RELATED TO FINANCIAL SUPPORT FOR STUDENTS DURING THE YEAR 2017-18 , 2018-19	R	07.12.18	SOII/ANKIT /ARF/FO/VC	28.12.18	
14	12333R	DR. PREETI GUPTA, DAC HEAD OVER-HEAD	R	07.12.18	SAI/ARF/FO/V C	28.12.18	
15	12847R	SERB RESEARCH GRANT JRF/SRF SALARY FILE DR. GAURAV KAITHWAS	PHARMACEUTI CAL	10.12.18	SA/arf/fo	28.12.18	
16		b.voc. Livetock production and management bill reimburesment file for payment	dz	11.12.18	ankit/ARF/FO/ ARF	28.12.18	
17	10638R	JRF RECRUIT MENT COMMITTEE HCMV DR G SUNIL BABU, DR SANGEETA SAXENA	DBT	11.12.18	sa/ARF/FO/VC	28.12.18	
18	8894R	POST-DOC DR JAVEED AHMAD BHAT	DPS	11.12.18	ankit/ARF/FO/ VC	28.12.18	
19	9884R	NEW VEHICLE MARUTI ERTIGA VDI SHVS UP 32 HR 6041	R	11.12.18	UDC/FO/ARF(V)	28.12.18	
20	6992R	Medical reimbursement(Retired Employee)	R	13.12.18	ANKIT/ARF/FO /IN.HEALTH CENTRE	28.12.18	
21	11203R	DR. RIMA KUMARI CSIR SENIOR RESEARCH ASSOCIATESHIP	DES	14.12.18	ANKIT/ARF/FO /R	28.12.18	
22		ADJUSTMENT FILE/BILL REIMBURESMENT FILE FOR PAYMENT	DAAS	14.12.18	UDC/ARF/FO/ HEAD DAAS	28.12.18	
23	17010R	NAME PLATE AND NOTIC BOARD DISPLAY BANVANE ADVANCE MONEY HETU	R	14.12.18	UDC/arf/fo/D R(STORE)	28.12.18	
24	7404r	Institutional ethics committee	R	18.12.18	UDC/ARF/FO/ ARF	28.12.18	
25		IMPREST MONEY FILE FOR CPD	CPD	18.12.18	ANKIT/ARF/FO /IC.CPD	28.12.18	
26	12765R	TA BILL FOR VC SIR	VC	18.12.18	udc/fo/VC	28.12.18	

27		DBT-CONTINGENCY RELATED FILE DR.ABHA MISHRA (PI) DEPT.ZOOLOGY	ZOOLOGY	19.12.18	SA/FO/ARF	28.12.18	
28		PROJECTOR REPAIRING FILE OF DZ	DZ	19.12.18	SA/ARF/FO/VC	28.12.18	
29		PROJECTOR SERVICING M.SC LECTURE ROOM	DBT	19.12.18	UDC/arf/fo/HE AD.DBT	28.12.18	
30	18047R	DISSERTATION PROJECT WORK REMBURSMENT II YASH KAUR SINGH	R	19.12.18	ANKIT/ARF/FO /ARF	28.12.18	
31	8166R	PURCHASE OF BIOTOILET	EE	19.12.18	SA/arf/fo/IAO	28.12.18	
32	10753R	CAUTION MONEY MSC LIFE SCIENCE	R	19.12.18	ANKIT/ARF/FO /ARF	28.12.18	
33		ADJUSTMENT OF DEBIT CARD FOR ABH	DSW	21.12.18	ANKIT/ARF/FO /ARF	28.12.18	
34	12826R	CAPITAL MAINTENANCE OF AMBEDKAR STUDIES + 5(689)/18	EE	21.12.18	FO/ARF/SOI/S A	28.12.18	
35	12149R	UIET BUILDING ELECTRICAL REQUIREMENT	EE	24.12.18	SOI/SA	28.12.18	
36	13010R	ADVANCE FILE	VC	24.12.18	FO/ARF	28.12.18	
37	18055R	FILE FOR AUDIT OBSERVATION REGARDING IRREGULAR PAYMENT OF MONTHLY ALLOWANCES IN THE NAME OF HONORARIUM	VC	24.12.18	FO/arf/soi/udc	28.12.18	
38	17093R	guest house payment -2011	GH	24.12.18	FO/ARF	28.12.18	
39	18073R	CONSTRUCTION OF SHED AT 3RD FLOOR OF SBBT	EE	24.12.18	FO/EE	28.12.18	
40	12470R	PAYMENT FOR NEWSPAPERS	GBL	24.12.18	UDC/arf/fo/R	28.12.18	
41	8495R	INSECT AND RODENT CONTROL IN THE LIBRARY	VC	24.12.18	FO/ARF	28.12.18	
42	12664R	T/C PF LTC OF SHRI JITENDRA KUMAR ARV WITH SERVICE BOOK	IAO	24.12.18	FO/R	28.12.18	
43	12564R	PF OF PROF. MY KHAN	vc	27.12.18	fo/ARF	28.12.18	
44	4768R	T/C OF OF DR. RAJESH KUMAR ALONG WITH SERVICE	r	27.12.18	fo/ARF	28.12.18	
45	12230R	MAINTENANCE OF DG SET AT AMETHI CAMPUS	ee	27.12.18	soi/SA	28.12.18	

46	11848R	DR. C.B ZAIDI POST DR. AMBEDKAR CHAIR+ 11560r	R	27.12.18	fo/ARF	28.12.18	
47	11256r	pf of dr. yusuf akhter	r	27.12.18	fo/ARF	28.12.18	
48	18086r	REIMBURSEMENT OF REGISTRATION & ACCOMMODATION FEE ICOFAAS CONFERENCE PROF. NAVEEN KUMAR ARORA	vc	27.12.18	FO/ARF/SOII/	28.12.18	
49	5814r	supply of electrical goods part-ii	r	27.12.18	fo/ARF	28.12.18	
50	12422R	FISH POND CENTRE	R	27.12.18	soi/SA	28.12.18	
51	18030r	disbursement of salary of office attendant	r	27.12.18	fo/ARF	28.12.18	
52	12309R	ALUMINIUM PARTITIONING IN BIOSAFETY LAB (LEVEL-II) LAB-207	iao	27.12.18	fo/VC	28.12.18	
53	15058R	reparing of ups & batteries & olt system bbau + 1 file repair of olt software (examination section)	coe	27.12.18	fo/IAO	28.12.18	
54	12643R	PURCHASE OF AC FOR THE DEPARTMENT OF LAW	EE	27.12.18	FO/ARF	28.12.18	
55	17050r	avashi dur bhasha/mobile prairpurti hetu	VC	28.12.18	ARF	28.12.18	
56	12674R	FELLOWSHIP GRANT DR. VIRENDRA SHUKLA	VC	28.12.18	ARF	28.12.18	
57	12204R	INSTALLATION OF LABORATRY SINK	VC	28.12.18	ARF	28.12.18	
58	2524F	FN TRAVELLING ALLOWANCE BILL FILE(T/C) OF HON'BLE VC PROF. NMP VERMA	VC	28.12.18	ARF	28.12.18	
59		ICSSR DOCTORAL FELLOWSHIP PAYMENT FILE MS.PRAGYA SHARMA,MS.PRITI JHA AND MS. RUCHI BHALLA	VC	28.12.18	ARF	28.12.18	
60	11331R	CAUTION MONEY (PART-II)	VC	28.12.18	ARF	28.12.18	
61		NEWSPEAPER PAYMENT REGARDING	DPR	28.12.18	UDC	28.12.18	
62	18090R	UGC NON NET FELLOWSHIP FILE	R	28.12.18	ANKIT	28.12.18	
63	11858R	PRINT JOURNAL-2017 FOR GBL	GBL	28.12.18	FO	28.12.18	
64	5577R	IMPREST MONEY FOR SECURITY	SECURITY	28.12.18	ANKIT	28.12.18	
65	14026R	SUCHMM PADARTH AND SAMBADDH CHETAN URJA RASHTRIY SANGHOSTI 01 FEBEARY-03 FEBEARY2019 PROF. BAL CHANDRA YADAV OPENING BANK ACCOUNT	PHY	28.12.18	FO	28.12.18	

66	4289R	APPROVAL FOR HIRING OF TAXI & PAYMENT	R	28.12.18	UDC	28.12.18	
67		PRINTING OF VARIOUS FORMES & OTHERS ITEMS USED IN EXAM SECTION	VC	28.12.18	ARF	28.12.18	
68	12447R	GUEST FACULTY BBAU SATELLITE CAMPUS AMETHI (ON CONTRACT)	VC	28.12.18	FO	28.12.18	
69	3231R	ETIOS DIESEL UP 32 FR 5768	AR(V)	28.12.18	FO/VC	28.12.18	
70		7TH CONVOCATION 15/12/2017 TRANSPORTATION COMMITTEE	DES	28.12.18	FO/VC	28.12.18	
71		publication in high impact journal prof. naveen kumar arora	des	28.12.18	fo	28.12.18	
72		minor miscellaneous wors prof. kaman singh	dean spds	28.12.18	udc	28.12.18	
73	12595r	t/c pf of shri arvind shukla rso regarding house building advance (HBA)	by hand arvind kumar shukla	28.12.18	fo	28.12.18	
74	17049r	printing of diary & calender for the year -2019	str	28.12.18	fo/dr(store)	28.12.18	
75	9950R	4TH BOOK EXHIBITION 2016-17	FO	28.12.18	R	28.12.18	