

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	9326R	TA BILL FILE REGISTRAR OFFICE UGC MEETING		27.09.18	FO/ARF/SOII/UDC/FO/ARF	05.12.18	
2	8926R	GAURAV RAJ DEWIVEDI YOUNG SCIENTIST (CSRB) UTILIZATION FILE +5100R+8092R+6006R+8093R+12005R	R	29.10.18	SA/FO/DES	05.12.18	
3	11031R	POST-DOCTORAL FELLOWSHIP DR. SADAF FAREED	HISTORY	02.11.18	ANKIT/FO/ARF/SOII/CASHIER	05.12.18	
4	12257R	CONSTRUCTION PURCHASING OF IRONGATE & SUMMER PLOYING DR. R S VERMA	BOTENICAL	16.11.18	ARF/udc/ARF/s oii	05.12.18	
5		REPAIR ESTIMATE OF INCUBATOR DR. D R MODI	DBT	20.11.18	UDC/FO/ARF/f o	05.12.18	
6	15072R	honorarium to guest faculty cyber security course (evening)	R	20.11.18	FO/ARF/SOII/udc/arf/fo	05.12.18	
7	15066R	PHOTOCOPIER TOSHIBA 256 SE	R	22.11.18	udc/FO/ARF	05.12.18	
8	13050R	CAUTION MONEY FOR DIT DEPARTMENT FILE	R	22.11.18	ANKIT/fo/vc	05.12.18	
9		ADVANCE FOR SPORT ACTIVITY FESTIVAL FOR UNIVERSITY HEALTH CENTRE	OSD	26.11.18	FO/ARF/SOII/ARF/SOII/ANKIT	05.12.18	
10	10895R	ADVANCE ADJUSTMENT FOR 62ND ACADEMIC COUNCIL & MEETING	R	28.11.18	udc/FO/ARF/so ii	05.12.18	
11	14045R	T/C PF LTC OF SHRI RAM SARAN PA	R	28.11.18	ANKIT/FO/DR(E)	05.12.18	
12	10287R	MR. RAJVARDHAN,PH.D.SCHOLAR ICSSR FELLOWSHIP	LAW	28.11.18	ankit/fo/vc	05.12.18	
13		advance file for drm	drm	28.11.18	ankit/FO/ARF/SOII/CASHIER	05.12.18	
14		DR JIWAN SINGH DES SERB-DST PROJECT (TRAVEL)	DES	28.11.18	sa/FO/ARF/SOII/CASHIER	05.12.18	

15		dr JIWAN SINGH DES SERB-DST PROJECT contingency	des	28.11.18	sa/FO/ARF/SOII/CASHIER	05.12.18	
16	8745R	INDOOR HT/LT MAINTENANCE WORKS+17044R	VC	30.11.18	FO/ARF/SOII/SA	05.12.18	
17	12523R	ROLLY YADAV DST/INSPIRE FELLOWSHIP	R	30.11.18	ANKIT/FO/VC	05.12.18	
18	14008R	T/C PF LTC OF SHRI MUKHTAR AHMAD DRIVER	R	30.11.18	ANKIT/FO/DR(E)	05.12.18	
19	14041R	BUILDING COMMITTEE MEETING LUNCH	R	30.11.18	UDC/fo/arf	05.12.18	
20	14040R	t/c pf ltc of shri kamlesh kumar driver	R	30.11.18	ANKIT/FO/DR(E)	05.12.18	
21		ADVANCE OF RD.3000/ FOR CONDUCTING EXAMINATIONS STATISTICS PROF. MADHULIKA DUBE	STATISTICS	30.11.18	ARF/soii/ARF/fo	05.12.18	
22	14010R	T/C PF LTC OF SHRI ANIS AHMED DRIVER	R	03.12.18	ANKIT/FO/DR(E)	05.12.18	
23	15062R	PURCHASE OF TONER FOR TOSHIBA MACHINE MODEL E-STUDIO-2309/195 OF VARIOUS SECTION	R	03.12.18	UDC/ARF/fo/vc	05.12.18	
24	9884R	NEW VEHICLE MARUTI ERTIGA VDI SHVS UP 32 HR 6041	R	03.12.18	UDC/FO/VC	05.12.18	
25		REMUNERATION BILL FOR ESE, DEC-2017	VC	03.12.18	arf/SOII/CASHIER	05.12.18	
26		ADVANCE FILE FOR DCS	VC	03.12.18	arf/SOII/CASHIER	05.12.18	
27	7558R	HINDI PRASIKSHAN	VC	03.12.18	ARF/SOII/CASHIER	05.12.18	
28		REMUNERATION BILL FOR END SEMESTER EXAMINATION B.TECH. (JULY-2018)	VC	03.12.18	SOII/CASHIER	05.12.18	
29		REMUNERATION BILL FOR END SEMESTER EXAMINATION MAY-2018	VC	03.12.18	SOII/CASHIER	05.12.18	
30		33 BPGS MEETING HETU INVITE GUEST KE GUEST HOUSE AND EATING KE BILL HE PAYMENT HETU BBAU 2018	DLIS	03.12.18	ARF/SOII/UDC/	05.12.18	

31	17050r	avashi dur bhasha/mobileb praipurti hetu	r	03.12.18	fo/arf/soi	05.12.18	
32	13084R	T/C PF LTC OF SHRI RAMESH KUMAR YADAV LDC	R	04.12.18	FO/IAO	05.12.18	
33	4109R	SERVICING OF M F TRACTOR UP 32 C2 1945	GBS	04.12.18	UDC/fo	05.12.18	
34	17027R	T/C PF LTC OF PROF. R A KHAN	R	04.12.18	FO/IAO	05.12.18	
35	1/0387/D S/BBAU/ 18	STIPEND/FELLOWSHIP COUNCIL OF SCIENCE AND TECHNOLOGY UTTAR PRADESH MR. MOHIT KUMAR DIXIT	STATISTICS	05.12.18	SA	05.12.18	
36		JRF SALARY FILE FOR DR. VENKATESH KUMAR R	ZOOLOGY	05.12.18	SA	05.12.18	
37	12791R	T/C PF LTC OF DR. SUDIPTA SAHA	R	05.12.18	ANKIT	05.12.18	
38	15010R	T/C LTC OF PROF. BAL CHANDRA YADAV	R	05.12.18	ANKIT	05.12.18	
39	12858R	SUBSISTENCE ALLOWANCE OF SHRI RAMA SHANKAR SINGH FINANCE OFFICER (UNDER SUSPENSION) BBAU	R	05.12.18	FO/ARF/UDC/	05.12.18	
40	8560R	OPEN PARKING FOR AUDITORIUM	VC	05.12.18	ARF/CASHIER	05.12.18	
41	12519R	JRF RECRUITMENT FILE OF DBT PROJECT PI :DR. YUSUF AKHTER DBT BBAU	DBT	05.12.18	SA	05.12.18	
42	17031R	UC 2017-18 RECURING & SALARY HEAD	IAO	05.12.18	FO/CASHIER	05.12.18	
43	10796R	APPROVAL OF PURCHASE OF COMMITTEE DR PREETI GUPTA DST-INSPIRE PROJECT	DAC	05.12.18	SA	05.12.18	
44	8165R	236/GATE SCHOLARSHIP (NEHA YADAV)	DIT	05.12.18	ARF	05.12.18	
45		ONLINE ENTRANCE TEST 2018	IAO	05.12.18	FO/ARF	05.12.18	
46	9117R	TOUR REMBURSEMENT SEND TO VC PROF. RAM CHANDRA	IAO	05.12.18	FO/ARF	05.12.18	
47	12204R	INSTALLATION OF LABORATRY SINK	EE	05.12.18	FO	05.12.18	
48	12813R	LED STREET LIGHT FROM CENTRAL LIBRARY TO GATE NO. 3	EE	05.12.18	ARF/soi	05.12.18	
49	9566R	FEE REFUND PROCESS FILE	VC	05.12.18	CASHIER	05.12.18	
50		FILE FOR DD REGARDING OF 8TH CONVOCATION + (CHALLAN COPY DETAIL) VOL-II	COE	05.12.18	SOII/CASHIER	05.12.18	

51	17063R	T/C PF LTC OF SHRI BRIJ MOHAN COMPUTER CENTRE	R	05.12.18	ANKIT	05.12.18	
52	17065R	REFUND OF CAUTION MONEY FOR OSD AMETHI	OSD	05.12.18	ANKIT	05.12.18	
53	17064R	59TH ANNUAL CONFERENCE OF ASSOCIATION OF MICROBIOLOGISTS OF INDIA AT UNIVERSITY OF HYDERABAD DEC,2018, PROF. D P SINGH	DES	05.12.18	ANKIT	05.12.18	
54	12743R	AMC OF LIFTS (6 NOS) OF AMBEDKAR BHAWAN	EE	05.12.18	FO	05.12.18	
55	13075R	PRINTING OF EXAMINATION FORM	STR	05.12.18	UDC	05.12.18	
56	12713R	MAINTENANCE OF INSTRUMENTS-I	R	05.12.18	SA	05.12.18	
57	15080R	SCHOOL FOR MANAGEMENT STUDIES DEPARTMENT OF RURAL MANAGEMENT SBBT PHASE-III WORKS IN COMPUTER LAB ENGINEERING SECTION	EE	05.12.18	SA	05.12.18	
58	16080R	MAINTENANCE OF SBBT BUILDINGS PART-3	EE	05.12.18	SA	05.12.18	
59	12392R	CONTINGENCY: UGC MRP PROJECT PROF.RANA P SINGH	DES	05.12.18	SA	05.12.18	
60	3846r	विश्वविधालय के सीवर संयोजन सीवर डिस्पोजल चार्जेज	IAO	05.12.18	FO	05.12.18	
61	10626R	CONTINGENCY DR. G SUNIL BABU DR SANGEETA SAXENA	VC	05.12.18	FO/arf	05.12.18	
62	3325R	COMPUTER PURCHASE FOR M.SC.LAB	VC	05.12.18	FO/ARF	05.12.18	
63	5003R	colouring /Finishing of cemented Pots /Plants	VC	05.12.18	FO/arf	05.12.18	
64	12716R	PUCHASE THROUGH CARD PAYMENT	VC	05.12.18	FO/ARF	05.12.18	
65		RCA BOYS HOSTEL ADVANCE FILE FOR MAINTENANCE WORK	VC	05.12.18	FO/arf	05.12.18	
66		REMUNERATION FOR PH.D THESIS EVALUTION & VIVA-VOCE	VC	05.12.18	ARF/CASHIER	05.12.18	
67	12642R	REPAIR OF PHOTOCOPIER MACHINE IN CENTRAL LIBRARY	VC	05.12.18	FO/arf	05.12.18	

68	3043R	SOCIAL SCIENCE JOURNALS PRINTING NMP VERMA	VC	05.12.18	ARF	05.12.18	
69	16062R	11TH EDITION OF INTERNATIONAL CONFERENCE ON ADVANCES IN MICROBIOLOGY AND PUBLIC HEALTH MARCH 18-19,2019 VIENNA AUSTRIA	VC	05.12.18	FO	05.12.18	
70	7897R	t/c pf PAYMENT OF DPW-II	VC	05.12.18	FO	05.12.18	
71	16022R	FILE: ANY OTHER AGENDA FOR 65TH ACADEMIC COUNCIL URGENT NEED OF CREDIBLE PLAGIARISM SOFTWARE	vc	05.12.18	fo	05.12.18	
72	17047R	OPENING OF BANK ACCOUNT CONFERENCE ACCOUNT	VC	05.12.18	FO/DEAN SPDS	05.12.18	
73	9847R	TRAINING PROGRAMME ON STATISTICAL DATA PROGRESSING AND USE UNIT LEVAL DATA OF NSSO. BY PROF. SANATAN NAYAK	DES	05.12.18	FO/ARF/SOII	05.12.18	
74	14094R	PURCHASE OF CONSUMABLES DR. SUNIL BABU GOSIPATALA PI	DBT	05.12.18	SA	05.12.18	
75		imprest money file for dlis	DLIS	05.12.18	ankit	05.12.18	
76		advance money file for sports section	SPORTS	05.12.18	ankit	05.12.18	
77	11665r	ugc start up project of dr. pankaj kumar arora	dem	05.12.18	fo/arf	05.12.18	
78	13074R	MAINTENANCE OF EQUIPMENT (NANO PLUS PARTICLE SIZE ANALSZER)	vc	05.12.18	pharma	05.12.18	
79		adjustment of advance for dit	dit	05.12.18	fo/arf	05.12.18	
80		CONTINGENCY MAIN FILE OF DBT PROJECT (PI : DR. YUSUF AKHTER,DBT)	DBT	05.12.18	sa	05.12.18	
81	12800R	DST-STI-POST DOCTORAL FELLOWSIP-2017 (CONTINGENCY) DR. ADITYA VIKRAM AGARWAL	dbt	05.12.18	ankit	05.12.18	
82		HONORARIUM DR NEHA ANAND STUDENT COUNSELING CENTRE	DL	05.12.18	fo/arf	05.12.18	

83		FILE FOR THE ADVANCE FOR NATIONAL CONFERENCE ON APRIL 14TH,2018 TO COMMEMORATE THE 127TH BIRTH ANNIVERSARY OF BHARAT RATNA DR.BR AMBEDKAR + 1 file	vc	05.12.18	fo/arf/soii	05.12.18	
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