| S.No | File.No | Subject | From whom Received | Receiving Date | Sent to | Send Date | Remarks |
|------|---------|---|--------------------------|-------------------|----------------------|-----------|----------------|
| 1 | 4109 R | Servicing of M.F. Tractor UP-32-CZ-1945 | PIC | 14.12.18 | GBS | 17.Dec | For need full. |
| 2 | 18025 R | T/C Prof. Rajesh Kumar, DEM | DR/Estt | 14.12.18 | DR/Estt | 17.Dec | For need full. |
| 3 | 6560 R | Dr. R.N Bharagava, Submission of Utilization Certificate for the 2013-14 | FO | 14.12.18 | Dr. R.N. Bhargava | 17.Dec | For need full. |
| 4 | 13001 R | Deptt. Of Chemistry Permission Special Examination 2018 | AR/A | 14.12.18 | VC | 17.Dec | For need full. |
| 5 | 3846 R | विश्वविद्यालय के सीवर -संयोजन/सीवर डिस्पोजल चार्जेस, 5(313)/11 | EE | 14.12.18 | EE | 17.Dec | For need full. |
| 6 | 12825 R | Providing Dirnking water at the Entrance Gates of the University | EE | 14.12.18 | VC | 17.Dec | For need full. |
| 7 | 4185 R | Central Library AC Plant 5 (462) 2014 | EE | 14.12.18 | FO | 17.Dec | For need full. |
| 8 | 12823 R | Workshop and Training | Incharge | 14.12.18 | VC | 17.Dec | For need full. |
| 9 | 7404 R | Institutional Ethics Committee DBT | Sunil Babu | 14.12.18 | FO | 17.Dec | For need full. |
| 10 | 7310 R | Creation /Sanction of New Posts forHC | I/C Healt Center | 14.12.18 | VC | 17.Dec | For need full. |
| 11 | 17019 R | Recruitment of Junior Research Fellow (Dr. G. Sunil Babu) | Head | 14.12.18 | VC | 17.Dec | For need full. |
| 12 | 16056 R | School Board | AR/A | 14.12.18 | VC | 17.Dec | For need full. |
| 13 | 11915 R | Nomination to School Board Members | AR/A | 14.12.18 | VC | 17.Dec | For need full. |
| 14 | 11125 R | Restructuring of Scholars/Departments/Centres Acad. Sec. + 01 File | AR/A | 14.12.18 | AR/A | 17.Dec | For need full. |

| 15 | 4519 R | MOU between IISR with BBAU.& Others. | AR/A | 14.12.18 | VC | 17.Dec | For need full. |
|----|---------|--|---------------------|----------|---------|--------|----------------|
| 16 | 16055 R | School Board file.DE | AR/A | 14.12.18 | VC | 17.Dec | For need full. |
| 17 | 17015 R | Application of Shri Rama Shankar Singh Dated 14.11.2018 Regarding Health | PS to R | 17.12.18 | DR/Estt | 17.Dec | For need full. |
| 18 | 11331 R | Caution Money (Part-II) | AR/A | 17.12.18 | FO | 17.Dec | For need full. |
| 19 | 3739 R | अन्याःविश्वविद्यालयो / संस्थानो को अतिथि-गृह मे कक्छ आरक्षित करने के संबंध मे पत्राचार | I/c Guest house. | 17.12.18 | VC | 17.Dec | For need full. |
| 20 | 18032 R | File regarding proposal of a committee to formulate/Review the guidelines for Hostel Allotment | DSW | 17.12.18 | DR/Estt | 17.Dec | For need full. |
| 21 | 11993 R | Advance for R-Office for Emergent/Urgent Work | Registrar | 17.12.18 | FO | 17.Dec | For need full. |