S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	4519/R	MOU- Academic Section	R	5.12.18	AR (Academic)	11.12.18	Discuss with the?
2	16091/R	Space Allocation for M.Tech (CS)-DCS	R	5.12.18	EO	11.12.18	Discuss with details tommorrow afternoon.
3	17084/R	Annual Report for the Year 2017-18 (File No. 41/BBAU/RSO/2018)	R	10.12.18	FO	11.12.18	Get it audited properly and put up.
4	12261/R	केंद्रीय पुस्तकालय अनुरक्षणीय कार्य 5(580)/2016 Part-5	R	10.12.18	EE	11.12.18	Approved.
5	16038/R	Financial Assitance for Attending AMI-18 University of Hyderabad, December 9-12, 2018- Dr. Jay Shankar Singh, DEM/SBPS	FO	10.12.18	FO	11.12.18	Approved to pay as per TA entitilement.
6	6311/R	Solar Photo Volatic System- 5(558)/2018	R	10.12.18	R	11.12.18	Ok. Evaluate monthly impact on competion/ Building.

7	10625/R	DBT Project- Technical Committee for the Purchase of Equipments- Dr. G Sunil Babu, DBT	Dr. G Sunil Babu, DBT	10.12.18	Prof. Rana Pratap Singh, Dean Academic Affairs	11.12.18	Suggest.
8	13021/R	Gunner of Payment Part-II- Security Section	Security Section	11.12.18	FO	11.12.18	FO/R empowered below Rs. 10,000/ Accordinlgy dispose off.
9	-	Confidential (File No. 389, 402)	COE	11.12.18	COE	11.12.18	-
10	-	Appointment of JRF (DBT Project)- Dr. Jyoti Pandey, DAC	FO	11.12.18	FO	11.12.18	Approved. Pay as per Fellowship rules.
11	-	DST-SERB Grant (Head: Manpower Salary- Project Fellow)- Dr. Jawahar Lal, DAC	FO	11.12.18	FO	11.12.18	Approved. Pay as per Project rules.
12	-	JRF Salary File-DST SERB Project- Dr. Venkatesh Kumar R., DAAS	FO	11.12.18	FO	11.12.18	Approved. Pay as per Fellowship rules.
13	-	Fellowship file- Dr. Atul Kumar Upadhyay, DES	FO	11.12.18	FO	11.12.18	Approved. Pay as per DST NPDF rules.

14	12800/R	DST-STI-Postal Doctoral Fellowship-2017 (Contingency)- DST CPR Project	FO	11.12.18	FO	11.12.18	Approved. Pay as per DST STI rules.
15	15015/R	Chemicals, Glasswares and Plasticwares- Under UGC-BSR (Research Start-Up Grant)- Dr. Khem B. Thapa, Deptt. of Physics	FO	11.12.18	FO	11.12.18	Approved. Pay as per Project rules.
16	9847/R	Training Programme on Statistical Data Processing and Use of Unit Level Data of NSSO (Prof. Santan Nayak, DE)	FO	11.12.18	FO	11.12.18	Adjust as per Project rules.
17	-	JRF Salary File-DST SERB Project- Dr. Venkatesh Kumar R., DAAS	FO	11.12.18	FO	11.12.18	Approved. Pay as per DST norms.
18	-	Stipend/Fellowship for Council of Science and Technology, U.P,- Dr. Subhash Kumar Yadav, Deptt. of Statistics	FO	11.12.18	FO	11.12.18	Approved. Pay as per UPCST norms.
19	-	Contingency Main File of DBT Funded Project- DR. Yusuf Akhter, DBT	FO	11.12.18	FO	11.12.18	Approved. Pay as per DBT Project norms.
20	12519/R	JRF Recruitment File of DBT- Funded Project- Dr. Yusuf Akhter, DBT	FO	11.12.18	FO	11.12.18	Approved. Pay as per Project norms.

21	12443/R	Installation of Roof Top Solar PV System- 5(688) 2018	FO	11.12.18	FO	11.12.18	Approved. But all such files should be routed through sub- committee of Building committee in future
22	12252/R	UP-CST Project (Salary of the Research Assistant)- Dr. Monica Sharma, DBT	FO	11.12.18	FO	11.12.18	Approved. Pay as per DBT norms.

23	-	Guest House Payment-2011	FO	11.12.18	R	11.12.18	Examine & Put up make a rule also for holding meetings by deptt. and GH facilities to be extended. Take held of Advisory Committee of Guest House.
24	9196/R	PG Dissertation Semester-IV: DAC	FO	11.12.18	FO	11.12.18	See the Notification atached til it has not been approved by FC/BoM. Get its agenda approved in forthcoming meeting.

25	8587/R	समरसिबल/ट्यूबवेल पंप रिपेयरिंग वर्क 5(25)Elect/2016			AE (Elect.)	11.12.18	Approved. Pay as per rules.
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