

S.No.	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	4308/R	Repairing & painting of Engineering Section	Registrar	28-01-2016			
2	3567/R	Purchasing of Plumbing goods			F.O.	1/2/2016	
3	6826/R	Furniture for Ashoka boys Hostel Phase-II			Registrar	1/2/2016	
4	5107/R	P/F of granite & S/S lettering of main gate			Registrar	1/2/2016	
5	7432/R	Advance for meeting			Registrar	1/2/2016	
6		Arrangement of foot, mikes for Auditorium 5(1)/Elect/2016			Registrar	1/2/2016	
7	7642/R	Decorative lighting works on foundation day celebrations			F.O.	1/2/2016	
8	6650/R	Supply & installation of modular kitchen in V.C.'s residence 5(263)/2008			F.O.	1/2/2016	
9	7631/R	Civil maintenace work part-2 5(457)/15			V.C.	1/2/2016	
10	6256/R	Maintenance of electrical underground cable in University campus part-2 5(412)/15			V.C.	1/2/2016	