

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	6095 R	RTI Correspondence.	DR/RTI	19.1.16	Steno/Legal	1/Feb	For Discuss
2	4006 R	Ms. Bela Turkey Kaushal, RGNF. File With Ph.D Thesis Submission, & a note sheet,	FO	21.1.16	FO	1/Feb	For need full.
3	7359 R	T/C Departmental Examination for the Post of PA.	PIC/Estt	25.1.16	COE	1/Feb	For need full.
4	7654 R	Publication of Tender Notice.	AR/Snp	1.2.16	VC	1/Feb	For approval
5	7878 R	National Symposium on 13-14 Aprail-2016.	HoD	1.2.16	VC	1/Feb	For approval
6	7144 R	PF of Dr. Salini Chandra. Asstt. Prof. DCS.	PIC/Esstt	1.2.16	VC	1/Feb	For approval
7	5818 R	Extention of Girls Hostel 5(419)/13	EE	1.2.16	VC	1/Feb	For approval
8	7144 R	PF of Dr. Salini Chandra. Asstt. Prof. DCS.	VC	1.2.16	PIC/Estt	1/Feb	By Hand Prof. Shalini Chandra