

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	3888 R	Maintinance work of SES Building, 5(372)/13	EE	18.2.16	IAO	18/Feb	For need Full
2	3638 R	Department of Plant Science ka nirman 5(502)/14	VC	1.2.16	EE	18/Feb	Discuss
3	7654 R	Publication of Tender Notice.	VC	1.2.16	AR/Snp	18/Feb	For need full.
4	6111 R	Appointment of Part time Medical Attendent on Contract Basis	PIC/Esstt	2.2.16	IAO	18/Feb	Discuss
5	7874 R	Charge of Education, Dr. Hari Sankar	PIC/Estt	4.2.16	VC	18/Feb	For approval
6	4207 R	PF of Sh. D. Jayabalachandran, Deputy Registrar. Vol-3	FO	4.2.16	PIC/Estt	18/Feb	For need full.
7	4095 R	Amassador car, UP-BU-5863	AR/Vehi.	4.2.16	AR/V	18/Feb	For need full.
8	6313 R	Medical Advance of Dr. Narendra Kumar, DES	PIC/Esstt	4.2.16	Chairman	18/Feb	For
9	3081 R	DRC/Ph.D Admission-2011 FILE NO.143	AR/A	8.2.16	DR-SC/ST	18/Feb	For need full.
10	3804 R	15/GPAT SCHOLARSHIP/(2010-12,2011- 13,2012-14,2013-15)/D.Ph.Sc./BBAU/114.	AR/A	9.2.16	FO	18/Feb	For need full.
11	7837 R	Approval for Registration Form, NSS	VC	9.2.16	AR/Estt	18/Feb	For need full.
12	6251 R	Post-Paid Sim For FO	AR/Tele	10.2.16	FO	18/Feb	For need full.
13	5790 R	Ph.D Laxmi Rajak	AR/A	10.2.16	AR/A	18/Feb	For need full.

14	6869 R	Electrical wiring for DIT&DCS on Illrd floor of C.Lib. 5(565)/2015	EE	10.2.16	FO	18/Feb	For need full.
15	7871 R	Requirment of Projector.	Librarian	10.2.16	VC	18/Feb	For approval
16	7615 R	PF of Dr. V. Elangovan. Asstt.Prof. DAAS.	PIC/Esstt	10.2.16	AR/Estt	18/Feb	For need full.
17	5968 R	Creation Of Posts & Appointmeants.	PIC/Esstt	10.2.16	AR/Estt	18/Feb	For need full.
18	7809 R	Engagement of OUT SOUSING person in Health Center 2016	PIC/Esstt	10.2.16	CMO	18/Feb	For need full.
19	7929 R	Core pay scale of Lab. Assistant in Central University.	VC	10.2.16	AR/Estt	18/Feb	For need full.
20	7127 R	Committee for the Purchase of Chemicals.	DR/Legal	11.2.16	VC	18/Feb	For approval
21	3060 R	Road Work at Ashoka Boys Hostel5 5(499)EE/2014	EE	11.2.16	FO	18/Feb	For need full.
22	6784 R	Construction Open Parking For Sidhartha Boys Hostel, 5(556)/2015.	EE	11.2.16	FO	18/Feb	For need full.
23	4142 R	MANF file of Ph.D. Scholar, Dilpreet kaur.	AR/A	11.2.16	AR/A	18/Feb	For need full.
24	7229 R	JRF Vivek kumar	AR/A	11.2.16	AR/A	18/Feb	For need full.
25	7163 R	Junior Research Fellowship, Ms. Shreya Gupta(JRF)	AR/A	11.2.16	AR/A	18/Feb	For need full.
26	3426 R	BPGS, DBT	AR/A	11.2.16	VC	18/Feb	For approval
27	7949 R	Academic Activity of Prof. Sanjay Kumar.	HoD	11.2.16	AR/A	18/Feb	For need full.

28	7950 R	Purchase of Wi-Fi Access Point	Dir-CC	11.2.16	VC	18/Feb	For approval
29	7951 R	Purchase of Computer Printer& UPS. For VC's Camp Office.	Dir-CC	11.2.16	AR/Snp	18/Feb	For need full.
30	5889 R	Proposal For Rotavapor Dr. Joty pandey.	AR/Snp	11.2.16	AR/Snp	18/Feb	For need full.
31	3613 R	Scanning Electron microscope service.	AR/Snp	11.2.16	FO	18/Feb	For need full.
32	3631 R	50% Utilization of Overhead from DBT Project.	AR/Snp	11.2.16	FO	18/Feb	For need full.
33	5987 R	3rd Book Exhibition 2015-16	Librarian	11.2.16	FO	18/Feb	For need full.
34	6148 R	वि.वि. के तीनों गेट पर बैरियर लगवाने हेतु.	VC	11.2.16	FO	18/Feb	For need full.
35	6650 R	Supply & Installation of Modular Kitchen in VC Ress. 5(263)/8	VC	11.2.16	FO	18/Feb	For need full.
36	4244 R	File for Helth Center.	PIC/Esstt	11.2.16	SO/Esstt	18/Feb	For need full.
37	5405 R	Appointment of IAO on Contract Basis	AR/Esstt	15.2.16	VC	18/Feb	For approval
38	7961 R	Representation of Shri Ram Sagar, Steno.Reg-Deptt.Exam.for PA	AR/Esstt	15.2.16	AR/Esstt	18/Feb	For need full.
39	7963 R	Essential Qualification matter, DHR	AR/Esstt	15.2.16	PIC/Esstt	18/Feb	For Comments
40	7360 R	Staff Requirment .	AR/Esstt	15.2.16	AR/Esstt&E O	18/Feb	Discuss
41	5435 R	मात्र भाषा दिवस।	VC	16.2.16	FO	18/Feb	by Hand HO

42	6612 R	RGNF SRF Sadhana Singh Sagar.	HoD	16.2.16	AR/A	18/Feb	For need full.
43	7983 R	RTI Replies 2016, Estt. Section.	PIC/Esstt	17.2.16	VC	18/Feb	For approval
44	4885 R	Lab Equipment Purchase, DAP Bal Chandra Yadav With (BNRS) Project Proposal (DAP) Part-	AR/Snp	17.2.16		18/Feb	By hand Rahul (AR/Snp)
45	5225 R	Renovation of council hall, 5(440)/2014 part -2	EE	17.2.16	EE	18/Feb	By hand V.K. Tripathi sir,
46	7965 R	UGC/MHRD Correspondence, Vol- IV,	DR-SC/ST	17.2.16	DR-SC/ST	18/Feb	By Hand Shailly
47	6752 R	Community Collage Dietetics, Publication Mannual	HoD	17.2.16	FO	18/Feb	For need full.
48	7022 R	Requiremeant of manpower Oct, 2015.	PIC/Esstt	17.2.16	AR/Estt	18/Feb	For need full.
49	7947 R	संदीप शुक्ला के तृतीया सेमिस्टर मे एफ ग्रेड के सुधार हेतु।	AR/A	17.2.16	VC	18/Feb	For approval
50	7825 R	Upgradation of JRF to SRF, Sanjay Singh.	AR/A	17.2.16	VC	18/Feb	For approval
51	7978 R	XVI Advisory Committee Meeting for SC/ST Cell	DR-SC/ST	17.2.16		18/Feb	Dr. Sanjay Kumar/DAPS
52	3194 R	Empanelment of Security Agency 2014-15	EO	18.2.16		18/Feb	By ahnd Asstt. Of EO
53	7980 R	Ramanujan Fellow Purchase and installation Of AC's	Hod	18.2.16	AR/Snp	18/Feb	For need full.
54	7981 R	Ramanujan Fellow Purchase of Printers	Hod	18.2.16	AR/Snp	18/Feb	For need full.
55	7982 R	Ramanujan Fellow Purchase of Furnitures.	Hod	18.2.16	AR/Snp	18/Feb	For need full.

56	4843 R	Estate maintenance work.	EO	18.2.16	FO	18/Feb	For need full.
57	7359 R	T/C Departmental Examination for the Post of PA.	COE	18.2.16	AR/Estt	18/Feb	For need full.
58	5387 R	Fencing of field the Project entiled,	AR/Snp	18.2.16	FO	18/Feb	For need full.