

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	4942 R	पुरस्कार वितरण	VC	25.1.15	Chair-	19/Feb	For Need full
2	3638 R	Department of Plant Science ka nirman 5(502)/14	EE	28.12.15	EE	19/Feb	For Nee
3	7384 R	Manpower Rquiremeant for LibraryGautam Buddha Library.	VC	28.12.15	AR/Estt	19/Feb	For need full.
4	7187 R	Grass in Children Park	VC	6.1.16	Cor-	19/Feb	For need full.
5	3115 R	General Office Order- 137/Estt/BBAU/2013	VC	13.1.16	AR/Estt	19/Feb	For need full.
6	7282 R	PF of sh. Durgawati Kushwaha , Contractual (DHR)	PIC/Estt	20.1.16	AR/Estt	19/Feb	For need full.
7	7843 R	Sitting FEE for Attending the Meeting of BOM,BOG,FC,etc.	FO	20.1.16	FO	19/Feb	For need full.
8	7851 R	Requisition for one Plumber & Electrician DSW.	VC	25.1.16	AR/Estt	19/Feb	For need full.
9	7845 R	TC/ डा.बेला तुर्की कौशल शोध छात्र DAAS	Hod DAAS	28.1.16	VC	19/Feb	For approval
10	7808 R	Requirment of Guest Faculty.	VC	1.2.16	VC	19/Feb	For need full.
11	7604 R	Visiting Faculty in DPS	VC	1.2.16	AR/Estt	19/Feb	For need full.
12	4519 R	MOU between IISR with BBAU.& Others. With Explanation File	VC	3.2.16	VC	19/Feb	For approval
13	3608 R	Representation Of Roster Teaching.	PIC/Estt	3.2.16	VC	19/Feb	For approval

14	6071 R	Emerites Fellowship, DAPS, Horti.	HoD	3.2.16	AR/A	19/Feb	For need full.
15	7802 R	Academic Activity, Sanjay Kumar DAPS.	AR/A	4.2.16	FO	19/Feb	For need full.
16	7909 R	Upgradation of JRF to SRF,	HoD	4.2.16	AR/A	19/Feb	For need full.
17	7664 R	PF of Ms. Sufiya Ahmad, Lecturer, D.Law.	PIC/Esstt	4.2.16	AR/Estt	19/Feb	For need full.
18	7910 R	Acadmic Activity file-2 Original file retained wit Acadmic sec. Dr. S. Maji.	Hod	4.2.16	FO	19/Feb	For need full.
19	7622 R	Molestation of Ph.D Guide of BBAU.	Hod/DES	4.2.16	AR/Estt	19/Feb	For need full.
20	7913 R	T/C PF of Prof. Sunita Mishra, Prof. HD&FS.	PIC/Estt	4.2.16	VC	19/Feb	For Approval
21	3559 R	Offer for the Opening a branch (bank) in the University Campus. Along with 2 File + 3157/R.	DR/Legal	4.2.16	EO	19/Feb	For need full.
22	5630 R	PF of Rahul Varshney. Asstt. Proff. DAS	PIC/Estt	5.2.16	AR/Estt	19/Feb	For need full.
23	4866 R	PF of Preeti Gupta, Asst. Prof.	PIC/Estt	5.2.16	AR/Estt	19/Feb	For need full.
24	6963 R	Utilization certificate, of 11th plan construction works. 5(439)/14	EE	5.2.16	IAO	19/Feb	For need full.
25	7597 R	F.N Humiliation and Harassment By Director, RCA.	PIC/Estt	5.2.16	VC	19/Feb	For approval
26	7145 R	PF of Dr. Pranav Kr. Anand, Asstt. Prof. D. Eco.	DR/Legal	8.2.16	AR/Estt	19/Feb	For need full.
27	7207 R	T/C PF of Sh. Ram Parvesh Pal, CSSEIP, LTC	PIC/Estt	8.2.16	AR/Estt	19/Feb	For need full.

28	3905 R	Office Order/Circular Acadmic Secation	AR/A	8.2.16	AR/A	19/Feb	For need full.
29	4853 R	Cleaning of Water Tank Storage 5(529)/2014	EE	9.2.16	FO	19/Feb	For need full.
30	7936 R	Purchase of Cartridge 88A Hplaser jet P-1007.	AR/Snp	9.2.16	VC	19/Feb	For approval
31	3329 R	2nd Phase Construction Work in Vishakha Boys First ,and Scond 5(409)/13	IAO	9.2.16	VC	19/Feb	For approval
32	4057 R	New Building for Administrative Block Complex & manin Gate, 5(386)/13	IAO	9.2.16	EE	19/Feb	For need full.
33	4006 R	Ms. Bela Turkey Kaushal, RGNF. File	VC	9.2.16	Prof.Preeti Saxena	19/Feb	Prof.Preeti Saxena
34	7800 R	Lien for TISS, Dr. S Darapuri.	PIC/Estt	10.2.16	AR/Estt	19/Feb	For need full.
35	3147 R	General Office Order 68/Estt/BBAU/2013	PIC/Estt	10.2.16	VC	19/Feb	For approval
36	4756 R	PF of Smt. Sunita Pal TA.	PIC/Esstt	10.2.16	AR/Estt	19/Feb	For need full.
37	7946 R	UGC- RGNF Mr. Abhay prakash Rawat.	Hod	10.2.16	FO	19/Feb	For need full.
38	7565 R	Reperesentation of Vineet Kumar in SC/ST Cell, DEM	DR-SC/ST	10.2.16	VC	19/Feb	For approval
39	6022 R	Purchase of Cartridge.	VC	10.2.16	AR/Snp	19/Feb	For need full.
40	7505 R	Compassionate Appointmeant Against Late Shri ishwar Chand.	VC	10.2.16	VC	19/Feb	For approval
41	7355 R	Admission Committee-D.Lib.Sc./2015-16	VC	10.2.16	AR/A	19/Feb	For need full.

42	7811 R	Grammarly Software.	VC	10.2.16	Librarian	19/Feb	For need full.
43	7502 R	Remote Access Of E- Resources.	VC	10.2.16	AR/Estt	19/Feb	For need full.
44	7935 R	Purchase of online UPS & Fax Machine.for VC Sectt.	VC	10.2.16	AR/Snp	19/Feb	For need full.
45	5742 R	BPGS, DAPS	VC	11.2.16	AR/A	19/Feb	For need full.
46	7295 R	purchasing of Water Cooler & RO for Ashoka Boys Hostel.	AR/Snp	11.2.16	AR/Snp	19/Feb	For need full.
47	7389 R	Navodya Vidyalaya Samiti Exam	CoE	11.2.16	COE	19/Feb	For need full.
48	3238 R	Net - JRF/ UGC Department of Applied Chemistery	AR/A	11.2.16	AR/A	19/Feb	For need full.
49	7953 R	प्रेक्षाग्रह मे श्री अटल बिहारी बाजपई की फोटो के संबंध मे	EE	11.2.16	FO	19/Feb	For need full.
50	7954 R	Fixing of electricity conduits and board Admin Bulding-II floor.	hod	11.2.16	FO	19/Feb	For need full.
51	7955 R	RGNF- SRF Fellowship RAM Prakash.	hod	11.2.16	FO	19/Feb	For need full.
52	7959 R	Fact Finding Committee for Deptt. Of Education, Computer Lab	PIC/Estt	11.2.16	Cor-	19/Feb	For need full.
53	6034 R	UGC Correspondence.	PIC/Esstt	11.2.16	VC	19/Feb	For approval
54	7958 R	T/C PF Of sh. NKS More,	PIC/Estt	11.2.16	AR/Estt	19/Feb	For need full.
55	7542 R	Complaint of Dr. Ranjeet Kumar Choudhary.	PIC/Estt	11.2.16	AR/Estt	19/Feb	For need full.

56	4540 R	Establishment of Ambedkar Chair.	PIC/Estt	11.2.16	AR/Estt	19/Feb	For need full.
57	7960 R	T/C PF of Akhilesh singh Attendant, CSSEIP, Persuing B.Com.	PIC/Estt	11.2.16	VC	19/Feb	For approval
58	5901 R	Zero Semister M.A.	AR/A	11.2.16	VC	19/Feb	For approval
59	6756 R	M.Sc. Admission (Food Microbiology& Toxicology)	AR/A	11.2.16	VC	19/Feb	For approval
60	6757 R	M.Sc. Admission (Environmental Microbiology)	AR/A	11.2.16	VC	19/Feb	For approval
61	7600 R	Resignation From the Post Of DST Inspire Faculty Position Dr. Pramod Kumar Kushwaha.	AR/A	11.2.16	AR/Estt	19/Feb	For need full.
62	7921 R	Pump Maintinance Work, 5(3)2016	EE	15.2.16	FO	19/Feb	For need full.
63	7651 R	Imprest file, AE (Electrical)	EE	15.2.16	FO	19/Feb	For need full.
64	4009 R	Imprest File Establishment Section.	AR/Estt	15.2.16	FO	19/Feb	For need full.
65	7298 R	UGC-Post-Doc, Fellowship for Women Candidate 2012, Dr. Kamini Narain.	AR/A	15.2.16	FO	19/Feb	For need full.
66	6396 R	Imprest Money File.	Warden	15.2.16	FO	19/Feb	For need full.
67	7911 R	लोक सभा फेल्लौशिप योजना	HO	15.2.16	VC	19/Feb	For approval
68	7087 R	विश्वद्यालय अनुदान आयोग से पत्राचार.	HO	15.2.16	VC	19/Feb	For approval
69	6028 R	Djmc M.Phil section 2014-15 Students fee Refund	AR/A	15.2.16	VC	19/Feb	For approval

70	7451 R	DST-Inspire Project , Dr. Preeti Gupta.	HoD	15.2.16	AR/A	19/Feb	For need full.
71	5760 R	DRC Meeting File.	HoD	16.2.16	AR/A	19/Feb	For need full.
72	4592 R	AMC of fire system, water cooler & water purifier.	EO	16.2.16	FO	19/Feb	For need full.
73	6333 R	Imprest Mony.Vol-4	Warden	16.2.16	FO	19/Feb	For need full.
74	6927 R	Imprest Amount.	Astt.Dir	16.2.16	AR/Snp	19/Feb	For need full.
75	7538 R	मानव संसाधन विकास मंत्रालया से पत्र वयवहार।	H.O	16.2.16	VC	19/Feb	For approval
76	3391 R	JRF Fellowship File Batch 2011-12	AR/A	16.2.16	AR/A	19/Feb	For need full.
77	5447 R	RGNF file, Ph.D Scholar Mukta Mayee.	AR/A	16.2.16	AR/A	19/Feb	For need full.
78	7000 R	JRF Payment file File No. 110/Economic/BBAU/2011	AR/A	16.2.16	AR/A	19/Feb	For need full.
79	6213 R	RGNF JRF Poonam	AR/A	16.2.16	AR/A	19/Feb	For need full.
80	3167 R	B.P.G.S.-2 No.33/DLIS/BBAU/2000	AR/A	16.2.16	VC	19/Feb	For approval
81	5204 R	110/RGNF/SHS/2015 Rashnika Arya.	AR/A	16.2.16	AR/A	19/Feb	For need full.
82	5579 R	JRF Fellowship Kamlesh Kumar Verma.	AR/A	16.2.16	AR/A	19/Feb	For need full.
83	7071 R	RGNF/Ms Preeti/2015	AR/A	16.2.16	AR/A	19/Feb	For need full.

84	5888 R	RGNF- File For Ph.D Scholar-2014,	AR/A	16.2.16	AR/A	19/Feb	For need full.
85	3586 R	Permission for PDF DAPS, Ms. Namria Sing	AR/A	16.2.16	AR/A	19/Feb	For need full.
86	7966 R	Wi-Fi PCI Lan Card.	Librarian	16.2.16	FO	19/Feb	For need full.
87	4603 R	माननीय अटल बिहारी बाजपेयी एवं मालवीय जी के जन्म दिवस सम्मेलन	HO	16.2.16	FO	19/Feb	For need full.
88	7673 R	Swami Viveka nand Jayanti	Cor-	16.2.16	FO	19/Feb	For need full.
89	4729 R	Ph.D students Registration (DRC) Part-2, along with Part -3,	HoD	16.2.16	AR/A	19/Feb	For need full.
90	4793 R	DRC/ Ph.D File, DRM	Dean-SMS	16.2.16	AR/A	19/Feb	For need full.
91	6229 R	Approval for the Guest Faculty	Cor-	16.2.16	VC	19/Feb	For approval
92	5336 R	JRF Namita Gupta.	AR/A	16.2.16	AR/A	19/Feb	For need full.
93	7967 R	छतवे दीक्छंत समारोह हेतु बुके खरीदने के संबंध मे/	FO	16.2.16	AR/Estt	19/Feb	For need full.
94	6612 R	RGNF SRF Sadhana Singh Sagar.	HoD	16.2.16	AR/A	19/Feb	For need full.
95	7969 R	Electrical Distribution Network Works, 5(8)/2016	AE	16.2.16	IAO	19/Feb	For need full.
96	7970 R	Works Distribution Electical ,	AE	16.2.16	IAO	19/Feb	For need full.
97	7971 R	Victoria LED Lighting, 5(2)/2016	AE	16.2.16	IAO	19/Feb	For need full.

98	7016 R	R-Office Mislleneous UIET, 5(573)/2015.	AE	16.2.16	AR/Snp	19/Feb	For need full.
99	7972 R	Hogh Mast Maintinance 5(7)/2016	AE	16.2.16	IAO	19/Feb	For need full.
100	7974 R	Resserch Associate CSSIR, Dr. S. Faiz Mujtaba, DAAS.	AR/A	17.2.16	AR/A	19/Feb	For need full.
101	7948 R	Photocopier Machine	Librarian	17.2.16	VC	19/Feb	For approval
102	7697 R	Construction of Student Activity Center. Part-2, 5(549)/2015	EE	17.2.16	IAO	19/Feb	For need full.
103	3034 R	17th & Final Bill of Auditorium 5(317)/2014 Part-3	EE	17.2.16	IAO	19/Feb	For need full.
104	7234 R	Extention of Examination Hall. 5(574)/2015	EE	17.2.16	Dir-CC	19/Feb	For need full.
105	7887 R	T/C PF of Dr. Yuvana Satya Priya, RCA, CCL.	PIC/Esstt	17.2.16	AR/Estt	19/Feb	For need full.
106	7968 R	Publication/Printing DST-Center For Policy Reserch Dr. Venkatesh Dutta, DES.	AR/Snp	17.2.16	AR/Snp	19/Feb	For need full.
107	7969 R	Documentation Unit Furniture DST-Center For Policy Reserch Dr. Venkatesh Dutta, DES.	AR/Snp	17.2.16	AR/Snp	19/Feb	For need full.
108	7991 R	Fellowship File Ms. Swati Sachdev.	Hod	17.2.16	AR/A	19/Feb	For need full.
109	6878 R	Consultancy Project: G.Water	HoD	17.2.16	AR/Snp	19/Feb	For need full.
110	5063 R	हि.प्र.बी.बी.ए.यू./ तिमाही प्रगति रिपोर्ट 2015	H.O	17.2.16	VC	19/Feb	For need full.
111	5899 R	अखिल भारतीय राजभाषा संगीष्ठी॥	HO	17.2.16	AR/Estt	19/Feb	For need full.

112	7975 R	international conference on Nano science / Nano Tec.	HoD	17.2.16	AR/A	19/Feb	For need full.
113	7976 R	RGNF file , Mr. Yogesh Chandra Narayan.	HoD	17.2.16	AR/A	19/Feb	For need full.
114	7364 R	Attending Conference, DAC.	PIC/Estt	17.2.16	AR/A	19/Feb	For need full.
115	3170 R	Purchase of Chemicals/Consumables Items Dr. Anand Prakash, DST.Project 2/DBT/2014	PIC/Estt	17.2.16	IAO	19/Feb	For need full.
116	6994 R	P.F of Shri Vinay Kumar Awasthi, Electrician.	PIC/Esstt	17.2.16	AR/Estt	19/Feb	For need full.
117	4450 R	JRF payment, Rajeev Sagar.	AR/A	17.2.16	AR/A	19/Feb	For need full.
118	7442 R	RGNF File, Sudhakar Puskar.	AR/A	17.2.16	AR/A	19/Feb	For need full.
119	7977 R	RGNF File, Sushil Kumar. M.Phil.	AR/A	17.2.16	AR/A	19/Feb	For need full.
120	5641 R	Supervisor Dr. Sangeeta Saxena DBT,	AR/A	17.2.16	AR/A	19/Feb	For approval
121	7979 R	Waste Maintinance Under Swacch Bharat Mission.	VC	17.2.16	AR/A	19/Feb	For need full.
122	4718 R	Ph.D JRF Fellowship File-2014	AR/A	18.2.16	AR/A	19/Feb	For need full.
123	7984 R	Transformer Maintenance Work 5(12)/Elect/2016	AE	18.2.16	IAO	19/Feb	For need full.
124	3207 R	Service of Tractor HMT UP-32-Z-0843 39/GBS/13	FO	18.2.16	CO-Ord-GBS	19/Feb	For need full.
125	6714 R	Inspire- Scholarship Application Forms.	Hod	18.2.16	AR/A	19/Feb	For need full.

126	7985 R	Printing/ Distribution of Invitation Cards Vith Convocation.	AR/Vehi.	18.2.16	AR/Snp	19/Feb	For need full.
127	7986 R	20th foundation day trnsportation committee.	AR/Vehi.	18.2.16	FO	19/Feb	For need full.
128	7987 R	DST Research Associateship Ms. Jyoti Verma.	hod	18.2.16	RSO	19/Feb	For need full.
129	7988 R	Acadmic Activities Dr. Deepa H. Dewiadi	Hod	18.2.16	FO	19/Feb	For need full.
130	7014 R	Student Council 2015-16	Hod	18.2.16	AR/A	19/Feb	For need full.
131	7989 R	File for the RGNF of Mr. Pramod Kumar Research Scholar, DHR.	Hod	18.2.16	FO	19/Feb	For need full.
132	4666 R	maintenance file UP-32-CX-6091	AR/Vehi.	18.2.16	AR/Vehi	19/Feb	For need full.
133	7990 R	PCI-Lab Technician.	Hod	18.2.16	AR/Estt	19/Feb	For need full.
134	6710 R	DRC-VI	AR/A	18.2.16	VC	19/Feb	For approval
135	6565 R	Approval for Attanding Seminar/Conference. Dr. S. Kumar	AR/A	18.2.16	AR/A	19/Feb	For need full.
136	4048 R	JRF Joining Report Of DE	AR/A	18.2.16	AR/A	19/Feb	For need full.
137	7856 R	Dr. Raj Kumar, DHR.	AR/A	18.2.16	VC	19/Feb	For approval
138	7950 R	Purchase of Wi-Fi Access Point	VC	18.2.16	Dir-CC	19/Feb	For need full.
139	7871 R	Requirment of Projector.	VC	18.2.16	AR/Snp	19/Feb	For need full.

140	7874 R	Charge of Education, Dr. Hari Sankar	VC	18.2.16	PIC/Estt	19/Feb	For need full.
141	7928 R	Establishment of Computer- Lab And Other Mics...Work.	HoD	19.2.16	VC	19/Feb	For Approval
142	3328 R	Printing of University Name File Covr/ Voucher.	AR/Store	18.2.16	HO	19/Feb	For need full.
143	6111 R	Appointment of Part time Medical Attendent on Contract Basis	DR/Legal	19.2.16	AR/Estt	19/Feb	For need full.