

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	4057 R	New Building for Administrative Block Complex & main Gate, 5(386)/13	EE	2.2.15	IAO	8/Feb	For Needfull
2	7542 R	Complaint of Dr. Ranjeet Kumar Choudhary.	VC	30.12.15	AR/Estt	8/Feb	By Hand AR/Estt,30/dec
3	7599 R	T/C PF of Sh. Ram Parvesh Pal, CSSEIP. For Ph.D.	PIC/Estt	5.1.16	AR/Estt	8/Feb	Put up Rules
4	7837 R	Approval for Registration Form, NSS	Cor-	20.1.16	VC	8/Feb	For Approval
5	7005 R	PF of Sh. Ishwar Chandra, Driver- Vol -1 & Vol-2	FO	20.1.16	AR/Estt	8/Feb	For need full.
6	3329 R	2nd Phase Construction Work in Vishakha Boys First ,and Scond 5(409)/13	EE	21.1.16	IAO	8/Feb	For need full.
7	3844 R	Payment of manpower providing Agency, Sai Nath Associates.	FO	27.1.16	VC	8/Feb	Approval
8	3573 R	Contingency File For YS-DST-AM-DAAS-2012	PI/ Abha Mishra	2.2.16	FO	8/Feb	For need full.
9	7487 R	T/C PF Of sh. NKS More,	PIC/Estt	2.2.16	AR/Estt	8/Feb	As Amen.....
10	7457 R	Scholarship file, Appointment of JRF	HoD	2.2.16	AR/A	8/Feb	For need full.
11	7896 R	JRF Continuation. Mr. Rajeev Sagar.	HOD	2.2.16	AR/A	8/Feb	For need full.
12	7934 R	CST UP Research Assistant Fellowship.	HoD	2.2.16	AR/A	8/Feb	For need full.
13	7613 R	construction of M.Sc. Cum Ph.D Lab.	AR/SnP	3.2.16	FO	8/Feb	May Exanine plz

14	6938 R	Purchase of Computer & Digital Copier Machine.	AR/SnP	3.2.16	FO	8/Feb	For need full.
15	7904 R	Mukta Mayee Kumbhar RGNF Contingency File	HoD	3.2.16	AR/A	8/Feb	For need full.
16	7848 R	230/Software Development Cell/DIT/BBAU/15	VC	3.2.16		8/Feb	by hand Prof. RA Khan
17	4843 R	Estate maintenance work.	EO	3.2.16	FO	8/Feb	For need full.
18	7906 R	Hiring of Acturian.	FO	3.2.16	AR/Estt	8/Feb	Discuss
19	7127 R	Committee for the Purchase of Chemicals.	FO	3.2.16	DR/Legal	8/Feb	For need full.
20	3519 R	JRF-DST, Dr. Gaurav Kaithwas	Cor/Pharm	3.2.16	FO	8/Feb	For need full.
21	7907 R	RGNF files of Mr Kishan Pal & Mr. Yogesh Kumar M.Phil Sudent Total 4 Files	Hod	3.2.16	FO	8/Feb	For need full.
22	6688 R	हिन्दी प्रकोष्ठ पुरष्कार योजना .	Hod	3.2.16	HO	8/Feb	For need full.
23	3930 R	AMC of D.G. Sets Part-2. 5(128)/2012	AR/SnP	3.2.16	FO	8/Feb	For need full.
24	6904 R	Fire system Maininance Work in Hostel	AR/SnP	3.2.16	FO	8/Feb	For need full.
25	4067 R	Committee for Creation of Mosquito mesh.5(497)/14	AR/SnP	3.2.16	FO	8/Feb	For need full.
26	3940 R	JRF (2012-13) HD&FS	Dean	4.2.16	AR/A	8/Feb	For need full.
27	7298 R	UGC-Post-Doc, Fellowship for Women Candidate 2012, Dr. Kamini Narain.	HoD	4.2.16	AR/A	8/Feb	For need full.

28	7611 R	PF of Sh. Anees Ahmed, Driver. G-C	FO	4.2.16	AR/Estt	8/Feb	For need full.
29	6773 R	Modernization of Guest House	AR/Snp	4.2.16	FO	8/Feb	For need full.
30	6727 R	Purchase of StationaryItems - VI	AR/Snp	4.2.16	FO	8/Feb	For need full.
31	4906 R	BRAILLE SECTION	AR/Snp	4.2.16	FO	8/Feb	For need full.
32	7064 R	HPC Agenda Resolution	PIC/Estt	4.2.16	VC	8/Feb	For Approval
33	7915 R	RGNF- SRF Fellowship File, Ajeet Kumar Rao.	Hod	4.2.16	AR/A	8/Feb	For need full.
34	7916 R	RGNF- SRF Fellowship File, Mr. Dharmendra Verma.	Hod	4.2.16	AR/A	8/Feb	For need full.
35	7859 R	RGNF Mr. Ravindra Kumar Ph.D 2010-11	AR/A	4.2.16	AR/A	8/Feb	For need full.
36	4718 R	Ph.D JRF Fellowship File-2014	AR/A	4.2.16	AR/A	8/Feb	For need full.
37	5828 R	DIT/RGNF Gyatri Kapil/DIT/BBAU/15.	AR/A	4.2.16	AR/A	8/Feb	For need full.
38	7922 R	Re-Advertisement of Teaching Posts,2016	PIC/R	5.2.16	VC	8/Feb	For approval
39	4262 R	UGC-JRF, Sushil Kumar Bharti.2013-14	Hod	5.2.16	AR/A	8/Feb	For need full.
40	6841 R	UGC-JRF Mahesh Kumar DES	HoD	5.2.16	AR/A	8/Feb	For need full.
41	7367 R	Purchase Of Sanicater DAC.	AR/Snp	5.2.16	AR/Snp	8/Feb	For need full.

42	6887 R	Furniture for room Adjcent to VC's Chamber. 5(568)/2015	AR/Snp	5.2.16	FO	8/Feb	For need full.
43	7253 R	Open Gate & MS Railing of Botenical Garden. 5(578)/2015	AR/Snp	5.2.16	FO	8/Feb	For need full.
44	7891 R	T/C PF of Dr. Dhirendra Pandey, Asstt.Prof. DIT. For NOC	PIC/Estt	5.2.16		8/Feb	By hand RSO
45	3081 R	DRC/Ph.D Admission-2011 FILE NO.143	AR/A	5.2.16	AR/A	8/Feb	For NA
46	3534 R	JRF Fellowship Political Science.	AR/A	8.2.16	AR/A	8/Feb	For need full.
47	5396 R	Payment of M/S Security Solution Services .	EO	8.2.16	FO	8/Feb	For need full.