S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7964/R	T/C Prof. Sunita Mishra, Prof LD & FS (CCL)	R	16/2/2016	R	17/2/2016	A meeting of the HR faculty has been called on17/02/2016 at 10:00 am to resolve the issue.
2	3043/R	social Science Congress journals Prof. N.M.P. Verma	Dr. n.m. p. verma	17/2/2016	FO	17/2/2016	Ok as per rules
3	ı	University of Monitoba Canada,Prof. W.G. Dilantha Fernando	DEM	17/2/2016	DEM	17/2/2016	Yes if as per rules
4	I	Prof. W,G.Dilantha Fernando (Special lecture) DAP	FO	17/2/2016	DEM	17/2/2016	ok
5	1	T/C Pf of Dr. shalini agarwal, Asst. Prof . HD&FS	R	17/2/2016	R	17/2/2016	Ok but the ensure that students not suffers