

**STORE SECTION**

**File status: 03-02-16**

| Sr. No. | File /Letter No. | Subject   | From whom Recived | Recived Date | Sent to   | Sent Date | Remark                 |                        |
|---------|------------------|---|-------------------|--------------|-----------|-----------|------------------------|------------------------|
| 1       | 3128/R           | Repair of Spectrophotometer-DES   |                   |              | R         | 03-02-16  | for approval           |                        |
| 2       | 7613/R           | Construction of M.Sc -cum- Ph.D Laboratory-DEM  |                   |              | R         | 03-02-16  | for approval           |                        |
| 3       | Notesheet-DCS    | Requirement of Stationary items   |                   |              | Head, DCS | 03-02-16  | for approval           |                        |
| 4       | 7233/R           | Repair of Photocopier machine-DAP   |                   |              | FO        | 03-02-16  | for financial approval |                        |
| 5       | 7632/R           | Repair of Photocopier machine-Registrar office  |                   |              | FO        | 03-02-16  | for financial approval |                        |
| 6       | Notesheet-Estt.  | Requirement of Stationary items   |                   |              | AR(E)     | 03-02-16  | forwarded              |                        |
| 7       | 4703/R           | Advance/ Imprest for Library  |                   |              | Librarian | 03-02-16  | forwarded              |                        |
| 8       | 7890/R           | 9 South Asian University Youth Festival-2016 Receptionn Registration and Stage Management Committee | Registrar         | 03.02.16     |           |           | For n.a pls            |                        |
| 9       | 7888/R           | 9 South Asian University Youth Festival-2016 Food and Catering Committee                            | Registrar         | 3.02.16      |           |           | For n.a pls            |                        |
| 10      | 7889/R           | 9 South Asian University Youth Festival-2016 Printing Committee                                     | Registrar         | 03.02.16     |           |           | For n.a pls            |                        |
| 11      | 7153/R           | Chemical Purchase- DEM  |                   |              | R         | 03-02-16  | for na pls             |                        |
| 12      | 4067/R           | Committee for creation of Mosquito-Mesh Siddhartha Hostel   | Tender files      |              |           | R         | 03-02-16               | for financial approval |
| 13      | 6904/R           | Fire System Maintenance work in hostels-EO  |                   |              |           | R         | 03-02-16               | for financial approval |
| 14      | 3930/R           | AMC of DG Sets- II part-EO  |                   |              |           | R         | 03-02-16               | for financial approval |