

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	6022r	PURCHASE OF CARTRIDGES	R	12.01.17	FO/ARF/S O/SA /SO/SA/ar f/SOI/ARF	14.02.17	
2		TRAINING MISC.	VC	13.01.17	FO/ARF/F O	14.02.17	
3	8438R	PAINTING OF ASHOKA & KANISHIKA BH	R	17.01.17	SA/SO/AR F/FO/ARF /SO/SA/S O/ARF/SO /ARF	14.02.17	
4	9829R	VAHAN AVANTAN KE SAMBANDH ME	VC	19.01.17	FO/ARF/S OII/arf/S OII/STEN O	14.02.17	
5		PURCHASE OF FURNITURE	RCP	27.01.17	SA/SO/AR F/SO/ARF	14.02.17	
6	8756R	INTERNATIONAL SEMINAR MANISH KUMAR VERMA	SOCIO	27.01.17	VC	14.02.17	
7	8201r	national flag	EE	31.01.17	ARF/SO/S A/arf	14.02.17	
8		REPAIR OF PHOTOCOPIER MACHINE OF VC SECTT (TOSHIBA E STUDIO-256)	STORE	02.02.17	CASHIER	14.02.17	DISPOSED OFF
9		PRINTER OF RCA OFFICE	STR	02.02.17	ARF/FO/A RF/SO/FO /SA/ARF	14.02.17	
10	3277R	M SC II nd AND IV th SEMESTER LAB EQUIPMENTS	DAP	02.02.17	ARF/FO/A RF/SOI/S A	14.02.17	

11	3125R	IMPREST MONEY	STORE	03.02.17	STENO/S O/ARF/FO /SO/CASH IER	14.02.17	DISPOSED OFF
12		FULL TIME RESEARCH STAFF, PART TIME ASSISTANCE/HIRING CHARGES PROF S NAYAK	DE	03.02.17	ARF/SO/S A/SO/ARF	14.02.17	
13		GUEST FACULTY PAYMENT DR SURINDER KUMAR	DAS	03.02.17	LDC/ARF	14.02.17	
14	9935R	IMPREST FOR VEHICLES (DIESEL/PETROL)	VC	03.02.17	FO/ARF/S Oil/Arf/S Oil/STEN O	14.02.17	
15		REPAIR & MENTENAINCE OF EQUIPMENT	DES	06.02.17	SA/SO/AR F	14.02.17	
16	6315R	PURCHASE OF ELECTRIC MATERIAL	VC	07.02.17	co-gbs	14.02.17	
17	7994R	EMPANELMENT OF SANITATION AGENCY	SANI	07.02.17	ASSIT(SA NIT)	14.02.17	
18		PURCHASE OF NOTICE BOARD	UIET	07.02.17	LDC/arf/F O	14.02.17	
19		PAYMENT OF CONTRACT FACULTY	UIET	07.02.17	LDC/ARF	14.02.17	
20	6860R	PURCHASE OF COLOURED XEROX MACHINE VC SECTT	STR	07.02.17	SA/arf/FO	14.02.17	
21	5435r	मात्र भाशा दिवस	hindi	08.02.17	ARF/SOI/ ARF/FO	14.02.17	
22		BBAU TO AMETHI VISIT TAXI		08.02.17	I/C VEHICLE	14.02.17	
23		PROPOSAL FOR INSTALLATION OF WATER FACILITY FOR STUDENTS AT THE UNI PLAY GROUND	STR	08.02.17	SA/arf	14.02.17	
24		ADVANCE FOR CURTAIN & LOCK	STR	08.02.17	DIR-RCA	14.02.17	
25		FUMEHOOD	DES	08.02.17	SA/arf	14.02.17	
26	8076R	IMPREST	SPORTS	08.02.17	AD-PE	14.02.17	
27		DD REGARDING FILE 2015-16	coe	09.02.17	CASHIER	14.02.17	DISPOSED OFF
28	3342R	Imprest of petrol for Bush cutter	EE	09.02.17	STENO/A RF	14.02.17	

29	9318R	DR. MADHUKAR SAXENA-FELLOWSHIP GRANT	DBT	09.02.17	SA/arf	14.02.17	
30		imprest p-3	VC	09.02.17	steno/arf/ FO	14.02.17	
31	9993R	UGC MONTHLY FELLOWSHIP	DLIS	09.02.17	STENO/A RF/FO	14.02.17	
32		PROCUREMENT OF CHEMICAL UNDER DST-SERB GRANT- DR.JAWAHAR LAL-1	DAC	09.02.17	SA/arf	14.02.17	
33		PROCUREMENT OF PLASTICWARES UNDER DST-SERB GRANT-DR.JAWAHAR LAL-2	DAC	09.02.17	SA/ARF	14.02.17	
34		PROCUREMENT OF GLASSWARES UNDER DST-SERB GRANT-DR.JAWAHAR LAL-3	DAC	09.02.17	SA/arf	14.02.17	
35		PROCUREMENT OF SOLVENTS UNDER DST-SERB GRANT- DR.JAWAHAR LAL-4	DAC	09.02.17	SA/ARF	14.02.17	
36	8523R	PURCHASE OF RACKS ETC FOR ELECTRICAL STORE	STR	09.02.17	SA/arf	14.02.17	
37	7633R	TRANFER OF HOSTAL FEE	R	10.02.17	ldc/SO/A RF	14.02.17	
38	9982R	PF OF DR.JOGENDRA KUMAR	R	10.02.17	FO/soi/ld c	14.02.17	
39	9994R	T/C PF OF SHRI NARESH CHANDRA LTC	R	10.02.17	STENO/A RF/FO	14.02.17	
40	9370R	T/C PF DR. VENKATESH DUTTA LTC	R	10.02.17	STENO/A RF	14.02.17	
41		NATIONAL SCIENCE DAY 28 TH FEBRUARY, 2017		10.02.17	FO/ARF/S OII/STEN O/arf/FO	14.02.17	
42		CHEMICALS/GLASSWARWES ETC	DES	10.02.17	FO/ARF/S OI/SA	14.02.17	
43	3043R	SOCIAL SCIENCE JOURNALS PRINTING NMP VERMA	VC	10.02.17	ARF/SOI/L DC/SO/AR F	14.02.17	
44		IMPREST	SOCIO	10.02.17	STENO/A RF/FO	14.02.17	
45	10014R	t/c pf of shri bodh lal stenographer LTC	R	10.02.17	STENO/A RF/FO	14.02.17	

46	8519r	JRF TO SRF MS.ANDREY SHASTRI	R	10.02.17	STENO/S O/ARF	14.02.17	
47	3886R	Renovation of council hall	R	10.02.17	ARF/SOI/ SA	14.02.17	
48	4086R	CAUTION MONEY FILE	R	10.02.17	steno/arf/ FO	14.02.17	
49	6333R	IMPREST	R	10.02.17	STENO/A RF/FO	14.02.17	
50	9782R	T/C OF SHRI ANEES AHMAD LTC	R	10.02.17	STENO/S O/ARF/SO E	14.02.17	
51	8680R	T/C CHILDREN EDUCATION REIMBURSEMENT BILLS 42 TEACHERS	R	10.02.17	SA/SO/AR F	14.02.17	
52		SERB GRANT DR JAWAHAR RECURRING ITEMS-A (HEAD OTHER COST)	VC	10.02.17	DR.JL-DAC	14.02.17	
53		GUEST FACULTY PAYMENT	VC	10.02.17	CASHIER/ soii/ARF	14.02.17	
54	9799R	SERB GRANT DR.JL RECURRING ITEMS-A (HEAD: TRAVEL)	DAC	13.02.17	FO/ARF/S OI/SA	14.02.17	
55	9566R	FEE REFUND PROCESS FILE	UIET	13.02.17	STENO/A RF	14.02.17	
56		AUDIT PARA	RCA	13.02.17	ARF/SOI	14.02.17	
57	9066R	DR. DEEPTI BARNWAL	VC	13.02.17	STENO/A RF	14.02.17	
58	10000R	REQUIREMENT OF SOFTWARE FOR RESEARCH/Ph.d work	VC	13.02.17	arf/SOI/S A	14.02.17	
59	10009r	AUDITORIUM CURTAIN REPAIR WORKS	VC	13.02.17	ARF/SOI/ SA	14.02.17	
60	8229R	PF OF DR. JIWAN SINGH	VC	13.02.17	ARF/SOI/L DC	14.02.17	
61	4057R	NEW BUILDING FOR ADMINISTRATIVE BLOCK COMPLEX....	VC	13.02.17	ARF/SOI/ CASHIER	14.02.17	disposed off
62		FINANCE TAX CONSULTANT	VC	13.02.17	ARF/SOI/ CASHIER	14.02.17	disposed off

63		UGC-NON NET FELLOWSHIP	VC	13.02.17	ARF/SOII/ CASHIER	14.02.17	disposed off
64	7984R	TRANSFORMER MAINTENANCE WORK	AE(E)	13.02.17	ARF/SOI/ SA	14.02.17	
65	8206R	FANS/EXHAUSTS REQUIREMENT	AE(E)	13.02.17	ARF/SOI/ SA	14.02.17	
66	9469R	PROPOSAL FOR DEPARTMENTAL LIBRARY	vc	13.02.17	arf/SOI/LI BRARYEN	14.02.17	
67		fee reimbursement special entrance tewt-2016	vc	13.02.17	CASHIER	14.02.17	disposed off
68	9981R	international conference presentation	vc	13.02.17	arf/SOII/L DC	14.02.17	
69		PAYMENT OF ELECTRICITY BILL OF BBAU SATELLITE CAMPUS AMETHI	VC	14.02.17	CASHIER	14.02.17	disposed off
70		PRINTING OF CALENDER-2017		14.02.17	VC	14.02.17	
71		COMMITTEE FOR DIARY-2017 PRINTING		14.02.17	VC	14.02.17	
72	9439R	CONSTRUCTION OF RESEARCH LAB	DEM	14.02.17	SA	14.02.17	
73	9725R	LTC FILE OF DR. V. ELANGO VAN	R	14.02.17	STENO	14.02.17	
74	4232R	Dr.RN Bhargava Contingency-DST-SERB Proj	R	14.02.17	SA	14.02.17	
75	8776R	ALTERATION OF HEALTH CENTRE	R	14.02.17	SA	14.02.17	
76	9468R	DR. ASHIMA SINGH UGC-DS KOTHARI PDF	R	14.02.17	STENO/S O/ARF	14.02.17	
77	7076R	12वे योजना के अन्तर्गत के 0लो0नि0वि0 द्वारा सम्पादित कराये जा रहे निर्माण कार्यो का भुगतान	R	14.02.17	ARF	14.02.17	
78		DR. JAVED AHMAD BHAT(PROJ FELLOW)BBAU- STOCKHOLM UNIVERSITY PROJ.	DPS	14.02.17	SA	14.02.17	
79	9306R	GROUP INSURANCE POLICY OF BBAU STUDENTS	UIET	14.02.17	ARF	14.02.17	
80		PURCHASE OF PRESSURE COOKER	DEM	14.02.17	LDC/SO/A RF	14.02.17	
81		ICSSR SPONSERED PROJ DR. ANAND PRATAP SINGH	DPS	14.02.17	SA	14.02.17	
82		अम्बेडकर स्मारक व्याख्यान श्रखला के प्रथम व्याख्यान के मुख्य अतिथि माननीय डा0 कृष्ण गोपाल जी		14.02.17	steno	14.02.17	
83	9917R	C.P.D WARKSHOP FILE	VC	14.02.17	ARF	14.02.17	

84		PAYMENT TO CRA FOR SERVICE CHARGE	FIN	14.02.17	FO	14.02.17	
85	8294R	CONTRACTUAL FACULTIES PAYMENT	FIN	14.02.17	FO	14.02.17	