

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7445R	PURCHASE OF UNI LIB ITEMS	R	26.12.16	VC	15.02.17	
2	8438R	PAINTING OF ASHOKA & KANISHIKA BH	R	17.01.17	SA/SO/AR F/FO/ARF/ SO/SA/SO /ARF/SO/ ARF/FO	15.02.17	
3		NMEICT PROJECT MEDIA CENTER	VC	25.01.17	VC	15.02.17	
4		PURCHASE OF FURNITURE	RCP	27.01.17	SA/SO/AR F/FO/ARF/ FO	15.02.17	
5	7367R	PURCHASE OF SONICATOR	VC	27.01.17	ARF/SO/F O/ARF/SO /SA/arf	15.02.17	
6	9963R	DR DEVESH KUMAR TRAVEL DBT PROJECT	R	30.01.17	PI-DBT PROJ	15.02.17	
7	5100R	DR. GAURAV RAJ DWIVEDI-PROJ FILE (SERB)	DES	31.01.17	VC	15.02.17	
8	9561R	SANITATION PAYMENT VOL-III	SANITATION	31.01.17	FO/ARF/S O/SA/ARF /fo/arf	15.02.17	
9		HEAD OF EXPENDITURE: FELLOWSHIP DR ALOK KUMAR SINGH	DAC	02.02.17	VC	15.02.17	
10	4647R	STAFF-SALARY	DST	02.02.17	VC	15.02.17	
11	4846R	DG SET MAINTENANCE WORK	EE	02.02.17	SA/arf	15.02.17	
12		DST-SERB HEAD MANPOWER SALARY (PROJECT FELLOW RECURRING ITEMS-A)	DAC	02.02.17	VC	15.02.17	
13	9907R	INTEGRATED BSC (HONS.) MSC APPLIED GEOLOGY) DR. NARENDRA KUMAR	R	03.02.17	DES- NARENDR A KUMAR	15.02.17	
14	4762R	PURCHASE OF RESEARCH MICROSCOPE	VC	03.02.17	DIR-USIC	15.02.17	
15		GUEST FACULTY PAYMENT DR SURINDER KUMAR	DAS	03.02.17	H-DAS	15.02.17	
16		SANITATION PAYMENT OF AMETHI NOV-2016	OSD	06.02.17	VC	15.02.17	

17	5701r	Purchase of laptop/xerox/desktop	STR	07.02.17	SA/arf/FO	15.02.17	
18		UTSAV-2017		07.02.17	ARF/SOII/ STENO/AR F	15.02.17	
19		PAYMENT OF CONTRACT FACULTY	UIET	07.02.17	DIR-UIET	15.02.17	
20		FUMEHOOD	DES	08.02.17	SA/arf/FO	15.02.17	
21	9679R	UNIVERSITY PRAKASIT PUSTAKO KA KRAY	LIB	08.02.17	SA/arf	15.02.17	
22	3874R	PURCHASE OF STATIONARY ITEMS FOR BOM MEETING	STR	08.02.17	VC	15.02.17	
23	3342R	Imprest of petrol for Bush cutter	EE	09.02.17	STENO/AR F/FO	15.02.17	
24	9318R	DR. MADHUKAR SAXENA-FELLOWSHIP GRANT	DBT	09.02.17	SA/arf/FO	15.02.17	
25	9320R	DR. MADHUKAR SAXENA(DST-NPDF)	DBT	09.02.17	SA/arf	15.02.17	
26	6781R	DR. SHIV KUMER- CONTINGENCY	DES	09.02.17	sa/arf	15.02.17	
27	8523R	PURCHASE OF RACKS ETC FOR ELECTRICAL STORE	STR	09.02.17	SA/arf/FO	15.02.17	
28	9918R	PROPOSED COMMITTEE BANK ACCOUNT DR BRAJESH KUMAR	VC	10.02.17	BY HAND DR. BRIJESH KUMAR	15.02.17	
29	3920r	LANDLINE BILL PAYMENT OF VCS & CAMP OFFICE	ART	10.02.17	LDC/ARF/ O/arf	15.02.17	
30	3919R	landline bill payment	ART	10.02.17	CASHIER	15.02.17	DISPOSED OFF
31	8519r	JRF TO SRF MS.ANDREY SHASTRI	R	10.02.17	STENO/SO /ARF/FO	15.02.17	
32	5554R	AC PLANT OF VC OFFICE	R	10.02.17	SA/arf	15.02.17	
33	10010R	CHEMICAL ETC. UGC-MRP PROJ-RP SINGH	R	10.02.17	SA/arf	15.02.17	
34	3281R	LOGIN IN HPC FACILITY	DAP	13.02.17	SA/ARF	15.02.17	
35	9566R	FEE REFUND PROCESS FILE	UIET	13.02.17	STENO/AR F/FO	15.02.17	
36	9066R	DR. DEEPTI BARNWAL	VC	13.02.17	STENO/AR F/FO	15.02.17	

37	9846R	CCTV CAMERA REQUIREMENT FOR R-OFFICE , FO & COE OFFICE+ 1 FILE ATTACHMENT	VC	13.02.17	FO/by hand AE(E)	15.02.17	
38	4232R	Dr.RN Bhargava Contingency-DST-SERB Proj	R	14.02.17	SA/arf	15.02.17	
39	7076R	12वे योजना के अन्तर्गत के0लो0नि0वि0 द्वारा सम्पादित कराये जा रहे निर्माण कार्यो का भुगतान	R	14.02.17	ARF/FO	15.02.17	
40		DR. JAVED AHMAD BHAT(PROJ FELLOW)BBAU-STOCKHOLM UNIVERSITY PROJ.	DPS	14.02.17	SA/ARF	15.02.17	
41	9306R	GROUP INSURANCE POLICY OF BBAU STUDENTS	UIET	14.02.17	ARF/SOII/ARF	15.02.17	
42	4082R	Children Education Allowance Part III	R	14.02.17	VC	15.02.17	
43		PURCHASE OF AC	VC	14.02.17	ARF/SOI/SA	15.02.17	
44	3152R	OPERATING AND MAINTENANCE OF CENTRAL AC PLANT OF AUDITORIUM	VC	14.02.17	ARF/SOI/SA	15.02.17	
45	8190R	PROPOSAL FOR MANAGEMENT STUDIES BUILDING	VC	15.02.17	FO	15.02.17	
46	10039R	T/C PF OF SHRI CHOTEY LAL LTC	R	15.02.17	R	15.02.17	
47	4671R	इम्प्रेस्ट मनी हि0 अधि0	hindi	15.02.17	steno	15.02.17	
48		IMPREST	HINDI	15.02.17	steno	15.02.17	
49		impREST	sas	15.02.17	steno	15.02.17	
50	10044R	TOUR PROGRAMME HON'BL PROF. AND BAJPAI	VC	15.02.17	VC	15.02.17	
51		DST-SERB HEAD MANPOWER SALARY (PROJECT FELLOW RECURRING ITEMS-A)	VC	15.02.17	ARF	15.02.17	
52		SANITATION PAYMENT OF AMETHI NOV-2016	VC	15.02.17	ARF	15.02.17	
53		NMEICT PROJECT MEDIA CENTER	VC	15.02.17	ARF	15.02.17	
54	7445R	PURCHASE OF UNIVERSITY LIB ITEMS	VC	15.02.17	ARF	15.02.17	
55		HEAD OF EXPENDITURE : FELLOWSHIP	VC	15.02.17	ARF	15.02.17	
56	4647R	STAFF SALARY	VC	15.02.17	ARF	15.02.17	
57	5100R	Dr. Gaurav raj dwivedi proj SERB	VC	15.02.17	ARF	15.02.17	
58	3874R	PURCHASE OF STATIONARY ITEMS FOR BOM MEETING	VC	15.02.17	ARF	15.02.17	
59	3104R	IMPREST	R	15.02.17	STENO	15.02.17	
60	8261R	IMPREST	RCA	15.02.17	STENO	15.02.17	
61	9963R	DR DEVESH KUMAR TRAVEL DBT PROJECT	DAP	15.02.17	SA	15.02.17	
62	8076R	IMPREST	SPORTS	15.02.17	STENO	15.02.17	

63	4137R	आवासीय दूरभाष मोबाइल की प्रतिपूर्ति भाग 2	VEHI	15.02.17	FO	15.02.17	
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