

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	4378R	PURCHASE OF LAPTOP FOR VC	CC	11.11.16	FO/ARF/SOI /LDC/ARF/F O/ARF/SOI/ LDC/arf/SOI /LDC/ARF/F O/ARF/SOI	17.02.17	
2	9619R	JRF CONTINUATION & UGC FELLOWSHIP DEDUTION OF MR. DENESH K.	DPS	09.01.17	STENO/ARF /FO/ARF/SO /STENO/SO/ ARF/FO/AR F/SOII	17.02.17	
3	9829R	VAHAN AVANTAN KE SAMBANDH ME	VC	19.01.17	FO/ARF/SOI I/arf/SOII/S TENO/ARF	17.02.17	
4		ADVANCE FOR FOOD SCIENCE AND TECHNOLOGY LABORATORY EQUIPMENTS		31.01.17	CASHIER	17.02.17	DISPOSED OFF
5	4209R	IMPREST MONEY FILE	GB	31.01.17	CASHIER	17.02.17	DISPOSED OFF
6	3277R	M SC II nd AND IV th SEMESTER LAB EQUIPMENTS	DAP	02.02.17	ARF/FO/AR F/SOI/SA/A RF/FO	17.02.17	
7		NEWSPAPER & PERIODICALS	RCA	07.02.17	CASHIER	17.02.17	DISPOSED OFF
8		ELECTRICITY CONNECTION PROCEETIES FOR AMETHI CAMPUS	EE	07.02.17	LDC/arf/FO/ ARF/SOI	17.02.17	
9	3900R	MISCELLANEOUS	DST	07.02.17	SA/ARF/ARF /FO	17.02.17	
10		imprest p-3	VC	09.02.17	CASHIER	17.02.17	DISPOSED OFF
11	8865R	PAYMENT OF LEGAL FEE TO SENIOR ADVOCATES	R	10.02.17	FO/ARF/SOI I/SA/ARF	17.02.17	

12		NATIONAL SCIENCE DAY 28 TH FEBRUARY, 2017		10.02.17	CASHIER	17.02.17	DISPOSED OFF
13		CHEMICALS/GLASSWARWES ETC	DES	10.02.17	FO/ARF/SOI/SA/ARF/FO	17.02.17	
14		IMPREST	SOCIO	10.02.17	CASHIER	17.02.17	DISPOSED OFF
15	3886R	Renovation of council hall	R	10.02.17	VC	17.02.17	
16	4086R	CAUTION MONEY FILE	R	10.02.17	CASHIER	17.02.17	DISPOSED OFF
17	6333R	IMPREST	R	10.02.17	CASHIER	17.02.17	DISPOSED OFF
18	6915r	FINANCIAL SUPPORT FOR RESEARCH WORK	VC	10.02.17	FO/SOI/ARF/FO	17.02.17	
19	9799R	SERB GRANT DR.JL RECURRING ITEMS-A (HEAD: TRAVEL)	DAC	13.02.17	FO/ARF/SOI/SA/ARF/FO	17.02.17	
20	10000R	REQUIREMENT OF SOFTWARE FOR RESEARCH/Ph.d work	VC	13.02.17	arf/SOI/SA/ARF/FO	17.02.17	
21	10009r	AUDITORIUM CURTAIN REPAIR WORKS	VC	13.02.17	ARF/SOI/SA/ARF/FO	17.02.17	
22	8229R	PF OF DR. JIWAN SINGH	VC	13.02.17	ARF/SOI/LD C/ARF	17.02.17	
23	7984R	TRANSFORMER MAINTENANCE WORK	AE(E)	13.02.17	ARF/SOI/SA/ARF/FO	17.02.17	
24	8206R	FANS/EXHAUSTS REQUIREMENT	AE(E)	13.02.17	ARF/SOI/SA/ARF/FO	17.02.17	
25	9981R	international conference presentation	vc	13.02.17	arf/SOII/LD C/ARF	17.02.17	
26	8776R	ALTERATION OF HEALTH CENTRE	R	14.02.17	SA/ARF	17.02.17	
27		PURCHASE OF AC	VC	14.02.17	AR(S&P)	17.02.17	
28	4671R	इम्प्रेस्ट मनी हि० अधि०	hindi	15.02.17	steno/ARF	17.02.17	
29		IMPREST	HINDI	15.02.17	steno/ARF/FO	17.02.17	
30		impREST	sas	15.02.17	steno/ARF/FO	17.02.17	
31	3104R	IMPREST	R	15.02.17	STENO/ARF	17.02.17	

32	8261R	IMPREST	RCA	15.02.17	STENO/ARF	17.02.17	
33	8076R	IMPREST	SPORTS	15.02.17	STENO/ARF /FO	17.02.17	
34	9821R	CULTURAL PROG OF FOUNDATIO DAY	HDFS	16.02.17	ARF/SOI	17.02.17	
35		CONSTRUCTION OF FLAG POLE AMETHI	VC	16.02.17	ARF/SOI	17.02.17	
36	4137R	आवासीय दूरभाष मोबाइल की प्रतिपूर्ति भाग 2	VC	16.02.17	ARF/SOII	17.02.17	
37	8756R	INTERNATIONAL SEMINAR MANISH KUMAR VERMA	VC	16.02.17	CASHIER	17.02.17	disposed off
38		imprest	fin	16.02.17	steno/ARF	17.02.17	
39		LED/T.V FILE	RCA	16.02.17	ARF/SOII	17.02.17	
40		FOR NETBANKING	VC	17.02.17	FO	17.02.17	
41	3675R	GUNNER FOR HON'BLE VC	SECURITY	17.02.17	LDC	17.02.17	
42		EMPANELMENT OF CA/TAXATION ALONGWITH 18 CLOSED ENVELOP	FIN	17.02.17	ARF	17.02.17	
43		REMUNERATION/HONORARIUM FOR ONLINE ENTRANCE EX 2016	VC	17.02.17	FO	17.02.17	DISCUSSION
44	9298R	LTC PROF DP SINGH	VC	17.02.17	ARF	17.02.17	
45	4189R	AMC OF CEILING FAN & EXGAUST FANS	STR	17.02.17	FO	17.02.17	
46		PURCHASE OF HPLC COLUMN	STR	17.02.17	FO	17.02.17	
47	9612R	PURCHASE OF COMPUTER/LAPTOP	STR	17.02.17	FO	17.02.17	
48		REQUIREMENT OF CHEMICALS/GLASSWARES & PLASTICWARES FOR FY-2016-17	STR	17.02.17	FO	17.02.17	
49		PURCHASE OF MEDICINES FOR HEALTH CENTRE,BBAU	STR	17.02.17	FO	17.02.17	
50	8764R	WHITE BOARD	STR	17.02.17	LDC	17.02.17	
51		REPAIR OF PHOTOCOPIER MACHINE AT DEPTT OF SOCI	STR	17.02.17	LDC	17.02.17	
52		MESS CONTRACTOR EXPENDITURE ON DINNER	YGH	17.02.17	ARF	17.02.17	
53	9370R	T/C PF DR. VENKATESH DUTTA LTC	VC	17.02.17	FO	17.02.17	
54	9964R	CONTINGENCY DBT PROJECT DR. DEVESH KUMAR	VC	17.02.17	ARF	17.02.17	
55	3281R	LOGIN IN HPC FACILITY	VC	17.02.17	ARF	17.02.17	

56	9963R	DR DEVESH KUMAR TRAVEL DBT PROJECT	VC	17.02.17	ARF	17.02.17	
57		PRINTING OF FOLDER FOR THE CONVOCATION	VC	17.02.17	AR(S&P)	17.02.17	
58		GUEST FACULTY PAYMENT AMETHI	VC	17.02.17	ARF	17.02.17	
59	8294R	CONTRACTUAL FACULTIES PAYMENT	VC	17.02.17	ARF	17.02.17	
60	8837R	TA BILL OF DR. MANOJ K.DHADWAL	SPORTS	17.02.17	LDC	17.02.17	