

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1		PAYMENT OF ELECTRICITY CHARGES	OSD	19.12.16	VC	09.02.17	
2		REPAIR OF PHOTOCOPIER MACHINE OF VC SECTT (TOSHIBA E STUDIO-256)	STORE	02.02.17	ARF/SO/S A/arf	09.02.17	
3	5990R	MAINTENANCE OF ELECTRICAL UNDER GROUND CABLE IN UNIVERSITY CAMPUS	EE	02.02.17	ARF/SO/S A/ARF	09.02.17	
4	9503R	LTC-FILE- PROJ KAMAN SINGH	VC	02.02.17	ARF/SOII/STENO/arf	09.02.17	
5		SANITATION PAYMENT OF AMETHI NOV-2016	OSD	06.02.17	SA/ARF	09.02.17	
6		EXPERIMENTAL FIELD STATION (PILOT SCALE DEMONSTRATION OF)	VC	07.02.17	ARF/BY HAND RAM CHANDRA	09.02.17	
7		ELECTRICITY CONNECTION PROCEETIES FOR AMETHI CAMPUS	EE	07.02.17	LDC/arf	09.02.17	
8	3874R	PURCHASE OF STATIONARY ITEMS FOR BOM MEETING	STR	08.02.17	LDC/arf	09.02.17	
9	3567R	PURCHASING OF PLUMBRING GOODS PART-I	R	08.02.17	LDC/arf	09.02.17	
10	9172R	T/C PURCHASE OF POSTAGE STAMP(ADVANCE)	R	08.02.17	STENO/arf	09.02.17	
11		DD REGARDING FILE 2015-16	coe	09.02.17	arf	09.02.17	
12	7268R	PAYMENT FOR NEWSPAPER & MAGAZINE	LIB	09.02.17	LDC/arf	09.02.17	
13	5335R	Purchaseing for Auditorium DG set	EE	09.02.17	LDC/arf	09.02.17	
14	3342R	Imprest of petrol for Bush cutter	EE	09.02.17	STENO	09.02.17	
15	9318R	DR. MADHUKAR SAXENA-FELLOWSHIP GRANT	DBT	09.02.17	SA	09.02.17	
16	9320R	DR. MADHUKAR SAXENA(DST-NPDF)	DBT	09.02.17	SA	09.02.17	
17		MOBILE BILL PAYMENT FILE OF FO	FW	09.02.17	CASHIER	09.02.17	disposed off
18		imprest p-3	VC	09.02.17	steno	09.02.17	
19	4056r	Requirement of one cleaner	cgh	09.02.17	sa	09.02.17	
20	9993R	UGC MONTHLY FELLOWSHIP	DLIS	09.02.17	STENO	09.02.17	

21		PROCUREMENT OF CHEMICAL UNDER DST-SERB GRANT-DR.JAWAHAR LAL,+3 FILE ATTACHED	DAC	09.02.17	SA	09.02.17	
22		BOOKING AIR TICKET FOR INAUGURAL ADDRESS OF NSGYI-2017	SOCIO	09.02.17	fo	09.02.17	
23	7897R	t/c pf PAYMENT OF DPW-II	vc	09.02.17	fo/by hand rajendra	09.02.17	
24	6781R	DR. SHIV KUMER- CONTINGENCY	DES	09.02.17	sa	09.02.17	
25	8489R	BBAU CENTRE AT AMETHI		09.02.17	OSD	09.02.17	
26		PURCHASE OF ALMIRAH	STR	09.02.17	LDC	09.02.17	
27	8523R	PURCHASE OF RACKS ETC FOR ELECTRICAL STORE	STR	09.02.17	SA	09.02.17	
28		CAUTION MONEY FILE	VC	09.02.17	ARF	09.02.17	