

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	-	Chief Guest & Keynote Speakers, LUSCON-2017	Convener, LUSCON	06.02.2017	Convener, LUSCON	2.10.17	-
2	9174/R	One file in closed envelop -File of Extension for Submission of Final Year Marksheet & Migration Certificate (Acad. Sec)	Prof. Priti Saxena, DHR	07.02.2017	R	2.10.17	Ok
3	3043/R	Social Science Journal (Prof. NMP Verma, Deptt. of Economics)	Prof. NMP Verma	07.02.2017	FO	2.10.17	-
4	-	Two Files in Enclosed Envelop 340,322 Confidential	COE Office	08.02.2017	COE Office	2.10.17	-
5	-	Gender Club - Prof. Govind Ji Pandey, Nodal Teacher	Prof. Govind Ji Pandey, Nodal Teacher	08.02.2017	FO	2.10.17	Ok as per rules.
6	-	National Science Day, Sub: SES Seminar Hall	Dr. Naveen K Arora, Convener, LUSCON	08.02.2017	Dr. Naveen K Arora, Convener, LUSCON	2.10.17	Ok
7	9625/R	Requirement for Manpower Proctor & Deans, SES	R	08.02.2017	R	2.10.17	Please follow my order as at A(PP)

8	-	Table Agenda for 61st Meeting of Academic Council held on 13.02.2017 of the University	R	08.02.2017	R	2.10.17	Ok if Strictly as per rules.
9	5525/R	Ph.D Viva-Voce Examination (TA for external Members) DPS	FO	08.02.2017	FO	2.10.17	Ok, Please Discuss.
10	9918/R	Proposed Committees, Bank Account, etc. for National Seminar (NSGYI-2017)- Dr. Brajesh Kumar, Deptt. of Sociology	FO	08.02.2017	FO	2.10.17	Need Discuss.
11	9407/R	Repair of Photocopier Machine Installed in Registrar Office-Store Section	R	09.02.2017	S&P Section	2.10.17	To do needly to provide as'A'
12	6915/R	Financial Support for Molecular Analysis, Shashank Tiwari/DEM	Head, DEM	09.02.2017	FO	2.10.17	-
13	-	Payment of Electricity Charges - BBAU Satellite Campus, Tikarmafi, Amethi 9File NO. 38/OSD/BBAU/2016)	FO	09.02.2017	FO	2.10.17	Ok if as per rules.
14	-	Establishment of Labs of Food Analysis Food Microbiology (School for Home Sciences)	Head,SHS	09.02.2017	Head,SHS	2.10.17	FO & Dr. Sunita Mishra to please discuss.
15	9634/R	T/c PF of Prof. S Victor Babu, Professor, Deptt of History (LTC)	R	10.02.2017	FO	2.10.17	-

16	6030/R	I.D. Case No. LKO-8(2-10)/2015 Rajendra Prasad & 03 Others Vs. BBA University	R	10.02.2017	R	2.10.17	इस पर आगे क्या करना है
17	9805/R	LTC Bills/Reimbursement-2016 (Dr. Jay Shankar Singh, DEM)	R	10.02.2017	FO	2.10.17	-
18	5824/R	Medical Advance of Dr. Narendra Kumar & Othres	R	10.02.2017	FO	2.10.17	-
19	-	SERB Grant: Dr. Jawahar , DAC Recurring Items -A (Head : Other Cost)	FO	10.02.2017	FO	2.10.17	Yes if as per rules.
20	-	ICSSR Fellowship File (Payment) Part-II, Deptt. of Economics (280/DE)	FO	10.02.2017	FO	2.10.17	Yes if as per rules.
21	-	Booking Air India Tickets for Inaugral Address of NSGYI-2017 (Dr. Brajesh Kumar, Department of Sociology)	FO	10.02.2017	FO	2.10.17	Ok as per rules.
22	9946/R	Syllabus (M.Sc./Ph.D Env. Sci)- Department of Environmental Science	Head, DES	10.02.2017	R	2.10.17	Yes if as per rules.
23	110016 /R	Relieving Order Dr. Sandhya, Asstt. Prof. (Orientation Programme)	R	10.02.2017	Dr. RA Khan	2.10.17	To discuss please.
24	7837/R	Approval for Registration Form, National Service Scheme	R	10.02.2017	R	2.10.17	Seen for NA
25	3269/R	Payment of Electricity Bill of University Campus-Part-V	FO	10.02.2017	FO	2.10.17	Ok if as per rules.
26	9921/R	61st Meeting of Academic Council held on 13/02/2017 at 12:00 Noon	R	10.02.2017	R	2.10.17	

27	-	264/Online Quiz/DIT/BBAU/17 - Prof. RA Khan			FO	2.10.17	Yes if as per rules.
28	-	Payment of Sanitation Services M/s Sri Sai Nath Associates, Lucknow Year:2016-17			FO	2.10.17	Ok if as per rules.
29	9610/R	Proforma for Submission of Concepts Proposal on Biotechnonology Based Programme for Societal Development- (Dr. G. Sunil Babu, DBT)			Prof. RB Ram	2.10.17	-