

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	-	RCA Prospect File	Director, RCA	13/02/2017	Director, RCA	14/02/2017	Ok but cost should be
2	-	Payment of Electricity Bill of BBAU Satellite Campus, Amethi [5(75)/Elect/2017]	AE Elect. (EE)	13/02/2017	FO	14/02/2017	Yes if as per rules.
3	-	Confidential (Two files 343,342)	COE Office	13/02/2017	COE Office	14/02/2017	-
4	-	Printing of Calendar-2017 (File No. 15/BBAU/RSO/2017)	FO	14/02/2017	AR S&P	14/02/2017	
5	-	Committee for Dairy-2017 printing (File No. 16/BBAU/RSO/2017)	FO	14/02/2017	AR S&P	14/02/2017	-
6	-	Requirement of Computer (Desktop etc.)-Prof. Kaman Singh, Dean, SPS	Dean, SPS	14/02/2017	Dean, SPS	14/02/2017	-
7	9884/R	New Vehicle Maruti Ertiga Vdi SHVS (6/VS/BBAU/17)	R	14/02/2017	AR S&P	14/02/2017	-

8	10013/R	PF of Shri Siddhartha Mukerji, Assistatn Professor, DPS with Notesheet.	R	14/02/2017	R	14/02/2017	Please let me know how many photocopier are there in Registrar Office.
9	9883/R	New Vehicle Maruti Ciaz for Registration and Insurance (2/VS/BBAU/16)	R	14/02/2017	AR S&P	14/02/2017	-
10	9608/R	Application for Lien (Dr. Gaurav Kaithwas, DPS)	R	14/02/2017	R	14/02/2017	-
11	3152/R	Operation and Maintenance of Central AC Plant of Auditorium 5(507)/14	R	14/02/2017	FO	14/02/2017	Ok if as per rules.
12	8981/R	Transport Allowance of the Librarian-GBL	R	14/02/2017	R	14/02/2017	What I have to do with it as there is no clear cut recommendation .

13	9254/R	Screening & Selection Committee Regarding Group-A,B & C Post (Non-Teaching)	R	14/02/2017	R	14/02/2017	Please see the application in Board Room & give your comments within 2 days i.e. not later than 16/02/2017 positively.
14	10031/R	SC/ST Cell Complaint BOX Representation/Suggestions (File No. 148/BBAU/SC/ST/Cell/2017)	R	14/02/2017	R	14/02/2017	There in no signature any person & hence can not be considered.
15	-	Purchase of Air-Contioned - RCP	R	14/02/2017	FO	14/02/2017	-

16	9735/R	Modification/Implementation of UGC Regulation, 2016 (M.Phil/Ph.D)	R	14/02/2017	R	14/02/2017	AC has already approved meeting held on 13/02/2017.
17	10032/R	Dr. Venkatesh Kumar R, Assistant Professor, DAAS	R	14/02/2017	R	14/02/2017	Ok as per rules.
18	10040/R	Purchase Committee R-Office	R	14/02/2017	R	14/02/2017	Please attach copy of the relevant rules/laid down procedure.
19	9917/R	CPW Workshop File (09/CPW/BBAU/2016)			FO	14/02/2017	-
20	10041/R	W.P. No. (M/B) of 2017 Dr. Kamal Jaiswal Vs Union of India & Others	R	14/02/2017	R	14/02/2017	-
21	9922/R	Agenda by Circulation 20/01/2017 BOM R-Office	R	14/02/2017	R	14/02/2017	Ok
22	-	Prospect-2017 (269/Prospect-2017/Admission/2017)			Prof. Vipin Saxena	14/02/2017	-

23	8190/R	Proposal for Management Studies Building	EE		FO	14/02/2017	For Immediate action please.
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