

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	10042/R	Permission to File An FIR (Ref. W.P. __ (M/B) Dr. Kamal Jaiswal, Que-warranto.	R	14/02/2017	R	15/02/2017	-
2	4920/R	BPGS 34th -DAAS	R	15/02/2017	R	15/02/2017	Ok if as per rules.
3	4793/R	DRC/Ph.D File (DRM-42)	R	15/02/2017	R	15/02/2017	Yes if as per rules.
4	10020/R	Extension of Contract & Guest Faculty-DRM	R	15/02/2017	R	15/02/2017	Please give their feedback.
5	5100/R	Project File (SERB)-Dr. Gaurav Raj Dwivedi, DES	FO	15/02/2017	FO	15/02/2017	Yes if as per rules.
6	4647/R	Staff Salary, DST Centre for Policy Research Vol-II	FO	15/02/2017	FO	15/02/2017	Yes if as per rules.
7	7445/R	Purchase of University Library Items-GBL	FO	15/02/2017	FO	15/02/2017	Yes if as per rules.
8	-	NMEICT Project -Media Centre (file No. 69/Media Centre/BBAU/16)	FO	15/02/2017	FO	15/02/2017	Yes if as per rules.
9	-	Dr. Alok Kumar Singh DAC Inspire Faculty DAC Head of Expenditure : Fellowship	FO	15/02/2017	FO	15/02/2017	Yes if as per rules.

10	-	DST-SERB Grant of Dr. Jawahar Lal, DAC (Head: Manpower Salary {Project Fellow, Recurring Items-A)	FO	15/02/2017	FO	15/02/2017	Yes if as per rules.
11	3874/R	Purchase of Stationary items for BOM Meeting	FO	15/02/2017	FO	15/02/2017	Yes if as per rules.
12	-	Sanitation Payment of BBAU Satellite Campus, Amethi Nov-2016	FO	15/02/2017	FO	15/02/2017	Yes if as per rules.
13	10044/R	Tour Programme Hon'ble Prof. AND Bajpai: R-Office	R	15/02/2017	FO	15/02/2017	-
14	9254/R	Screening & Selection Committee Regarding Group-A,B & C Post (Non-Teaching)	R	15/02/2017	R	15/02/2017	-
15	-	Experimental Field Station (Pilot Scale Demonstration of ETP for Industry Interaction)-DEM	Prof. Ram Chandra	15/02/2017	FO	15/02/2017	Ok but please ecomm.....
16	10019/R	Application for the Post of Senior Assistant (Administration), Technical Assistant, Technical Assistant (Media Centre), Production Assistant & Junior Research Officer Through Proper Channel	AR Estt.	15/02/2017	PIC (Rectt.)	15/02/2017	For necessary action.

17	8910/R	Post Doctoral Fellowship Application File Dr. Hemlata, DE, BBAU, LKO-25	R	15/02/2017	R	15/02/2017	Ok if as per rules.
18	9884/R	New Vehicle Maruti Ertiga Vdi SHVS (6/VS/BBAU/17)			AR S&P	15/02/2017	Ok as per rules.
19	9883/R	New Vehicle Maruti Ciaz for Registration and Insurance (2/VS/BBAU/16)			AR S&P	15/02/2017	Ok
20	10044/R	Tour Programme Hon'ble Prof. AND Bajpai: R-Office	FO	15/02/2017	R	15/02/2017	Please request him to travel by Air India as per GOI Strictly order.
21	8852/R	Tender for Manpower Providing Agency-Finance Section			R	15/02/2017	to immediate action i.e. to sign all the page of draft tender.