

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	8756/R	International Seminar on 15-16 February, 2016 - Prof. Manish K. Verma, Professor & Head, Department of Sociology	FO	14/02/2017	FO	16/02/2017	Ok if as per rules.
2	4400/R	PF of Sh. Shahnwaz Khan (JE)	R	15/02/2017	R	16/02/2017	Ok if as per rules.
3	-	Two File 349, 347-Confidential	COE Office	15/02/2017	COE Office	16/02/2017	-
4	10040/R	Purchase Committee R-Office	R	15/02/2017	R	16/02/2017	Please produce me document as has been asked at 'A' sbovr in the first instant.
5	10047/R	Guest Lecture Approval of Prof. Meenakshi Malhotra-DRM	R	15/02/2017	R	16/02/2017	Ok if as per rules.
6	4082/R	Children Education Allowance, Part III	FO	15/02/2017	FO	16/02/2017	Yes if as per rules
7	4137/R	आवासीय दूरभाष/मोबाइल की प्रतिपूर्ति भाग-III	FO	15/02/2017	FO	16/02/2017	Yes if as per rules.

8	-	सैटेलाइट कॅंपस, अमेठी के अधिकारियों के लिये डेबिट/ प्रीपेड कार्ड जारी किये जाने हेतु - वित्त विभाग	FO	16/02/2017	FO	16/02/2017	Yes as per rules.
9	6311/R	Solar Photo Voltaic System 5(558)/2015	EE	16/02/2017	EE	16/02/2017	Please send a concept note to Dr. S.K. Sharma for his information.
10	10027/R	News Item's Published in NBT [Reg: pay Fixation] R-Office	R	16/02/2017	DPR	16/02/2017	-
11	10044/R	Tour Programme Hon'ble Prof. AND Bajpai: R-Office	R	16/02/2017	R	16/02/2017	I have request him to include a sector which is comment by Air India & Rest of case be by Air line as a special case please.

12	9439/R	Construction of Research Lab-DEM	FO	16/02/2017	FO	16/02/2017	To discuss please.
13	-	Construction of Flag Pole, BBAU, Satellite Campus, Tikarmafi, Amethi (File NO. 50/OSD/BBAU/2017)	FO	16/02/2017	FO	16/02/2017	Yes if as per rules
14	3779/R	Purchase of Postal Stamp (Dispatch Section)	FO		R	16/02/2017	To please sign the agreement on behalf of University.