

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	-	Booking Air India Tickets for Inaugral Address of NSGYI-2017 (Dr. Brajesh Kumar, Department of Sociology)	Dean, SAS	16/02/2017	Dean, SAS	21/02/2017	Only Air India Please, As per GOI rules.
2	-	One File 335- Confidential	COE Office	17/02/2017	COE Office	21/02/2017	-
3	7187/R	Grass in Children's Park-Sport Section	Co-ordinator, GBS	17/02/2017	FO	21/02/2017	Yes if as per rules.
4	9540/R	T/c Inquiry Committee Reg. Complaints made by Shri D. Jayabalachandran	R	17/02/2017	R	21/02/2017	-
5	9561/R	सैनिटेशन एजेंसी के भुगतान पत्रावली-Vol-III	FO	20/02/2017	FO	21/02/2017	Yes if as per rules.
6	6915/R	Financial Support for Molecular Analysis, Shashank Tiwari/DEM	FO	20/02/2017	FO	21/02/2017	Yes if as per rules.
7	5930/R	Guest / Visiting Faculty DHR	Head, DHR	20/02/2017	Head, DHR	21/02/2017	Yes if as per rules.
8	-	For Netbanking of University A/c	FO	21/02/2017	FO	21/02/2017	Ok if as per rules.
9	-	One File Result Notification Dec, 2016 (enclsoed envelop)	COE Office	21/02/2017	COE Office	21/02/2017	-
10	-	Three File (311, 325, 346) Confidential	COE Office	21/02/2017	COE Office	21/02/2017	-

11	9914/R	One week Workshop/Lecture series on Emerging Research Trends in Computer Science-DCS			FO	21/02/2017	Ok if as per if nothing conference has been subsidy by the University.
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