

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	Remark
1		UPDATING FOR CONFERENCE HALL	BY HAND	04.01.18	ARF/SOII/SA/ARF/SAS	01.02.18	DEAN SAS
2	10278R	ANNUAL REPORT 2016-17	RSO	11.01.18	SA/ARF/FO/SOI/SA/soi/	01.02.18	BY HAND PREM RSO OFFICE
3	10458R	LIBRARY BOOKS	DPS	12.01.18	FO/ARF/SOI/SA/ARF	01.02.18	
4	10109R	GEYSER MAINTENANCE BOYS/GIRLS HOSTEL	DSW	12.01.18	FO/ARF/SOI/SA/ARF/SOI/SA/ARF/FO	01.02.18	
5	11283R	REQUIREMENT OF CHEMICAL/ITEMS FOR USIC	USIC	16.01.18	FO/ARF/SOI/SA/ARF/VC	01.02.18	
6		LAN CONNECTION & WIFI LAN CARD FOR PC IN LAB	STR	16.01.18	FO/ARF/SOI/SA/ARF	01.02.18	
7	1/0249/DAS	HEAD: FIELD WORK AND TRAVEL DR RAHUL VARSHNEY	BY HAND	16.01.18	SA/ARF/FO	01.02.18	
8	11681R	UGC-BSR GRANT-DR. JAWAHAR LAL HEAD: TRAVEL	DAC	17.01.18	SA/ARF/FO	01.02.18	
9	4866R	TC PF OF PREETI GUPTA ASSISTANT PROFESSAR	R	18.01.18	UDC/ARF	01.02.18	
10		ADVANCE ADJUSTMENT AGAINST THE ADVANCE OF 07TH CONVOCATION FOR THE UNIVERSITY	DPT	18.01.18	UDC/SOII/ARF/FO	01.02.18	
11		ADVANCE FOR LUNCH	EE	18.01.18	ARF/SOII/UDC/SOII/ARF/FO	01.02.18	
12		7TH CONVOCATION OF BBAU DR. NEETU SINGH	BY HAND	23.01.18	ARF/SOII/UDC/ARF/FO	01.02.18	
13		WIFI WIRE LANE CONNECTION FILE	DIT	23.01.18	UDC/ARF/FO	01.02.18	
14	5266R	MONEY DEPOSITED IN UNI. A.C	DSW	23.01.18	FO/ARF/SOI/SA/UDC/ARF/FO	01.02.18	
15		PAYMENT FOR NEWS PAPER & MAGAZINES	ABH	24.01.18	UDC/ARF/FO	01.02.18	

16	3675R	VICE-CHANCELLOR GUNNER	SS	24.01.18	UDC/ARF	01.02.18	
17	11203R	DR. RIMA KUMARI CSIR SENIOR RESEARCH ASSOCIATESHIP	R	25.01.18	ARF/SOII/ANKIT/ARF/	01.02.18	
18		IMPREST MONEY FOR DAS&SFPH	DAS	29.01.18	ANKIT/ARF	01.02.18	
19	8301R	MEDICAL REIMBURESEMENT FILE(CSSEIP EMPLOYEES)	CMO	29.01.18	ARF/SOII/ANKIT/ARF/	01.02.18	
20		REPAIR OF COMPUTER SYSTEM FOR DOE	VC	29.01.18	FO/cashier	01.02.18	disposed off
21		FELLOWSHIP FILE DR. ATUL KUMAR UPADHYAY	BY HAND	30.01.18	ANKIT/ARF/FO	01.02.18	
22		payment of terminal benefits to prof. rc sobti	IAO	30.01.18	FO/R	01.02.18	
23	8776R	ALTERATION OF HEALTH CENTRE	EE	30.01.18	ARF/SOI/SA/ARF/	01.02.18	
24		MAINTENANCE AND REPAIRING IN REARING HOUSE AND OTHER BUILDING	VC	31.01.18	ARF/SOI	01.02.18	
25	5101R	Advance on the occasion of functiions	SECURITY	31.01.18	ARF/SOI	01.02.18	
26	3935R	CONTINGENCY FILE UP COUNCIL OF AGRICULTURAL RESEARCH LUCKNOW FUNDED PROJECT ENTITLED PROF. SANJAY KUMAR	VC	31.01.18	ARF/SOI	01.02.18	
27		PURCHASE OF RO/WATER COOLERS FOR THE SANGHMITRA GIRLS HOSTEL PART-2	VC	31.01.18	ARF/SOI	01.02.18	
28	6484R	PAYMENT TO TAX CUNSLTANTS INCOME TAX	VC	31.01.18	ARF/SOII	01.02.18	
29		PURCHASE OF CHEMICAL/CLASSROOM UPDATION/REPAIR & MAINTENANCE	VC	31.01.18	ARF/SOI	01.02.18	
30	9320R	DR.MADHURKAR SAXSENA (DST-NPDF) RESEARCH GRANT	VC	31.01.18	ARF/SOI	01.02.18	
31	5412R	PURCHASE OF SANITARY ITEM P-2	VC	31.01.18	ARF/SOI	01.02.18	
32	7205R	UGC-MRP (2015-16),	VC	31.01.18	ARF/SOI	01.02.18	
33	10248R	DBT PROJECT PROF RAM CHANDRA OPTIMIZATION OF POST METHANATED DISTILLERY EFFLUCENT MAN POWER PROF. RAM CHANDRA	VC	31.01.18	ARF/SOI/CASHIER	01.02.18	disposed off
34		DEPT-ECONOMICS PRINTER PURCHASE	VC	31.01.18	ARF/SOI	01.02.18	
35		HEAD OF EXPENDITURE: CONTINGENCY DR.ALOK KUMAR SINGH	VC	31.01.18	ARF/SOI	01.02.18	

36	9066R	DR. DEEPTI BARNWAL	VC	31.01.18	ARF/SOI	01.02.18	
37		HEAD OF EXPENDITURE: TRAVEL DR.ALOK KUMAR SINGH	VC	31.01.18	ARF/SOI	01.02.18	
38	6639R	DR. SHIV SHANKAR	VC	31.01.18	ARF/SOI	01.02.18	
39		HONORARIUM DR. NEHA ANAND STUDENT COUNSELING CENTRE	VC	31.01.18	ARF/SOII	01.02.18	
40		JRF SALARY FILE DR VENKATESH KUMAR R	VC	31.01.18	ARF/SOI	01.02.18	
41	3642/DA C	DST-SERB GRANT OF DR.JAWAHAR LAL HEAD: MANPOWER SALARY (PROJECT FELLOW RECURRING ITEMS-A)	VC	31.01.18	ARF/SOI	01.02.18	
42	10638R	JRF RECRUIT MENT COMMITTEE HCMV DR G SUNIL BABU, DR SANGEETA SAXENA	vc	31.01.18	ARF/SOI	01.02.18	
43	9318R	DR. MADHUKAR SAXENA-FELLOWSHIP GRANT	DBT	31.01.18	ARF/SOI	01.02.18	
44		DR.OMESH BAJPAI /DR.VENKATESH DUTTA FOR FELLOWSHIP	VC	31.01.18	ARF/SOI	01.02.18	
45	7921R	PUMP MAINTENACE WORK	VC	31.01.18	ARF/SOI	01.02.18	
46	11446R	चिकित्सा अग्रिम श्री SALAUDHIN KHAN		31.01.18	ARF/SOII/DR(E)	01.02.18	
47	9884R	UP.32.HR-6041	AR(V)	01.02.18	UDC	01.02.18	
48		BBAU ENTRANCE TEST-2017 REMUNERATION OF MR.PHOOL CHANDRA		01.02.18	ARF	01.02.18	
49		BBAU ENTRANCE TEST-2017 REMUNERATION BILL		01.02.18	ARF	01.02.18	
50	556/DHR	मानवाधिकार विभाग के ब्यख्यान कछो संकाय कछो एवं कार्यालय की खिडकियों के पर्दे चेनल एवं अन्य सामग्रियों की मरम्मत हेतु पत्रावली	मानवाधिकार विभाग	01.02.18	ARF	01.02.18	
51		FILE FOR THE CATERING SERVICE FOR TWO WEEKS FACULTY DEVELOPMENT PROGRAMME (FDP) AND ONE WEEK SATELLITE WORKSHOP ON RESEARCH METHODOLOGY FROM 04TH TO 18TH JANUARY,2018 ORGANISED BY DHR	DHR	01.02.18	ARF	01.02.18	
52		FILE FOR THE CATERING SERVICE FOR MOOT COURT COMPETITION ON 06TH TO 08TH JANUARY,2018 ORGANISED BY DHR	DHR	01.02.18	ARF	01.02.18	
53		REFLING 88-A TONER	STR	01.02.18	FO	01.02.18	
54	3900R	MISCELLANEOUS CENTRE FOR POLICY REARCH DR. VENKATESH DUTTA	DES	01.02.18	SA	01.02.18	

55		MAINTENANCE OF INSTRUMENTS-I	DES	01.02.18	FO	01.02.18	
56		MAINTENANCE OF CAFETERIA	EE	01.02.18	SA	01.02.18	
57	9372R	PURCHASE OF EQUIPMENT FOR DST-SERB PROJ DR. VENKATESH KUMAR R	DAAS	01.02.18	SA	01.02.18	
58	7968R	PUBLICATION/PRINTING DST-CENTRE FOR POLICY RESEARCH DR.VENKATESH DUTTA COORDINATOR,DST-CPR,DES,BBAU	DES	01.02.18	SA	01.02.18	
59	9883R	NEW VEHICLE MARUTI CIAZ FOR REGISTRATION UP-32-HR-6042	VC	01.02.18	FO	01.02.18	
60		PROPOSAL FOR WORK IN DEAN DAYAL UPADHYAY	VC	01.02.18	ARF	01.02.18	
61		LIST OF ITEMS TO BE PURCHASED OUT OF THE SNT. GRANT RS.3,00,000/-	VC	01.02.18	HOD-DOM	01.02.18	
62	8770R	विश्वविद्यालय केम्पस में भारत संचार निगम लिमिटेड (BSNL) का एक्सचेंज लगाने हेतु	कुलपति कार्यालय	01.02.18	वित्त अधिकारी	01.02.18	
63	11583R	dst inspire faculty dr sarita yadav	dap	01.02.18	SA	01.02.18	
64		SALARY (DBT PROJECT) DR DEVESH KUMAR	DAP	01.02.18	SA	01.02.18	
65	8694R	ELECTRICAL MAINTENANCE WORK OF HOSTELS	EE	01.02.18	SA	01.02.18	
66		IMPREST MONEY FOR VC OFFICE	VC	01.02.18	ARF	01.02.18	
67	5628R	INDO-RUSSIAN PROJ.(MAIN FILE)	DAP	01.02.18	ARF	01.02.18	
68	11784R	NAIONAL SYMPOSIUM BY THE DEPTT.OF PUBLIC ADMINISTRATION & POLITICAL SCIENCE BBAU.LKO	VC	01.02.18	FO	01.02.18	