

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	Remark
1	4227R	SHRI NARESH CHANDRA GUPTA	R	14.12.17	UDC/FO/ARF/FO	08.02.18	
2	10278R	ANNUAL REPORT 2016-17	RSO	11.01.18	SA/ARF/FO/SOI/SA/s oi/SA/ARF/FO/HOD- LAW	08.02.18	BY HAND RAJVARDHAN
3	11283R	REQUIREMENT OF CHEMICAL/ITEMS FOR USIC	USIC	16.01.18	FO/ARF/SOI/SA/ARF/ FO/USIC	08.02.18	
4	3675R	GUNNER FOR HON'BLE VC	VC	17.01.18	ARF/FO/VC	08.02.18	
5	10468R	T/C PF OF SHRI AJAY LAL (mts)	R	17.01.18	UDC/ARF/FO	08.02.18	
6	10902R	13TH CAPACITY BUILDING TRAINING PROGRAM OF NML-RRRLF AT DLIS, BBAU	DLIS	18.01.18	ARF/SOII/ANKIT/ARF /FO	08.02.18	
7		HEAD OF EXPENDITURE: EQUIPMENT DR. ALOK KUMAR SINGH	DAC	24.01.18	SA/ARF/FO/VC	08.02.18	
8	3675R	VICE-CHANCELLOR GUNNER	SS	24.01.18	UDC/ARF/VC	08.02.18	
9		imprest money for hindi department	HINDI	25.01.18	ANKIT/ARF/FO/VC	08.02.18	
10	4218R	AMC OF AIR CONDITIONER PART-III	EE	29.01.18	ARF/SOI/SA/ARF/FO	08.02.18	
11	7968R	PUBLICATION/PRINTING DST-CENTRE FOR POLICY RESEARCH DR.VENKATESH DUTTA COORDINATOR,DST-CPR,DES,BBAU	DES	01.02.18	SA/ARF/FO	08.02.18	
12		SERB-DST PROJECT (EQUIPMENT) DR. JIWAN SINGH	DES	02.02.18	SA/ARF/FO	08.02.18	
13		SERB-DST RESEARCH PROJECT (CONSUMABLE HEAD) DR. JIWAN SINGH	DES	02.02.18	SA/ARF/FO	08.02.18	
14	6111R	PART TIME MEDICAL ATTENDANT APPOINTMENT OF CONTRACT BASIS	R	02.02.18	UDC/SOI/ARF/FO/	08.02.18	
15	7897R	t/c pf PAYMENT OF DPW-II	R	05.02.18	UDC/SOI/ARF/FO/VC	08.02.18	
16		UGC-JRF FILE MR. SOROJ KUMAR RESEARCH SCHOLAR	DES	05.02.18	ANKIT/ARF/FO	08.02.18	
17	3269R	PAYMENT OF ELECTRICITY BILL OF UNIVERSITY CAMPUS	EE	06.02.18	FO/ CASHIER/VC	08.02.18	
18		DRESS DISTRIBUTION COMMITTEE		06.02.18	UDC/ARF	08.02.18	
19		BBAU SATELLITE AMETHI FILE OF DRY CLEANING		08.02.18	ARF	08.02.18	

20	11046R	repair of fume hood for dap	DAP	08.02.18	FO	08.02.18	
21	10638R	SALARY FILE FOR JUNIOR RESEARCH FELLOW DR.G SUNIL BABU	DBT	08.02.18	SA	08.02.18	
22	9318R	DR.MADHURKAR SAXSENA (DST-NPDF)FELLOWSHIP GRANT	DBT	08.02.18	SA	08.02.18	
23	9320R	DR.MADHURKAR SAXSENA (DST-NPDF) RESEARCH GRANT	DBT	08.02.18	SA	08.02.18	
24	4101R	UTIILIZATION CERTIFICATE FOR RCA	RCA	08.02.18	SA	08.02.18	
25	4185R	CENTRAL LIBRARY AC PLANT	AE(E)	08.02.18	FO/VC	08.02.18	
26	4592R	AMC OF FIRE SYSTEM	AE(E)	08.02.18	FO/DR(STORE)	08.02.18	
27		SATELLITE CAMPUS AMETHI KE ANURACHADI KARY	OSD	08.02.18	FO/EE	08.02.18	
28	11618R	DR.PRITI SAXENA PROFESSOR DHR	R	08.02.18	FO/ARF	08.02.18	