S.No	File.No	Subject	From whom Received	Receiving Date	Sent to	Sent Date	Remarks
1	10895 R	Advance- Adjustment for 62 nd Academic Council Meeting (13/02/17 to 01/09/17)	AR/A	02.02.18	FO	8.Feb	For need full
2	11727 R	salary of Internal Audit Officer	DR/Estt.	05.02.18	FO	8.Feb	For need full
3	11268 R	T/C PF of Shri Rama Shankar Singh, Finance Officer (NOC for Ph.D)	DR/Estt.	06.02.18	VC	8.Feb	For need full
4	11158 R	Dr. Rajesh Kumar, DEM, Reg. LTC	DR/Estt.	06.02.18	VC	8.Feb	For need full
5	11618 R	Dr. Priti Saxena, Professor, DHR Vol-II	DR/Estt.	06.02.18	FO	8.Feb	For need full
6	10322 R	Children Education allownces Part-IV + 01 Register	DR/Estt.	06.02.18	VC	8.Feb	For need full
7	9157 R	Representation Of Wives Of Malies Of the University.	DR/Estt.	07.02.18	VC	8.Feb	For need full
8	11818 R	Ph.D Admission File 2017-18	Dean SBBT	07.02.18	Head DBT	8.Feb	For need full
9	11817 R	Photocopy Machine Repair Deptt. Of Law	Head	07.02.18	DR/S&P	8.Feb	For need full
10	11179 R	LTC File Dr. Sangeeta Saxena (Dec-2017)	DR/Estt.	07.02.18	VC	8.Feb	For need full
11	11766 R	T/C PF of Prof. R.C. Sobti, VC Reg. LTC (Anywhere in India)	IAO	08.02.18	By Hand DR/Estt.	8.Feb	For need full
12	11727 R	salary of Internal Audit Officer	FO	08.02.18	DR/Estt.	8.Feb	For need full
13	11826 R	Topper Fee Refund (UIET)	Director	08.02.18	AR/A	8.Feb	For need full
14	11827 R	International Symposium Dr. Vinit Kumar, Asst. Prof. (DLIS)	AR/A	08.02.18	FO	8.Feb	For need full

15	5233 R	Anurag Swaroop. JRF Joining Report.	AR/A	08.02.18	AR/A	8.Feb	For need full
16	11125 R	Restructuring of Scholars/Departments/Centres Acad. Sec.	AR/A	08.02.18	VC	8.Feb	For need full
17	3679 R	Activation of CSIR-JRF Of Mr. Atul(ph.D. Student 2012-13)	AR/A	08.02.18	AR/A	8.Feb	For need full
18	11828 R	Attending Conference by Dr. Vikas Mishra & Dr. Sapana Kushwaha, Asst. Prof. (D.Pharm. Sci.)	AR/A	08.02.18	VC	8.Feb	For need full
19	11829 R	बीo बीo एo यूo में पीएचo डीo पाठ्यक्रम में दिव्यांगजनों हेतु आरक्षण प्रदान किये जाने विषयक	AR/A	08.02.18	AR/A	8.Feb	For need full
20	11831 R	Maternity Leave of Ms. Munni Gond Ph.D Student	Head	08.02.18	AR/A	8.Feb	For need full