

<b>S.No</b>	<b>File.No</b>	<b>Subject</b>	<b>From whom Received</b>	<b>Received Date</b>	<b>Sent to</b>	<b>Sent Date</b>	<b>Remarks</b>
1	11631/R	PF of Dr. PS Rajinikanth, Associate Professor, Deptt. of Pharmaceutical Science	R	07.02.2018	R	12.02.2018	He it to be latest by 20.02.2018 failing which his post will be declared vacant. No futher communication will be entertained. Please intimate him immedialty.
2	11254/R	PF of Dr. Akanksha Singh, Assistant Professor, Deptt. of Education	R	07.02.2018	R	12.02.2018	Please give recommendati on.
3	11168/R	T/c PF of Shri Bhagwan Sahai Saini, Section Officer (Reg: LTC)	FO	07.02.2018	R	12.02.2018	Ok if as per rules.

4	11746/R	PF of Shri Durgesh Maurya, Cameraman (Media Centre)	R	07.02.2018	R	12.02.2018	1) Has the Registrar seen the result sheets. 2) Has he followed the post examination procedure as per rules before making them to join?
5	11745/R	PF of Shri Anurag Kumar, Cameraman (Media Centre)	R	07.02.2018	R	12.02.2018	1) Has the Registrar seen the result sheets. 2) Has he followed the post examination procedure as per rules before making them to join?

6	11749/R	PF of Shri Gurvinder Singh, Senior Assistant	R	07.02.2018	R	12.02.2018	1) Has the Registrar seen the result sheets. 2) Has he followed the post examination procedure as per rules before making them to join?
7	11747/R	PF of Shri Amit Upadhyay, Lower Division Clerk (LDC)	R	07.02.2018	R	12.02.2018	1) Has the Registrar seen the result sheets. 2) Has he followed the post examination procedure as per rules before making them to join?

8	11748/R	PF of Shri Amit Mishra, Lower Division Clerk (LDC)	R	07.02.2018	R	12.02.2018	1) Has the Registrar seen the result sheets. 2) Has he followed the post examination procedure as per rules before making them to join?
9	11750/R	PF of Shri Rajneeh Kumar Singh, Driver	R	07.02.2018	R	12.02.2018	1) Has the Registrar seen the result sheets. 2) Has he followed the post examination procedure as per rules before making them to join?

10	11750/R	PF of Shri Rajneeh Kumar Singh, Driver	R	07.02.2018	R	12.02.2018	1) Has the Registrar seen the result sheets. 2) Has he followed the post examination procedure as per rules before making them to join?
11	4185/R	केंद्रीय पुस्तकालय भवन के केंद्रीय वातानुकूलन संयन्त्र का संचालन-5(462)/2014	FO	08.02.2018	FO	12.02.2018	Ok if Strictly as per rules.
12	7907/R	Academic Calender 2016-17 Academic Section	Prof. RP Singh, Dean Academic	08.02.2018	Prof. RP Singh, Dean Academic	12.02.2018	To please offer comments.
13	3739/R	Correspondence of Various Deptt. Institute for Reservation of Room (File No. 87/BBAU/GH/2014)	R	09.02.2018	R	12.02.2018	Ok if available and as per rules.

14	10160/R	Guideline/Ordinance of Degree of Doctor of Science (D.Sc.) Doctor of Letters (D. Litt.), Doctor of Laws (LLD.) & Vachaspati	R	09.02.2018	R	12.02.2018	Please notify urgently.
15	11751/R	Proposal For Opening the Lawn Tennis & Cricket Academy in the Campus- Sport Section			Dr. Manoj Dhadwal	12.02.2018	Ok
16	11623/R	64th Meeting of Academic Council			R	12.02.2018	-
17	6508/R	FWLL Telephone Bill Payment (Telephone Section) Part-2			AR (Telephone)	12.02.2018	Ok if as per rules.
18	1816/FO	Payment of TA Bills of VC Part II w.e.f. 21.01.2013- VC Sectt.			FO	12.02.2018	-