

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	-	Confidential (File No. 384, 407)	COE	06.02.2018	COE	09.02.2018	-
2	-	File for the Extension of Guest Faculty for One Year LL.M II Semester-CPGLS, SLS	Director, CPGLS	06.02.2018	R	09.02.2018	-
3	-	Confidential (File No. 408 & 409)	COE	06.02.2018	COE	09.02.2018	-
4	11327/R	Enquiry Committee regarding Alleged Creation of Deptt. of Food & Nutrition- Estt. Section	R	07.02.2018	R	09.02.2018	Ok, Registrar for followup action.
5	11809/R	PF of Mr. Arun Verma, Unit Peon (Media Centre)	R	07.02.2018	R	09.02.2018	Registrar to certify that the process has been followed strictly as per rules.
6	11804/R	PF of Shri Tanati Naveen Kumar Reddy, Estate Officer	R	07.02.2018	R	09.02.2018	Ok if as per rules.
7	11776/R	T/c PF of Dr. Shanu Singh, Asstt. Prof., Deppt. Of Education (Reg: CCL)	R	07.02.2018	R	09.02.2018	Ok, but who will take care of classes.

8	11807/R	T/c PF of Dr. Shalini Agarwal, Assistant Professor, HD7FS (Reg; Child Care Leave)	R	07.02.2018	R	09.02.2018	Ok if as per rules.
9	10999/R	154/DRC/DIT/2017 Vol-III	R	07.02.2018	R	09.02.2018	Ok if as per rules.
10	11793/R	DRC Meeting- DEM (December 2017-18)	R	07.02.2018	R	09.02.2018	Ok if as per rules.
11	8152/R	DRC Vol-II-DAP	R	07.02.2018	R	09.02.2018	Ok if as per rules.
12	9702/R	N-PDF (Research Grant/Contingency -Dr. Deepti Barnawal, DES)	R	07.02.2018	FO	09.02.2018	Ok if as per rules.
13	4271/R	Ph.D. Admission cum DRC File (DPS)	R	07.02.2018	R	09.02.2018	Ok if as per rules.
14	-	Refling 88-A Toner- STR	DR (S&P)	07.02.2018	FO	09.02.2018	Ok if as per rules.
15	11824/R	T/c PF of Dr. Digvijay Verma, Assistant Professor, DEM (Reg: Paternity Leave)	R	07.02.2018	R	09.02.2018	When did he joined.
16	-	Confidential (File No. 410 & 394)	COE	08.02.2018	COE	09.02.2018	-
17	-	Dr. Alok Kumar Singh, DST-Inspire Faculty, DAC (Head of Expenditure: Equipment) DAC-05	FO	08.02.2018	FO	09.02.2018	Ok if Strictly as per rules.
18	-	Training Programme on Statistical Data Processing and Use of Unit Level Data of NSSO (Prof. Santan Nayak, DE)	FO	08.02.2018	AR (Legal)	09.02.2018	-
19	7897/R	T/C PF Payment of DPW-II w.e.f. 04.11.2015	FO	08.02.2018	FO	09.02.2018	-

20	3675/R	Gunner of VC (कुलपति के अंगरक्षक)	FO	08.02.2018	FO	09.02.2018	Ok as per rules.
21	11179/R	LTC File- Dec-2017 (Dr. Sangeeta Saxena, DBT)	R	08.02.2018	R	09.02.2018	Ok if as per rules.
22	11158/R	LTC File (Home Town)- Dr. Rajesh Kumar, Associate Professor, DEM	R	08.02.2018	R	09.02.2018	Ok if as per rules.
23	10322/R	Children Education Allowance, Part IV, Session 2017-18 (116/Estt./BBAU/2017)	R	08.02.2018	FO	09.02.2018	Ok if as per rules.