

| S.No | File.No | Subject  | From whom Received | Received Date | Sent to   | Date     | REMARKS |
|------|---------|--|--------------------|---------------|---|----------|---------|
| 1    | 19110R  | T/C PF SHRI SHIV KUMAR TRIPATHI HBA REGARDING HINDI OFFICER                                | R                  | 14.01.19      | ARF/SOII/UDC/<br>ARF/FO/ARF/SO<br>II/arf/FO/        | 11.02.19 |         |
| 2    |         | EXPERT LECTURE FOUNDATION DAY TRAVEL PAYMENT (AIR)   | DIT                | 14.01.19      | FO<br>/ARF/SOII/UDC/<br>ARF/fo/ARF/SOI<br>I/cashier | 11.02.19 |         |
| 3    | 16034R  | RAKESH TRIPATHI SECURITY PAYMENT FILE PART-II OLD  | R                  | 16.01.19      | SOI/VIVEK/soi/a<br>rf/fo/proctor                    | 11.02.19 |         |
| 4    | 19139R  | STHAPNA DIWAS PER VRAKSHAROPAD   | R                  | 17.01.19      | FO/ARF/SOII/U<br>DC/ARF/fo/in.n<br>ss               | 11.02.19 |         |
| 5    |         | TA APPROVAL FILE MICROBIOLOGY  | DEM                | 18.01.19      | FO/SOI/UDC/AR<br>F                                  | 11.02.19 |         |
| 6    | 19161r  | reimbursement for attending refresher course (10-31 des 2018) dr. sutanu maji              | r                  | 22.01.19      | arf/UDC/ARF/fo<br>/vc                               | 11.02.19 |         |
| 7    | 19085R  | SAPANA KUSHWAHA REGARDING REIMBURSEMENT OF HOSPITALITY FILE OF ORIENTATION PROGRAMME       | r                  | 22.01.19      | arf/SOII/UDC/A<br>RF/fo/vc                          | 11.02.19 |         |
| 8    | 19086R  | REIMBURSEMENT OF EXPENSES ASSOCIATED WITH UGC ORIENTATION PROGRAMME DR. VIKAS MISHRA       | R                  | 22.01.19      | arf/SOII/UDC/A<br>RF/fo/r                           | 11.02.19 |         |
| 9    | 19160r  | refresher course reimbursement dr. narander kumar  | r                  | 22.01.19      | arf/SOII/UDC/A<br>RF/fo/r                           | 11.02.19 |         |
| 10   | 19128r  | reimbursement of food charges & admission fees of refrater course (dr. ravi shankar verma) | r                  | 22.01.19      | arf/SOII/UDC/A<br>RF/fo/r                           | 11.02.19 |         |
| 11   |         | REQUIREMENT OF NAME PLATES   | uiet               | 22.01.19      | soii/UDC/ARF/i<br>ao                                | 11.02.19 |         |
| 12   | 17070R  | CHANGE OF TENURE BOARD OF VC OFFICE  | R                  | 23.01.19      | FO/soi/UDC/AR<br>F/EE                               | 11.02.19 |         |

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| 13 | 19173R             | ROOF TOP SOLAR SYSTEM  | R       | 23.01.19 | SOI/UDC/arf/fo/iao    | 11.02.19 |  |
| 14 | 19188R             | ADVANCE FOR THE SURGICAL STRIKE NCC GIRLS WINGS                                    | NCC     | 24.01.19 | UDC/ARF/fo/vc         | 11.02.19 |  |
| 15 | 19141R             | REIMBURSED FILE DR. ANIS AHMAD   | R       | 25.01.19 | ARF/SOII/UDC/ARF/fo/r | 11.02.19 |  |
| 16 | 19045R             | REIMBURSEMENT O FOOD AND REGISTRATION FEES FOR REFRESHER COURSES ATTENDED          | R       | 25.01.19 | SOII/UDC/ARF/fo/r     | 11.02.19 |  |
| 17 | 11931R             | T/C PF OF DR. S K BHATNAGER PROFESSOR DHR + PF FILE ATTACHED                       | R       | 25.01.19 | FO/ARF/SOI/UDC//FO/r  | 11.02.19 |  |
| 18 | 11118r             | allotment of main auditorium   | r       | 28.01.19 | UDC/ARF/fo/arf        | 11.02.19 |  |
| 19 | 7921R              | PUMP MAINTENACE WORK   | EE      | 30.01.19 | SA/arf                | 11.02.19 |  |
| 20 | 8166R              | PURCHASE OF BIOTOILET  | EE      | 31.01.19 | SA/arf/fo/IAO         | 11.02.19 |  |
| 21 | 005/ICMR PROJECT / | PURCHASE OF CHEMICALS AND MINOR INSTRUMENT FROM ICMR PROJECT DR. YUSUF AKHTER (PI) | DBT     | 01.02.19 | SA/arf                | 11.02.19 |  |
| 22 | 12715R             | MANPOWER DBT PROJECT - 2 PI PROF. RAM CHANDRA                                      | dem     | 04.02.19 | sa/arf/FO/vc          | 11.02.19 |  |
| 23 | 16018R             | DEPARTMENTAL LIBRARY OF CHEMISTRY  | STR     | 04.02.19 | arf/SOI/SA/arf/       | 11.02.19 |  |
| 24 | 14036R             | PURCHASE OF WHITE BOARD FOR DEPARTMENT OF PHYSICS & UIET                           | R       | 04.02.19 | SOI/ARF               | 11.02.19 |  |
| 25 | 4185R              | CENTRAL LIBRARY AC PLANT   | iao     | 04.02.19 | fo/ARF/soi/SA/ARF     | 11.02.19 |  |
| 26 | 14016R             | MAINTENANCE OF SBBT BUILDINGS PART-1   | EE      | 04.02.19 | SA/arf/fo/IAO         | 11.02.19 |  |
| 27 | 19233r             | maintenance of ses building  | eo      | 04.02.19 | SOI/ARF               | 11.02.19 |  |
| 28 | 7601R              | Repairing of stage in main auditorium  | r       | 04.02.19 | SA/arf/fo/IAO         | 11.02.19 |  |
| 29 | 19165R             | PROPOSAL FOR RECREATION CUM EXERCISE HAL AT THE AMBEDKAR BHAWAN                    | BY HAND | 04.02.19 | ARF/SOII/UDC/fo/r     | 11.02.19 |  |

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| 30 | 12564R | PF OF PROF. MY KHAN   | R                  | 04.02.19 | fo/ARF/soi/UDC<br>/ARF/FO/R | 11.02.19 |  |
| 31 | 16046r | boundary wall of over head tank & cwr +12193r<br>5(586)/15 part-1                     | ee                 | 05.02.19 | fo/arf/SOI/SA/A<br>RF       | 11.02.19 |  |
| 32 | 12847R | SERB RESEARCH GRANT JRF/SRF SALARY FILE DR.<br>GAURAV KAITHWAS                        | PHARMACEUTI<br>CAL | 05.02.19 | sa/ARF/fo/vc                | 11.02.19 |  |
| 33 |        | REPAIR ESTIMATE ICE FLAKING MACHINE -4 (ZIEGRA<br>EISMASCHINEN)                       | DBT                | 05.02.19 | FO/ARF/SOII/U<br>D/ARF      | 11.02.19 |  |
| 34 | 12168R | REFLING 88-A TONER  | R                  | 05.02.19 | SOI/SA/arf/FO/<br>dr(s&p)   | 11.02.19 |  |
| 35 | 6992R  | Medical reimbursement(Retired Employee) VOL-I   | R                  | 05.02.19 | FO/arf/FO/ARF/<br>FO/VC     | 11.02.19 |  |
| 36 | 19245R | LABORATORIS-HDFS DEPT. HD&FS SCHOOL OF<br>HOME SCIENCE                                | R                  | 05.02.19 | FO/ARF/SOI/sa/<br>ARF       | 11.02.19 |  |
| 37 | 19244R | PURCHASE OF LABORATORY EQUIPMENT FOR HD&<br>FS (LAB)                                  | R                  | 05.02.19 | FO/ARF/soi/SA/<br>ARF       | 11.02.19 |  |
| 38 | 19242R | LABORATORIS-FST DEPT.HD&FS SCHOOL OF HOME<br>SCIENCE                                  | R                  | 05.02.19 | FO/arf/SOI/sa/<br>ARF       | 11.02.19 |  |
| 39 | 19243R | PURCHASE OF LABORATORY EQUIPMENT FOR<br>FOOD SCIENCE AND TECHNOLOGY                   | R                  | 05.02.19 | FO/arf/SOI/sa/<br>ARF       | 11.02.19 |  |
| 40 | 19171R | PURCHASE OF COMPUTER FOR COMPUTER SCIENCE   | R                  | 05.02.19 | SOI/SA/arf/                 | 11.02.19 |  |
| 41 | 19241R | PURCHASE OF STEEL BENCH (THREE SEATER) FOR<br>COE OFFICE                              | STR                | 05.02.19 | SOI/SA/ARF                  | 11.02.19 |  |
| 42 | 12217R | equipments-dst-serb project dr. r n bhargava  | R                  | 06.02.19 | SA/ARF/FO/STR               | 11.02.19 |  |
| 43 | 12885R | FILE FOR SOE, UC & MANPOWER OF DBT (GOI)-<br>FUNDED PROJECT (PI-DR. YUSUF AKHTER, DBT | DBT                | 06.02.19 | SOI/ARF/FO/R                | 11.02.19 |  |
| 44 |        | PERMISSION OF M.PHARMA PHARMACULITIES<br>REGISTRATION ONLINE ON PCI PORTAL            | VC                 | 06.02.19 | ARF/soii/udc                | 11.02.19 |  |
| 45 | 12523R | ROLLY YADAV FELLOWSHIP  | AR(A)              | 06.02.19 | ANKIT/ARF/fo/v<br>c         | 11.02.19 |  |

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| 46 | 15073R          | ANNUAL REPORT 2017-18 ENGLISH   | VC  | 06.02.19 | FO/ARF/SOI/SA/ARF          | 11.02.19 |  |
| 47 | 4647R           | DST CENTRE FOR POLICY RESEARCH VOLUME III DR. VENKTESH DATTA                  | DST | 06.02.19 | SA/ARF                     | 11.02.19 |  |
| 48 | YSS/2015/000838 | DST-SERB GRANT, DR. JAWAHAR, MANPOWER SALARY (PROJECT FELLOW)                 | DAC | 07.02.19 | SA/arf/FO                  | 11.02.19 |  |
| 49 | 19254R          | PURCHASE OF ATTENDANCE REGISTRAR (STAFF)                                      | R   | 07.02.19 | UDC/arf/FO/arf             | 11.02.19 |  |
| 50 | 19253R          | PURCHASE OF EXECUTIVE FOLDER (BAG) FOR THE BOM MEETING                        | STR | 07.02.19 | UDC/arf/FO/vc              | 11.02.19 |  |
| 51 | 9407R           | REPAIR OF PHOTO COPIER MACHINE INSTALLED IN REGISTRAR OFFICE/RECRUITMENT CELL | STR | 07.02.19 | UDC/arf/FO                 | 11.02.19 |  |
| 52 | 19252R          | PURCHASE OF TONER FOR TOSHIBA E- STUDIO 2309 INSTAL IN ESTT SECTION           | STR | 07.02.19 | UDC/arf/FO/arf             | 11.02.19 |  |
| 53 | 19062R          | PRINTING OF GREETING CARDS FOR HON'BLE VICE-CHANCELLOR                        | STR | 07.02.19 | UDC/arf/FO/vc              | 11.02.19 |  |
| 54 | 19124R          | REFRESHER COURSE REFUND REG. DR. SUDIPTA SAHA                                 | R   | 07.02.19 | UDC/ARF/fo/r               | 11.02.19 |  |
| 55 | 17018R          | REFLING OF 88A TONER  | R   | 07.02.19 | UDC/ARF/fo/iao             | 11.02.19 |  |
| 56 | 4152R           | PRINTING OF PAD FOR DR. R PRADHAN MEDICAL CONSULTANT                          | R   | 07.02.19 | UDC/arf/FO/vc              | 11.02.19 |  |
| 57 | 11203R          | DR. RIMA KUMARI CSIR SENIOR RESEARCH ASSOCIATESHIP                            | des | 07.02.19 | ankit/ARF/fo/R             | 11.02.19 |  |
| 58 | 11848R          | DR. C.B ZAIDI POST DR. AMBEDKAR CHAIR   | R   | 07.02.19 | udc/arf/fo/ARF/SOI/ARF/IAO | 11.02.19 |  |
| 59 | 19148R          | BOM MEMBERS TA BILL PAYMENT   | R   | 07.02.19 | FO/ARF/SOII/udc/arf        | 11.02.19 |  |
| 60 | 3941R           | PURCHASE OF MEDICINES   | R   | 07.02.19 | ARF/SOII/udc               | 11.02.19 |  |

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| 61 | 18002R | T/C FILE OF MANPOWER SERVICES (2) AMETHI, +<br>18001R T/C FILE OF SANITATION SERVICES (2) OSD+<br>18002R T/C FILE OF SECURITY SERVICES (2) | BY HAND AJAY | 08.02.19 | SOI/FO/ARF/SO<br>I/SA | 11.02.19 |  |
| 62 | 7541r  | PF of prof narendra kumar  | r            | 08.02.19 | fo/ARF/soi/UDC<br>/   | 11.02.19 |  |
| 63 | 19263R | PURCHASE OF BOOKS FOR THE YEAR 2018-19   | GBL          | 08.02.19 | FO/ARF/SOI/SA         | 11.02.19 |  |
| 64 | 12470R | PAYMENT FOR NEWSPAPERS   | GBL          | 08.02.19 | UDC/ARF               | 11.02.19 |  |
| 65 |        | old audit para finance 2019 audit para for dropping<br>by dda (central)  | IAO          | 08.02.19 | FO/ARF/soi            | 11.02.19 |  |
| 66 |        | 106TH INDIAN SCIENCE CONGRESS (3-7 JANUARY,<br>2019) PHAGWARA,JALANDHAR PANJAB PROF.<br>RANA PRATAP SINGH                                  | VC           | 08.02.19 | ARF/SOII/CASHI<br>ER  | 11.02.19 |  |
| 67 | 9950R  | 4TH BOOK EXHIBITION 2016-17  | VC           | 08.02.19 | FO/ARF/SOI/SA         | 11.02.19 |  |
| 68 | 3838R  | SERVICING OF AGRICULTURAL EQUIPMENT  | VC           | 08.02.19 | ARF/SOII/CASHI<br>ER  | 11.02.19 |  |
| 69 | 15061R | PURCHASE OF HP COLOR JET LAGER<br>CARTRIDGE/CANEN CARTRIDGE FOR COE OFFICE   | VC           | 08.02.19 | ARF/SOII/CASHI<br>ER  | 11.02.19 |  |
| 70 | 18098R | APPROVAL FOR BBA LLB (H) SESSION-2019-20   | VC           | 08.02.19 | ARF/SOII/CASHI<br>ER  | 11.02.19 |  |
| 71 | 19120R | REPAIR OF POHOTOCOPIER MACHINE (HINDI CELL)  | VC           | 08.02.19 | ARF/SOII/CASHI<br>ER  | 11.02.19 |  |
| 72 | 19101R | AMBULANCE FITNESS FILE UP 32 DN 3760   | VC           | 08.02.19 | ARF/SOII/CASHI<br>ER  | 11.02.19 |  |
| 73 | 10849R | DST-INSPIRE FELLOWSHIP MR.PRANESH KUMAR<br>UNDER DR SUDIPTA SAHA   | VC           | 08.02.19 | ARF/SOII/CASHI<br>ER  | 11.02.19 |  |
| 74 | 19192R | WIFI-RAILTEL BBAU  | VC           | 08.02.19 | ARF/SOII/CASHI<br>ER  | 11.02.19 |  |
| 75 | 18046R | ONE DAY SEMINAR ON THE OCCASION OF<br>FOUNDATION DAY-10TH JANUARY  | VC           | 08.02.19 | ARF/SOII/CASHI<br>ER  | 11.02.19 |  |

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| 76 | 12886R | CAUTION MONEY FILE B.ED. 4TH SEM BBAU 2016-18   | VC                 | 08.02.19 | FO/ARF/SOII/C<br>ASHIER        | 11.02.19 |  |
| 77 | 19155R | T/C TA BILL OF HOR'BLE CHANCELLOR   | VC                 | 08.02.19 | FO/ARF/SOII/C<br>ASHIER        | 11.02.19 |  |
| 78 |        | PERMISSION OF M.PHARM<br>(PHARMACOLOGY/PHARMACUTICAL<br>REGISTRATION LINE ON PCI PORTAL | PHARMACEUTI<br>CAL | 08.02.19 | ARF/SOII                       | 11.02.19 |  |
| 79 |        | TA & HONORARIUM OF GUEST OF HONOURS FOR<br>FOUNDATION DAY                               | R                  | 08.02.19 | UDC/ARF                        | 11.02.19 |  |
| 80 | 17031R | UC 2017-18 RECURING & SALARY HEAD   | IAO                | 08.02.19 | FO/ARF/SOI/SAI<br>I/ARF/FO     | 11.02.19 |  |
| 81 | 3402R  | WAHNO K INSURANCE NAVINIKARAN HETU<br>PTRAVALI  | AR(V)              | 08.02.19 | FO/ARF                         | 11.02.19 |  |
| 82 | 11934r | FILE OF DISPUTE OF DR. BRAJESH KUMAR<br>ASSISTANT PROFESSOR (SOCIOLOGY)                 | R                  | 08.02.19 | FO/AR(L)                       | 11.02.19 |  |
| 83 | 3775R  | T/C PF OF SHRI SHIV KUMAR TRIPATHI  | R                  | 08.02.19 | FO/ARF                         | 11.02.19 |  |
| 84 | 19234R | SEPARATE ACCOUNT FOR UIET   | R                  | 08.02.19 | FO/ARF                         | 11.02.19 |  |
| 85 |        | HONORARIUM DR NEHA ANAND STUDENT<br>COUNSELING CENTRE                                   | FW                 | 08.02.19 | arf/FO/vc                      | 11.02.19 |  |
| 86 | 8118R  | medical (teaching) PART- 2  | IAO                | 11.02.19 | FO/IAO                         | 11.02.19 |  |
| 87 | 15004R | EQUIPMENT PURCHASING FILE DR. VENKATESH<br>KUMAR R                                      | VC                 | 11.02.19 | FO/dr.<br>venkatesh<br>kumar r | 11.02.19 |  |
| 88 |        | RAMALINGASWAMI PROJECT CONSUMABLES DR.<br>PANKAJ KUMAR ARORA                            | DEM                | 11.02.19 | SA                             | 11.02.19 |  |
| 89 | 13006r | sports events to be conducted for the a/c year<br>2018/19                               | VC                 | 11.02.19 | FO/arf                         | 11.02.19 |  |
| 90 |        | REPAIR MAINTENANCE WORKS FOR UIET   | UIET               | 11.02.19 | SOI/SA                         | 11.02.19 |  |
| 91 | 18028R | STAPNA DEVASH KE AVSHAR PER CHAYABAD KE 100<br>VARSH DEVASHI RASHTRIY SANGHOSHTI        | VC                 | 11.02.19 | ARF                            | 11.02.19 |  |

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| 92  | 19227R | RAMALINGASWAMI PROJECT CHEMICAL AND CONTINGENCY GRANT DR. PANKAJ KUMAR ARORA   | DEM              | 11.02.19 | SOI/SA   | 11.02.19 |  |
| 93  | 18036r | international conference on global control of green house gases at the sources by physical and chemical techbology 22-24 march, 2019 | vc               | 11.02.19 | FO/h.dac | 11.02.19 |  |
| 94  | 4252R  | SX4 VEHICLE UP 32 DQ 6038  | AR(V)            | 11.02.19 | fo/arf   | 11.02.19 |  |
| 95  | 19273R | ELECTRICAL WORKS/SUPPLY FOR BBAU SATELITE CAMPUS AMETHI  | EE               | 11.02.19 | SA       | 11.02.19 |  |
| 96  | 12743R | AMC OF LIFTS (6 NOS) OF AMBEDKAR BHAWAN  | EE               | 11.02.19 | SA       | 11.02.19 |  |
| 97  | 19275R | AMC OF FIRE SYSTEM PART-IIIRD  | R                | 11.02.19 | ARF      | 11.02.19 |  |
| 98  | 19274R | STREET LIGHT MAINTENANCE WORK  | R                | 11.02.19 | SA       | 11.02.19 |  |
| 99  |        | india land and development conference 2019 prof. sanatan nayak department of economics   | r                | 11.02.19 | fo       | 11.02.19 |  |
| 100 |        | <b>न्युज़ पेपर भुगतान हेतु पत्रावली</b>  | <b>DE</b>        | 11.02.19 | udc      | 11.02.19 |  |
| 101 | 19283r | ICSSR DOCTORAL FELLOWSHIP PAYMENT FILE MS.PRAGYA SHARMA,MS.PRITI JHA AND MS. RUCHI BHALLA  | de               | 11.02.19 | ankit    | 11.02.19 |  |
| 102 | 19281r | ICSSR DOCTORAL FELLOWSHIP PAYMENT FILE, DR. DEEPANJALI DAS   | de               | 11.02.19 | ankit    | 11.02.19 |  |
| 103 |        | procurement of water coolers for uiet  | uiet by hand sir | 11.02.19 | FO/IAO   | 11.02.19 |  |
| 104 | 12722R | DST-INSPIRE FELLOWSHIP ANAMIKA SHUKLA  | R                | 11.02.19 | ankit    | 11.02.19 |  |