

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	8653R	SATELLITE CAMPUS AT AMEHTI	VC	14.12.18	FO/ARF/S OI/SA/FO /ARF/FO/ ARF/fo/ar f/SAII/AR F/FO/VC	19.02.19	
2	19110R	T/C PF SHRI SHIV KUMAR TRIPATHI HBA REGARDING HINDI OFFICER	R	14.01.19	ARF/SOII/ UDC/ARF /FO/ARF/ SOII/arf/F O/ARF/S OII/fo/r	19.02.19	
3		REMUNERATION BILL FOR END SEMESTER EXAMINATION MAY 2018	VC	16.01.19	ARF/fo/ia o	19.02.19	
4	12622R	COMMITTEE MEMBER FILE 2018 COMPETITION ON PLAYS ON GANDHI REGARDING DMCJ,BBAU	DMCJ	21.01.19	soii/udc/F O/vc	19.02.19	
5	4616R	PF OF DR. S VICTOR BABU	IAO	22.01.19	FO/soi/A RF/FO/r	19.02.19	
6	19073r	t/c file of sanitation services osd amethi	IAO	23.01.19	FO/SOI/A RF/FO/os d amethi	19.02.19	
7	12369R	AMC OF WATER COOLERS AND WATER PURIFIERS	R	29.01.19	SA/arf/soi /FO/iao	19.02.19	
8	12442R	DBT RAMALINGASWAMI FELLOWSHIP	micro	04.02.19	udc/ARF/ FO/vc	19.02.19	

9	19239r	RECOVERY OF UNDUE PAYMENTS AS PAY ALLOWANCE AND TERMINAL BENEFITS TO PROF. R C SOBTI, FORMER VICE CHANCELLOR	R	04.02.19	FO/arf/S OI/udc	19.02.19	
10		PURCHASE OF MINOR EQUIPMENTS FOR DR. D R MODI	zoology	06.02.19	FO/ARF/S OI/SA/FO /VC	19.02.19	
11	19250R	OPERATION & MAINTENANCE OF CENTRALIZED AC PLANT PART-2	R	06.02.19	SA/ARF/F O/iao	19.02.19	
12		advance money file for zoology	zoology	07.02.19	udc/arf/f o/soii/fo/ head.daa s	19.02.19	
13	18099R	DR. ATUL KUMAR UPADHYAY CHEMICALS PURCHASE FILE	DES	07.02.19	ANKIT/fo	19.02.19	
14	19265R	IMPREST MONEY FOR SC/ST CELL	R	08.02.19	ankit/ARF /FO/soii	19.02.19	
15	19205R	STUDY TOUR FILE FOR MSC ZOOLOGY 2019	zoology	08.02.19	ARF/SOII/ ANKIT/AR F/FO/vc	19.02.19	
16	3402R	WAHNO K INSURANCE NAVINIKARAN HETU PTRAVALI	AR(V)	08.02.19	FO/ARF/s oii/udc/A RF/FO/vc	19.02.19	
17	19234R	SEPARATE ACCOUNT FOR UIET	R	08.02.19	FO/ARF/S OI/Saii	19.02.19	
18		advance rupees for maintenance work	dcs	08.02.19	udc/ARF/ FO/SOII	19.02.19	
19	13006r	sports events to be conducted for the a/c year 2018/19	VC	11.02.19	FO/arf/so i/ankit/so ii/fo/ad(p e)	19.02.19	

20	18028R	STAPNA DEVASH KE AVSHAR PER CHAYABAD KE 100 VARSH DEVASHI RASHTRIY SANGHOSHTI	VC	11.02.19	ARF/soii/ arf/FO/HI NDI	19.02.19	
21	19274R	STREET LIGHT MAINTENANCE WORK	R	11.02.19	SA/ARF/F O/iao	19.02.19	
22		<b>न्यूज़ पेपर भुगतान हेतु पत्रावली</b>	<b>DE</b>	11.02.19	udc/ARF/ FO/SOII	19.02.19	
23	16073R	APPROVAL FOR REPAIRING OF BOARD	STR	12.02.19	UDC/ARF /FO/SOII	19.02.19	
24	19066R	MAINTENANCE OF PRINTER & UPS	PHYSICS	12.02.19	UDC/ARF /FO/SOII	19.02.19	
25	19225r	equipment service file v elangovan	vc	12.02.19	fo/arf/SO I/SA/FO	19.02.19	
26	19280R	FILE FOR THE REPAIRING OF TOSHIBA E STUDIO 256 SE PROF. MADHULIKA DUBE	STATISTICS	12.02.19	SA/FO/vc	19.02.19	
27		IMPREST MONEY FOR COE OFFICE	COE	14.02.19	ankit/FO/ SOII	19.02.19	
28	12182R	MANPOWER DR. R N BHARGAVA	dem	14.02.19	sa/ARF/F O/vc	19.02.19	
29	14094R	PURCHASE OF CONSUMABLES DR. SUNIL BABU GOSIPATALA PI	r	14.02.19	udc/ARF/ FO/r	19.02.19	
30	19123R	DST-INSPIRE FELLOWSHIP SHUBHAM RASTOGI UNDER DR. GAURAV KAITHWAS	PHARMA	14.02.19	sa/soii/fo /vc	19.02.19	
31	19294r	23rd annversary of the foundation day of university (10th januarty-2019)	pharma	14.02.19	UDC/ARF /FO/SOII	19.02.19	
32	5435r	मात्र भाषा दिवस	हिन्दी	14.02.19	अंकित/AR F/FO/vc	19.02.19	

33		SALAR ELECTRICITU BILLING FROM 750 KWP ROOF TOP SOLAR PLANT INSTAVEDAT BBAU	AE(E)	15.02.19	FO/EE	19.02.19	
34		MAINTENANCE GRANT	HD&FS	15.02.19	FO/VC	19.02.19	
35	19173R	ROOF TOP SOLAR SYSTEM	IAO	15.02.19	FO/ee	19.02.19	
36	7601R	REPAIRING OF STAGE IN MAIN AUDITORIUM	IAO	15.02.19	FO/ee	19.02.19	
37		APPROVAL OF GUEST LECTURE & ADVANCE	DES	15.02.19	FO/SOII	19.02.19	
38	8495R	INSECT AND RODENT CONTROL IN THE LIBRARY	EO	15.02.19	FO/IAO	19.02.19	
39		WORKSHOP FOR OLT SOFTWARE	VC	15.02.19	FO/COE	19.02.19	
40	6992R	Medical reimbursement(Retired Employee)	VC	15.02.19	ARF/SOII	19.02.19	
41	007/DZ/ BBAU/1 8	OVERHEAD RELATED DR. ABHA MISHRA	DZ	15.02.19	SA/FO	19.02.19	
42	19233r	maintenance of ses building	VC	15.02.19	FO/ee	19.02.19	
43		REPAIR ESTIMATE ICE FLAKING MACHINE -4 (ZIEGRA EISMASCHINEN)	VC	15.02.19	FO/H.DBT	19.02.19	
44	18065R	REQUIREMENT OF CHEMICALS FOR DR. S KUMAR	STR	15.02.19	SA/FO/	19.02.19	
45	9056R	IMPREST MONEY FOR DAC	VC	15.02.19	FO/SOI	19.02.19	
46	13043R	NATIONAL WORKSHOP ON FOLDSCOPE DR. VENKATESH KUMAR R	R	15.02.19	FO/vc	19.02.19	
47	19297R	RENEWAL OF DIGITAL SIGNATURE (DSC) 2019	STR	15.02.19	UDC/FO	19.02.19	
48	6860R	PURCHASE OF COLOURED XEROX MACHINE FOR V.C SECTT	STR	15.02.19	UDC/FO	19.02.19	
49	11993R	ADVANCE FOR R-OFFICE	R	15.02.19	FO/soii	19.02.19	
50		PURCHASE OF VEHICLE (AMETHI CENTRE)	IAO	18.02.19	FO/SOI	19.02.19	
51	13074R	MAINTENANCE OF EQUIPMENT (NANO PLUS PARTICLE SIZE ANALSZER)	IAO	18.02.19	FO/VC	19.02.19	
52	10919R	ICSSR FORM FILE FOR Abhishek mishra	AR(A)	18.02.19	ANKIT/soi i/fo	19.02.19	
53	9229R	ELECTRICAL MATERIAL FILE	ee	19.02.19	sa	19.02.19	
54	12389R	AUDITORIUM MAINTENANCE WORK	EE	19.02.19	sa	19.02.19	
55	13010R	ADVANCE FILE	DAAS	19.02.19	udc	19.02.19	
56	12033R	RECRUITMENT OF JUNIOR RESEARCH FELLOW DR. SUNIL BABU GOSIPATALA	dbt	19.02.19	sa	19.02.19	

57	19148R	BOM MEMBERS TA BILL PAYMENT	r	19.02.19	fo	19.02.19	
58	17057R	T/C PF LTC OF PROF RAJESH KUMAR ALONG WITH SERVICE BOOK	R	19.02.19	ANKIT	19.02.19	
59	9372R	PURCHASE OF EQUIPMENT FILE DR. VENKATESH KUMAR PI	DAAS	19.02.19	SA	19.02.19	
60	17031R	UC 2017-18 RECURING & SALARY HEAD	vc	19.02.19	fo	19.02.19	
61	19303r	ta approval file for dem	r	19.02.19	udc	19.02.19	
62	4185R	CENTRAL LIBRARY AC PLANT +3152r 5(507)/2014 operation and maintenance of central ac plant of auditorium	ee	19.02.19	sa	19.02.19	
63	19090r	t/c file for caution money for amethi , ashutosh saroj dharmendr kumar gotam	AR(A)	19.02.19	ankit	19.02.19	
64	17065r	refund of caution money for osd amethi ajeet kumar	r	19.02.19	ar(a)	19.02.19	
65	19307r	payment of ta and honorarium for invited expert from contingency grants ramalingaswami re-entry fellowship	r	19.02.19	udc	19.02.19	
66	19310R	IMPREST MONEY FOR V K TRIPATHI JUNIOR ENGINEER (CIVIL)	R	19.02.19	ANKIT	19.02.19	
67	8694R	ELECTRICAL MAINTENANCE WORK OF HOSTELS	EE	19.02.19	SA	19.02.19	
68	12779R	CASH ADVANCE AE(ELECT)	EE	19.02.19	SOI/SA	19.02.19	
69	17062R	SUPPLY OF RCC BENCH FOR HOSTELS PARK	R	19.02.19	FO/VC	19.02.19	
70	19121R	PURCHASE OF REN DRIVE FOR FINANCE SECTION	STR	19.02.19	ANKIT/FO	19.02.19	
71	3900R	MISCELLANEOUS CENTRE FOR POLICY REARCH DR. VENKATESH DUTTA	DES	19.02.19	SA	19.02.19	
72		PURCHASE OF THREE IN ONE PHOPTOCOPIER	FW	19.02.19	FO/VC	19.02.19	
73	19308R	ADVANCE FOR PROCTORIAL BOARD MEETING	R	19.02.19	UDC	19.02.19	
74	18074R	FILE FOR THE REQUIREMENT OF TONER FOR TOSHIBA ESTUDIO 2309A FOR DHR,SLS	STR	19.02.19	UDC	19.02.19	
75	17012R	PURCHASE OF TONER FOR TOSHIBA E-STUDIO PHOTOCOPIER INSTALLED IN PHARMACEUTICAL SCIENCE	STR	19.02.19	UDC	19.02.19	

76		old audit para finance 2019 audit para for dropping by dda (central)	IAO	19.02.19	FO	19.02.19	
77	1/0508/DS/BBA U/18	FILE FOR COMPUTER LAB SET-UP PROF. MADHULIKA DUBE	STATISTICS	19.02.19	ankit	19.02.19	
78	19276r	joining report of mr. abhishek pandeya as an icmr srf dr. sunuil babu gosipatala	dbt	19.02.19	fo/pi	19.02.19	
79		purchae of fold scopes dr. venkatesh kumar r	ZOOLOGY	19.02.19	sa	19.02.19	
80	12448R	M/S VINOD KUMAR CHAHMOLI SECURITY PAYMENT FILE-18-19	PROCTOR	19.02.19	FO/IAO	19.02.19	
81	17046R	T/C PF LTC OF SMT MINAKSHI KHARE	r	19.02.19	soii	19.02.19	