

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	10705R	REPRESENTATION OF SHRI SUSHIL KUMAR EX-DY REGISTRAR BBAU + PF OF SUSHIL KUMAR	VC	15.10.18	FO/ARF/SOI/UDC/ARF/FO/ARF/SOI/UDC/SOI/ARF/FO/R	20.02.19	
2	12586R	COMMITTEE TO LOOK INTO PAY RELATED ISSUES OF MO & IAO	DR(E)	13.11.18	ARF/SOI/UDC/ARF/SOI/UDC/fo	20.02.19	
3		RECOVERY OF RENT OF PHOTOSTATE/STATIONERY SHOP + 3224R PHOTOSTAT SHOP T/C FILE OF CANTEEN CONTRACT (VOL-V)	EE	28.11.18	ARF/SOI/ANKIT/ARF/SOI/ANKIT/soii/arf/fo/IAO	20.02.19	
4	11850R	MEDICAL REIMBURSEMENT PROF. NAVEEN KUMAR ARORA	R	24.12.18	FO/arf/SOII/FO	20.02.19	
5		REMUNERATION FOR PH.D THESIS EVALUTION & VIVA-VOCE	COE-OFFICE	16.01.19	SOII/UDC/ARF/FO/SOII/CASHIER	20.02.19	
6	12994R	PURCHASE OF AC FOR VARIEUS DEPARTMENT SECTION	IAO	24.01.19	FO/arf/SOI/SA/ARF/SOI/SA/ARF/FO/IAO	20.02.19	
7	17084R	annual report for the YEAR 2017-18	iao	24.01.19	fo/ARF/soi/sa/arf/fo/soi/UDC/ARF/FO/RSO	20.02.19	
8	12336R	CIVIL MAINTENANCE WORK IN BBAU CAMPUS	EO	28.01.19	FO/ARF/SOI/fo/SOI/ARF/FO	20.02.19	
9	12680r	proposal for creation of capital assets from hefa	ee	04.02.19	FO/ARF/SOI/ARF/FO/EE	20.02.19	

10	19103R	MAINTENANCE WORK OF HOME SCIENCE DEPARTMENT	HD&FS	07.02.19	SOI/SA/ARF/FO/EE	20.02.19	
11	18099R	DR. ATUL KUMAR UPADHYAY CHEMICALS PURCHASE FILE	DES	07.02.19	ANKIT/fo/IAO	20.02.19	
12	7541r	PF of prof narendra kumar	r	08.02.19	FO/ARF/soi/UDC/FO/	20.02.19	
13	19265R	IMPREST MONEY FOR SC/ST CELL	R	08.02.19	ankit/ARF/FO/soii/CASHIER	20.02.19	
14	16039R	DISSERTATION WORK BBAU SATELLITE CAMPUS	R	08.02.19	ANKIT/FO	20.02.19	
15	19263R	PURCHASE OF BOOKS FOR THE YEAR 2018-19	GBL	08.02.19	FO/arf/SOI/SA/ARF/SOI/SA/	20.02.19	
16		IMPREST MONEY FOR BIO	BIOTECH	08.02.19	ANKIT/FO	20.02.19	
17	3107R	REQUIREMENT OF LAPTOP FOR COMPUTER CENTRE	CC	08.02.19	FO/ARF/soi/UDC/ARF/FO/DIR.CC	20.02.19	
18	3775R	T/C PF OF SHRI SHIV KUMAR TRIPATHI	R	08.02.19	FO/ARF/soi/UDC/FO/R	20.02.19	
19		advance rupees for maintenance work	dcs	08.02.19	UDC/ARF/FO/SOII/CASHIER	20.02.19	
20		REPAIR MAINTENANCE WORKS FOR UIET	UIET	11.02.19	SOI/SA/arf/FO/SOI/CASHIER	20.02.19	
21		न्यूज़ पेपर भुगतान हेतु पत्रावली	DE	11.02.19	UDC/ARF/FO/SOII/CASHIER	20.02.19	
22	16073R	APPROVAL FOR REPAIRING OF BOARD	STR	12.02.19	UDC/ARF/FO/SOII/CASHIER	20.02.19	

23	19066R	MAINTENANCE OF PRINTER & UPS	PHYSICS	12.02.19	UDC/ARF/FO/SOII/CASHIER	20.02.19	
24	19225r	equipment service file v elangovan	vc	12.02.19	fo/arf/SOI/SA/FO/PI	20.02.19	
25		IMPREST MONEY FOR EDUCATION	EDUCATION	12.02.19	ANKIT/fo	20.02.19	
26		WORKSHOP ON BUILDING NATIONAL STI PILICY SYSTEM AND GOVERNANCE FOR EFFECTIVE R&D ECOSYSTEM BY DR. VENKATESH DUTTA	DST-CPR	12.02.19	fo/arf/SOI/SA/FO/	20.02.19	
27	8593r	maintenance of type-b residence file part-2	EE	12.02.19	SOI/SA/ARF/FO/iao	20.02.19	
28	19294r	23rd anniversary of the foundation day of university (10th january-2019)	pharma	14.02.19	UDC/ARF/FO/SOII/CASHIER	20.02.19	
29	12373r	PF OF DR. SUBIR KUMAR BHATNAGER DHR	IAO	14.02.19	FO/SOI/UDC/ARF/FO/R	20.02.19	
30		IMPREST MONEY FOR DES	DES	14.02.19	ANKIT/FO	20.02.19	
31		APPROVAL OF GUEST LECTURE & ADVANCE	DES	15.02.19	FO/SOII/ANKIT	20.02.19	
32		TA & HONORARIUM OF GUEST OF HONOURS FOR FOUNDATION DAY	VC	15.02.19	FO/SOII/UDC	20.02.19	
33	007/DZ/BBAU/18	OVERHEAD RELATED DR. ABHA MISHRA	DZ	15.02.19	SA/FO/VC	20.02.19	
34	19301R	EQUIPMENTS FILE FOR DEM DR. NARENDRA KUMAR	DEM	15.02.19	SA/FO	20.02.19	
35	9056R	IMPREST MONEY FOR DAC	VC	15.02.19	FO/SOII/FO	20.02.19	
36	19297R	RENEWAL OF DIGITAL SIGNATURE (DSC) 2019	STR	15.02.19	UDC/FO/SOI/CASHIER	20.02.19	
37	6860R	PURCHASE OF COLOURED XEROX MACHINE FOR V.C SECTT	STR	15.02.19	UDC/FO/VC	20.02.19	

38	15011R	REQUIREMENT OF COMPUTER SYSTEM PROF. GAJANAN PANDEY	STR	15.02.19	SOI/SA/FO/IAO	20.02.19	
39	11993R	ADVANCE FOR R-OFFICE	R	15.02.19	FO/soii/CASHIER	20.02.19	
40		PURCHASE OF VEHICLE (AMETHI CENTRE)	IAO	18.02.19	FO/SOI/UDC	20.02.19	
41		RAMALINGASWAMI PROJECT (CONSUMABLES) DR. PANKAJ KUMAR ARORA	IAO	18.02.19	FO/SA	20.02.19	
42	10919R	ICSSR FORM FILE FOR Abhishek mishra	AR(A)	18.02.19	ANKIT/soii/fo/R	20.02.19	
43	19309R	DBT PROJECT PROF.RAM CHANDRA CONSTRUCTION OF BIOREACTOR AND WETLAND PLANT FOR FIELD SCALE DEMONSTRATION	R	18.02.19	SOI/SA	20.02.19	
44	7141R	PF OF DR. SANDHYA GIHAR	iao	18.02.19	SOI/UDC	20.02.19	
45	12389R	AUDITORIUM MAINTENANCE WORK	EE	19.02.19	sa/FO	20.02.19	
46	8694R	ELECTRICAL MAINTENANCE WORK OF HOSTELS	EE	19.02.19	SA/FO	20.02.19	
47	19121R	PURCHASE OF REN DRIVE FOR FINANCE SECTION	STR	19.02.19	ANKIT/FO//SOII/CASHIER	20.02.19	
48		old audit para finance 2019 audit para for dropping by dda (central)	IAO	19.02.19	FO/VC	20.02.19	
49	17046R	T/C PF LTC OF SMT MINAKSHI KHARE	r	19.02.19	soii/ANKIT	20.02.19	
50		PAYMENT OF REMUNERATION FOR THE QUESTION PAPERS SETTERS & TRANSLATOR (ENGLISH TO HINDI) BBAU ENTRANCE TEST 2018	PHARMACEUTICAL	20.02.19	UDC	20.02.19	
51	3290R	ADHEGRAHAD SE CHUTE KHASRA NO	DR(L)	20.02.19	FO/SOI/CASHIER	20.02.19	
52	17093R	guest house payment -2011	GH	20.02.19	FO	20.02.19	
53	7633R	TRANSFER OF HOSTAL FEE	ABH	20.02.19	FO/CASHIER	20.02.19	
54	19240R	T/C PF OF PROF KAMAN SINGH	BY HAND	20.02.19	IAO	20.02.19	

55	15011R	REQUIREMENT OF COMPUTER SYSTEM PROF. GAJANAN PANDEY	IAO	20.02.19	FO	20.02.19	
56	11118r	allotment of main auditorium	EO	20.02.19	UDC/fo	20.02.19	
57	15073R	ANNUAL REPORT 2017-18 ENGLISH	RSO	20.02.19	SA	20.02.19	
58	19198R	PURCHASE OF DEESTBINE	STR	20.02.19	UDC	20.02.19	
59	19324R	PHOTOCOPY MACHINE REFLING	STR	20.02.19	UDC	20.02.19	
60	19323R	CONSUMABLES & OFFICE STATIONARY DR. VENKATESH DUTTA	R	20.02.19	SA	20.02.19	
61	12346R	AMC OF DG SETS PART-III	R	20.02.19	FO	20.02.19	
62	19052R	FOR FINANCIAL HELP MR ROHIT SINGH	R	20.02.19	ANKIT	20.02.19	
63	1/0386/ DS/BBAU /18	UNIVERSITY CORRESPONDENCE COUNCIL OF SCIENCE AND TECHNOLOGY UTTAR PRADESH DR. SUBHASH KUMAR YADAV	VC	20.02.19	SOI/CASHIER	20.02.19	
64	007/DZ/ BBAU/18	OVERHEAD RELATED DR. ABHA MISHRA	VC	20.02.19	SOI/CASHIER	20.02.19	
65	8166R	PURCHASE OF BIOTOILET	VC	20.02.19	SOI/CASHIER	20.02.19	
66	11331R	CAUTION MONEY (PART-II)	VC	20.02.19	SOII/CASHIER	20.02.19	
67	19273R	ELECTRICAL WORKS/SUPPLY FOR BBAU SATELITE CAMPUS AMETHI	VC	20.02.19	SOI/CASHIER	20.02.19	
68	13043R	NATIONAL WORKSHOP ON FOLDSCOPE DR. VENKATESH KUMAR R	VC	20.02.19	SOI/CASHIER	20.02.19	
69	6808R	MAINTENANCE OF LAB. & STORE.	VC	20.02.19	FO	20.02.19	
70		COMMEMORATION OF THE 23RD ANNIVERSARY OF THE FOUNDATION DAY OF THE BBAU (PURCHASE OF MEMENTOS)	VC	20.02.19	SOII	20.02.19	
71		REQUIREMENT OF NAME PLATES	VC	20.02.19	FO	20.02.19	
72	19205R	STUDY TOUR FILE FOR MSC ZOOLOGY 2019	VC	20.02.19	FO	20.02.19	
73	6860R	PURCHASE OF COLOURED XEROX MACHINE FOR V.C SECTT	VC	20.02.19	FO	20.02.19	

74	11836R	EXCUTION OF FREE HOLD DEED FOR BBAU LAND	VC	20.02.19	FO	20.02.19	
75	8279R	टाइप-ए आवास अनुरक्षण कार्य	VC	20.02.19	FO	20.02.19	
76	8653R	SATELLITE CAMPUS AT AMEHTI	VC	20.02.19	FO	20.02.19	
77		EXTENSTION OF PROVIDING SERVICIS MANPOWER AND SANITATION	FW	20.02.19	R	20.02.19	
78	8653R	SATELLITE CAMPUS AT AMEHTI	VC	20.02.19	FO	20.02.19	
79	12182R	MANPOWER DR. R N BHARGAVA	VC	20.02.19	SOI/CASHIER	20.02.19	
80	12658R	MAINTENANCE OF SES BUILDING	VC	20.02.19	FO	20.02.19	
81	19165R	PROPOSAL FOR RECREATION CUM EXERCISE HAL AT THE AMBEDKAR BHAWAN	VC	20.02.19	VC	20.02.19	
82	3779R	PURCHASE OF POSTAL STAMP	VC	20.02.19	SOII/CASHIER	20.02.19	
83	2524F	TA BILL VC SIR	VC	20.02.19	UDC/fo	20.02.19	
84		MAINTENANCE GRANT	VC	20.02.19	FO	20.02.19	
85		PERMISSION OF M.PHARM (PHARMACOLOGY/PHARMACUTICAL REGISTRATION LINE ON PCI PORTAL	VC	20.02.19	SOII	20.02.19	
86		PAYMWENT OF GC-MS ANALYSIS CHARGES PAYMENT OF GC MS ANALYS CHARGES GODAVARI (II) SAMPLE ANALYSIS PROF RAM CHANDRA	VC	20.02.19	FO	20.02.19	
87		VC OFFICE AND VC CAMP OFFICE NEWSPAPER & MAJGIN PAYMENT REG	VC	20.02.19	UDC	20.02.19	
88	14043R	IDENTITY VARD FOR THE STUDENTS (SESSION:- 2018-19)	VC	20.02.19	FO	20.02.19	
89	12722R	DST-INSPIRE FELLOWSHIP ANAMIKA SHUKLA	VC	20.02.19	SOII/CASHIER	20.02.19	
90	3402R	WAHNO K INSURANCE NAVINIKARAN HETU PTRAVALI	VC	20.02.19	SOII/CASHIER	20.02.19	
91	12442R	DBT RAMALINGASWAMI FELLOWSHIP	VC	20.02.19	SOI/CASHIER	20.02.19	

92	14016R	MAINTENANCE OF SBBT BUILDINGS	VC	20.02.19	FO	20.02.19	
93	12622R	COMMITTEE MEMBER FILE 2018 COMPETITION ON PLAYS ON GANDHI REGARDING DMCJ,BBAU	VC	20.02.19	SOII/CASHIER	20.02.19	
94	19123R	DST-INSPIRE FELLOWSHIP SHUBHAM RASTOGI UNDER DR. GAURAV KAITHWAS	VC	20.02.19	SOII/CASHIER	20.02.19	
95	19280R	FILE FOR THE REPAIRING OF TOSHIBA E STUDIO 256 SE PROF. MADHULIKA DUBE	VC	20.02.19	FO	20.02.19	
96	13074R	MAINTENANCE OF EQUIPMENT (NANO PLUS PARTICLE SIZE ANALSZER)	VC	20.02.19	SOI/CASHIER	20.02.19	
97	17018R	REFLING OF 88A TONER	VC	20.02.19	SOII/CASHIER	20.02.19	
98		ALL INDIA MANAGEMENT ASSOCIATION AMA DR. MS KHAN FOR DRM	VC	20.02.19	FO	20.02.19	
99		old audit para finance 2019 audit para for dropping by dda (central)	VC	20.02.19	SOI	20.02.19	
100	12572r	purchase of equipments for chemistry lab uiet(b.tech)	uiet	20.02.19	SA	20.02.19	
101	17032R	ADVANCE FOR STATIONERY FOR UIET	UIET	20.02.19	UDC	20.02.19	
102		IMPREST MONEY FOR UIET	UIET	20.02.19	ANKIT	20.02.19	
103	19091r	imprest money for osd amethi	OSD	20.02.19	ANKIT	20.02.19	
104		NATIONAL SCIENCE DAY 28 FEB 2019 DR. VENKATESH DUTTA	DES	20.02.19	FO	20.02.19	
105	7601R	Repairing of stage in main auditorium	EO	20.02.19	FO	20.02.19	
106		FILE OF THE CATERING SERVICE FOR THE ONE DAY NATIONAL SEMINAR ON LAW AND JUSTICE IN GLOBALIZED WORLD CONTEMPORARY ISSUES AND CHALLENGES (07 MARCH 219), PROF. PRITI SEXENA	SLS	20.02.19	SA	20.02.19	

107		FIE OF THE CATERING SERVICE FOR ONE DAY NATIONAL SEMINAR ON HUMAN RIGHTS OF LGBTQ LAW AND JUDICIAL APPROACH (06 MARCH 2019) PROF. PRITI SAXENA	SLS	20.02.19	SA	20.02.19	
108	3418R	ICSSR PROJECT DR. SANGEETA KRISHNA		20.02.19	FO/VC	20.02.19	
109	12448R	M/S VINOD KUMAR CHAHMOLI SECURITY PAYMENT FILE-18-19	IAO	20.02.19	fo	20.02.19	