

| S.No | File.No | Subject  | From whom Received | Received Date | Sent to                             | Date     | REMARKS |
|------|---------|--|--------------------|---------------|-------------------------------------|----------|---------|
| 1    | 8426R   | MAINTENACE OF CENTRAL LIBRARY                        | EE                 | 21.12.18      | FO/ARF/soi/arf/fo /EE               | 04.02.19 |         |
| 2    | 3401R   | REGUEST FOR MOSQUITO NETTING TO COVER WINDOVS OF CGH | ee                 | 08.01.19      | fo/ARF/SOI/SA/fo/IAO                | 04.02.19 |         |
| 3    | 8118r   | medical (teaching) PART- 2                           | VC                 | 09.01.19      | arf/SOII/ankit /arf/fo/IAO          | 04.02.19 |         |
| 4    | 19103R  | MAINTENANCE WORK OF HOME SCIENCE DEPARTMENT          | R                  | 14.01.19      | SOI/SA/fo/arf /fo/arf./SA/fo /HD&FS | 04.02.19 |         |
| 5    | 6931R   | ADVANCE FOR EDUCATIONAL TRIP APPLIED GEOLOGY         | DES                | 14.01.19      | FO /ARF/SOII/ANKIT/arf/fo/IAO       | 04.02.19 |         |
| 6    | 4086R   | CAUTION MONEY FILE ACAD SECTION                      | R                  | 15.01.19      | ankit/ARF/FO /IAO                   | 04.02.19 |         |
| 7    |         | imprest money for hindi                              | hindi              | 22.01.19      | ankit/arf/FO/ARF/soii/cashier       | 04.02.19 |         |
| 8    |         | IMPREST MONEY FOR DEM                                | DEM                | 22.01.19      | ANKIT/ARF/FO/SOII/ANKIT             | 04.02.19 |         |
| 9    | 12641R  | AC FOR COMMITTEE ROOM                                | iao`               | 24.01.19      | fo/arf/SA/arf/fo/DR(S&P)            | 04.02.19 |         |
| 10   | 12127R  | LIGHTING CONDUCTOR REQUIREMENTS                      | ee                 | 24.01.19      | arf/SOI/SA/arf/fo/IAO               | 04.02.19 |         |
| 11   | 16029R  | T/C PF LTC OF DR. SHASHI KUMAR DHR WITH SERVICE BOOK | R                  | 25.01.19      | ANKIT/arf/fo/IAO                    | 04.02.19 |         |
| 12   | 18090R  | UGC NON NET FELLOWSHIP FILE FOR CHEMISTARY           | R                  | 25.01.19      | fo/ar(a)                            | 04.02.19 |         |

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|----|--------|--|-------|----------|------------------------------|----------|--|
| 13 | 14094R | PURCHASE OF CONSUMABLES DR. SUNIL BABU GOSIPATALA PI                             | DBT   | 28.01.19 | SA/arf/fo/IAO                | 04.02.19 |  |
| 14 | 19192R | WIFI-RAILTEL BBAU  | DIT   | 28.01.19 | FO/ARF/SOI/S<br>A/arf/fo/IAO | 04.02.19 |  |
| 15 | 19199R | T/C PF LTC OF DR. NARENDRA KUMAR ALONG WITH SERIVICE BOOK                        | R     | 29.01.19 | ANKIT/fo/IAO                 | 04.02.19 |  |
| 16 | 18065R | REQUIREMENT OF CHEMICALS   | R     | 29.01.19 | SA/arf/fo/HO<br>D-DAC        | 04.02.19 |  |
| 17 | 12204R | INSTALLATION OF LABORATRY SINK   | R     | 29.01.19 | SA/arf/fo/IAO                | 04.02.19 |  |
| 18 | 12369R | AMC OF WATER COOLERS AND WATER PURIFIERS   | R     | 29.01.19 | SA/arf/soi                   | 04.02.19 |  |
| 19 | 17066R | CONSUMABLE ITEMS-DST-SERB PROJECT DR. R N BHARGAVA                               | R     | 29.01.19 | SA/arf/fo/IAO                | 04.02.19 |  |
| 20 | DAAS   | JRF SALARY FILE DR. VENKATESH KUMAR R DST PROJECT                                | DST   | 29.01.19 | SA/arf/fo/VC                 | 04.02.19 |  |
| 21 | 15046R | VEHICLE MAINTENAINCE OF UP32DC4006 & UP32CX6091                                  | AR(V) | 31.01.19 | FO/IAO                       | 04.02.19 |  |
| 22 | 12252R | SALARY HEAD FOR RESEARCH ASSISTANT CST UP PROJECT                                | DBT   | 01.02.19 | SA/arf/fo/VC                 | 04.02.19 |  |
| 23 | 12033R | RECRUITMENT OF JUNIOR RESEARCH FELLOW DR. SUNIL BABU GOSIPATALA                  | DBT   | 01.02.19 | SA/arf/fo/VC                 | 04.02.19 |  |
| 24 | 10638R | JRF RECRUIT MENT COMMITTEE HCMV DR G SUNIL BABU, DR SANGEETA SAXENA              | DBT   | 01.02.19 | SA/arf/fo/VC                 | 04.02.19 |  |
| 25 | 10248R | DBT PROJECT PROF RAM CHANDRA OPTIMIZATION OF POST METHANATED DISTILLERY EFFLUENT | DEM   | 04.02.19 | sa/af/fo/vc                  | 04.02.19 |  |
| 26 | 12715R | MANPOWER DBT PROJECT - 2 PI PROF. RAM CHANDRA                                    | dem   | 04.02.19 | sa                           | 04.02.19 |  |
| 27 | 12290R | IMPREST DIESAL FOR D.G.SET BBAU  | R     | 04.02.19 | ankit                        | 04.02.19 |  |

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| 28 | 12441R                    | AMRENDR SINGH VEDDI SECURITY AGENCY<br>PAYMENT - II   | PROCTOR    | 04.02.19 | fo/SOI  | 04.02.19 |  |
| 29 | 19144r                    | intimation of paper acceptance and registration<br>conference particapte dr. m k padhy                  | r          | 04.02.19 | FO/R    | 04.02.19 |  |
| 30 | 7141R                     | PF OF DR. SANDHYA GIHAR   | R          | 04.02.19 | FO/IAO  | 04.02.19 |  |
| 31 | 14036R                    | PURCHASE OF WHITE BOARD FOR DEPARTMENT OF<br>PHYSICS & UIET   | R          | 04.02.19 | SOI     | 04.02.19 |  |
| 32 | 6808R                     | MAINTENANCE OF LAB. & STORE.  | R          | 04.02.19 | SA      | 04.02.19 |  |
| 33 |                           | JRF SALARY FILE DR. VENKATESH KUMAR R DST<br>PROJECT  | DAAS       | 04.02.19 | SA      | 04.02.19 |  |
| 34 | 12356R                    | AMBEDKAR BHAWAN AC PLANT OPERATION  | EE         | 04.02.19 | ARF/SOI | 04.02.19 |  |
| 35 | 7651R                     | IMPREST MONEY FOR AE(E)   | AE(E)      | 04.02.19 | ANKIT   | 04.02.19 |  |
| 36 | 1/0387/D<br>S/BBAU/<br>18 | STIPEND/FELLOWSHIP COUNCIL OF SCIENCE AND<br>TECHNOLOGY UTTAR PRADESH MR. MOHIT KUMAR<br>DIXIT          | STATISTICS | 04.02.19 | SA      | 04.02.19 |  |
| 37 | 12519R                    | JRF RECRUITMENT FILE OF DBT PROJECT PI :DR.<br>YUSUF AKHTER DBT BBAU                                    | DBT        | 04.02.19 | SA      | 04.02.19 |  |
| 38 |                           | SALARY RELEASE FILE FOR ICMR-JRF (SOUMIYA PAL)<br>UNDER PI DR. YUSUF AKHTER                             | DBT        | 04.02.19 | SA      | 04.02.19 |  |
| 39 | 4252R                     | SX4 VEHICLE UP 32 DQ 6038   | AR(V)      | 04.02.19 | udc     | 04.02.19 |  |
| 40 | 3402R                     | WAHNO K INSURANCE NAVINIKARAN HETU<br>PTRAVALI  | AR(V)      | 04.02.19 | udc     | 04.02.19 |  |
| 41 | 1/0386/D<br>S/BBAU/<br>18 | UNIVERSITY CORRESPONDENCE COUNCIL OF<br>SCIENCE AND TECHNOLOGY UTTAR PRADESH DR.<br>SUBHASH KUMAR YADAV | STATISTICS | 04.02.19 | sa      | 04.02.19 |  |

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|----|--------|--|-------|----------|-------|----------|--|
| 42 | 15061R | PURCHASE OF HP COLOR JET LAGER<br>CARTRIDGE/CANEN CARTRIDGE FOR COE OFFICE | str   | 04.02.19 | udc   | 04.02.19 |  |
| 43 | 17017R | REPAIR OF PRINTER P-1007 (RECRITMENT<br>CELL/STORE SECTION)                | R     | 04.02.19 | udc   | 04.02.19 |  |
| 44 |        | empanelment of ca/taxtation  | iao   | 04.02.19 | fo    | 04.02.19 |  |
| 45 | 12442R | DBT RAMALINGASWAMI FELLOWSHIP  | micro | 04.02.19 | udc   | 04.02.19 |  |
| 46 | 4992R  | CONSTITUTION OF FINANCE COMMITTEE OF THE<br>UNIVERSITY                     | r     | 04.02.19 | fo    | 04.02.19 |  |
| 47 | 14016R | MAINTENANCE OF SBBT BUILDINGS PART-1                                       | EE    | 04.02.19 | sa    | 04.02.19 |  |
| 48 | 19233r | maintenance of ses building  | eo    | 04.02.19 | SOI   | 04.02.19 |  |
| 49 |        | SERB-DST PROJECT DR. JIWAN SINGH TRAVEL FILE                               | des   | 04.02.19 | sa    | 04.02.19 |  |
| 50 | 18030R | disbursement of salary of office attendant                                 | r     | 04.02.19 | fo    | 04.02.19 |  |
| 51 | 7601R  | Repairing of stage in main auditorium                                      | r     | 04.02.19 | sa    | 04.02.19 |  |
| 52 | 4876R  | Supply of Electrical Goods   | AE(E) | 04.02.19 | sa    | 04.02.19 |  |
| 53 | 17028R | T/C PF LTC OF DR. SUBHASH MISHRA ALONG WITH<br>SERIVCE BOOK                | iao   | 04.02.19 | fo/VC | 04.02.19 |  |
| 54 | 12695R | REPAIRING OF CCTV CAMERA OF HON'BLE VC.S<br>RESIDENCE                      | ee    | 04.02.19 | sa    | 04.02.19 |  |
| 55 | 16072R | T/C PF LTC OF DR. SUNIL BABU GOOSIPATALA along<br>with servicebook         | iao   | 04.02.19 | fo/VC | 04.02.19 |  |
| 56 | 19177R | T/C PF LTC OF DR. MANOJ KUMAR DHADWAL<br>ALONGWITH SERVICE                 | iao   | 04.02.19 | fo/VC | 04.02.19 |  |

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| 57 | 19157r | t/c pf ltc of prof. d p singh along with service book         | iao  | 04.02.19 | fo/VC  | 04.02.19 |  |
| 58 | 10153R | AMC OF CCTV CAMARA  | ee   | 04.02.19 | FO/IAO | 04.02.19 |  |
| 59 | 9449R  | DIESEL FOR DG STE AMETHI CAMPUS                               | iao  | 04.02.19 | fo/VC  | 04.02.19 |  |
| 60 | 19176R | T/C PF LTC OF DR. SUNIL GORIA ALONGWITH SERVICE BOOK          | iao  | 04.02.19 | fo/VC  | 04.02.19 |  |
| 61 |        | geyser repair & servicing file for cgh                        | cgh  | 04.02.19 | fo/DSW | 04.02.19 |  |
| 62 | 19016R | CHEMICALS ETC.  | IAO  | 04.02.19 | FO/VC  | 04.02.19 |  |
| 63 | 10849R | DST-INSPIRE FELLOWSHIP MR.PRANESH KUMAR UNDER DR SUDIPTA SAHA | R    | 04.02.19 | ANKIT  | 04.02.19 |  |
| 64 | 11331R | CAUTION MONEY (PART-II)                                       | R    | 04.02.19 | ANKIT  | 04.02.19 |  |
| 65 |        | OVERHEAD CHARGES FOR DST-SERB PROJECT DR. VENKATESH KUMAR R   | DAAS | 04.02.19 | SA     | 04.02.19 |  |