

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	6045R	PURCHASE OF NEW DG SET	VC	30.10.18	ARF/SOI/SA	07.02.19	
2	13063R	CONSTRUCTION OF ANIMAL HOUSE	EE	28.11.18	ARF/SOI/SA/SOI /ARF/PS- FO/ARF/PS/ARF/ fo/EE	07.02.19	
3	4289R	APPROVAL FOR HIRING OF TAXI & PAYMENT	R	28.12.18	UDC/soii/udc/A RF/FO	07.02.19	
4	11586R	PF OF DR. SUBHASH MISRA WITHOUT SERVICE BOOK	R	01.01.19	FO/SOI/UDC/arf /Soi/udc/ARF/F O/R	07.02.19	
5	8837R	TA BILL FOR DR. MANOJ KUMAR DHADWAL	SPORT	01.01.19	UDC/ARF/R	07.02.19	
6	19101R	AMBULANCE FITNESS FILE UP 32 DN 3760	R	14.01.19	UDC/ARF/FO/VC	07.02.19	
7	12886R	CAUTION MONEY FILE FOR B.ED 4TH SEM BBAU 2016-18	R	14.01.19	ankit/ARF/FO/V C	07.02.19	
8	19110R	T/C PF SHRI SHIV KUMAR TRIPATHI HBA REGARDING HINDI OFFICER	R	14.01.19	ARF/SOII/UDC/A RF/FO/ARF	07.02.19	
9	8998R	TA BILL OF REGISTRAR ON TOUR OF NEW DELHI	R	15.01.19	arf/FO/SOII/ARF /FO/R	07.02.19	
10	6315R	PURCHASE OF ELECTRIC MATERIAL	GBS	15.01.19	FO/ARF/SOF/UD C/ARF/FO/ARF	07.02.19	
11	16034R	RAKESH TRIPATHI SECURITY PAYMENT FILE PART-II OLD	R	16.01.19	SOI/VIVEK/soi/a rf	07.02.19	
12	19139R	STHAPNA DIWAS PER VRAKSHAROPAD	R	17.01.19	FO/ARF/SOII/UD C/ARF	07.02.19	
13	19155R	T/C TA BILL OF HOR'BLE CHANCELLOR	R	22.01.19	udc/ARF/FO/VC	07.02.19	
14	17070R	CHANGE OF TENURE BOARD OF VC OFFICE	R	23.01.19	FO/soi/UDC/ARF	07.02.19	

15	5002r	university functions	GBS	23.01.19	SOII/UDC/ARF/FO/ARF/SOII/CASHIER	07.02.19	
16	3920R	landline/fwll bill payment of VCS&Camp office	TELE	24.01.19	UDC/arf/fo/ARF/soii/cashier	07.02.19	
17	11148R	BNPL FILE FOR COE OFFICE	COE	25.01.19	UDC/arf/fo/ARF/soii/cashier	07.02.19	
18	18046R	ONE DAY SEMINAR ON THE OCCASION OF FOUNDATION DAY-10TH JANUARY	DES	25.01.19	SOII/ANKIT/ARF/FO/VC	07.02.19	
19		106TH INDIAN SCIENCE CONGRESS (S-7 JANUARY,2019) PHAGWARE,JALANDHAR PANJAB PROF. RANA PRATAP SINGH	DES	28.01.19	SA/ARF/FO/VC	07.02.19	
20	3304R	माननीय कुलपति महोदय मोबाइल बीजक भुगतान पत्रावली	TELE	28.01.19	UDC/FO/ARF/SOII/CASHIER	07.02.19	
21	3838R	SERVICING OF AGRICULTURAL EQUIPMENT	R	29.01.19	UDC/ARF/FO/VC	07.02.19	
22	5101R	ADVANCES ON THE OCCASION OF FUNCTIONS 26 JANUARY AND 15 AUGUST TATHA ANY KARYKRAM HETU AGRIM SAMAYOJAN	R	31.01.19	udc/arf/FO/ARF	07.02.19	
23	8166R	PURCHASE OF BIOTOILET	EE	31.01.19	SA/ARF	07.02.19	
24	18030R	disbursement of salary of office attendant	r	04.02.19	fo/ARF/soi/SA	07.02.19	
25	18098R	APPROVAL FOR BBA LLB (H) SESSION-2019-20	R	04.02.19	ARF/SOII/ARF/FO/VC	07.02.19	
26	16018R	DEPARTMENTAL LIBRARY OF CHEMISTRY	STR	04.02.19	ARF/SOI/SA	07.02.19	
27	12356R	AMBEDKAR BHAWAN AC PLANT OPERATION	EE	04.02.19	ARF/SOI/SA	07.02.19	
28	19232R	PAYMENT OF LEGAL FEE DR. V K SINGH UNIVERSITY COUNSEL	R	04.02.19	FO/ARF/soi/SA	07.02.19	
29	4252R	SX4 VEHICLE UP 32 DQ 6038	AR(V)	04.02.19	udc/ARF/FO/R	07.02.19	
30	3402R	WAHNO K INSURANCE NAVINIKARAN HETU PTRAVALI	AR(V)	04.02.19	udc/ARF/FO/AR(V)	07.02.19	

31	15061R	PURCHASE OF HP COLOR JET LAGER CARTRIDGE/CANEN CARTRIDGE FOR COE OFFICE	str	04.02.19	udc/ARF/FO/VC	07.02.19	
32	17017R	REPAIR OF PRINTER P-1007 (RECURITMENT CELL/STORE SECTION)	R	04.02.19	udc/arf/FO/ARF	07.02.19	
33	4185R	CENTRAL LIBRARY AC PLANT	iao	04.02.19	fo/ARF/soi/SA	07.02.19	
34	7601R	Repairing of stage in main auditorium	r	04.02.19	sa/ARF	07.02.19	
35	18028R	छायाबाद केई 100 वर्ष (दिवशीय राष्ट्रीय संघोसती)	HINDI	04.02.19	FO/ARF/SOII/fo/vc	07.02.19	
36	10849R	DST-INSPIRE FELLOWSHIP MR.PRANESH KUMAR UNDER DR SUDIPTA SAHA	R	04.02.19	ANKIT/ARF/FO/VC	07.02.19	
37	19165R	PROPOSAL FOR RECREATION CUM EXERCISE HAL AT THE AMBEDKAR BHAWAN	BY HAND	04.02.19	ARF/SOII/UDC	07.02.19	
38	12858R	SUBSISTENCE ALLOWANCE OF SHRI RAMA SHANKAR SINGH FINANCE OFFICER (UNDER SUSPENSION) BBAU	R	04.02.19	arf/SOI/UDC/ARF/FO/VC	07.02.19	
39	12564R	PF OF PROF. MY KHAN	R	04.02.19	fo/ARF/soi/UDC/ARF	07.02.19	
40	16046r	boundary wall of over head tank & cwr +12193r 5(586)/15 part-1	ee	05.02.19	fo/arf/SOI/SA	07.02.19	
41	5070R	IMPREST MONEY FOR CGH	CGH	05.02.19	ANKIT/SOII/ARF/FO/arf/SOII/CAS HIER	07.02.19	
42	9229R	ELECTRICAL MATERIAL FILE	EE	05.02.19	ARF/soi/SA	07.02.19	
43	19245R	LABORATORIS-HDFS DEPT. HD&FS SCHOOL OF HOME SCIENCE	R	05.02.19	FO/ARF/SOI/sa	07.02.19	
44	12606R	REQUIREMENT FOR SURFACE SIFTING/ALMIRAH EXPERIMENTAL PLATEFORM FOR RESERCH LAB DR. ANJANI KUMAR TIWARI	DAC	05.02.19	FO/ARF/soi/SA	07.02.19	

45	14097r	CELEBRATION OF 87TH BIRTH ANNIVERSARY OF BHARAT RATNA DR. APJ ABDHUL KALAM ON 15TH OCTOBER-2018	VC	05.02.19	FO/ARF/SOII	07.02.19	
46	18036r	international conference on global control of green house gases at the sources by physical and chemical techbology 22-24 march, 2019	vc	05.02.19	FO/vc	07.02.19	
47	12547R	CHEMICALS DR. SUDIPTA SAHA UGC- MRP PROJECT	VC	05.02.19	ARF/SOI/CASHIER	07.02.19	
48		PROPOSAL FOR ONE WEEK (FIVE DAYS) WORKSHOP ON RESEARCH METHODOLOGY FROM 25TH FEBRUARY,2019 TO 01ST MARCH, 2019	VC	05.02.19	FO/ARF/SOII/CASHIER	07.02.19	
49	9641R	PROPOSAL FOR TOURISM & WELLNERS CONFERENCE	VC	05.02.19	FO/ARF/SOII/CASHIER	07.02.19	
50	19244R	PURCHASE OF LABORATORY EQUIPMENT FOR HD& FS (LAB)	R	05.02.19	FO/ARF/soi/SA	07.02.19	
51	19243R	PURCHASE OF LABORATORY EQUIPMENT FOR FOOD SCIENCE AND TECHNOLOGY	R	05.02.19	FO/arf/SOI/sa	07.02.19	
52	19120R	REPAIR OF PHOTOCOPIER MACHINE (HINDI CELL) RICOH	R	05.02.19	SOII/udc/FO/VC	07.02.19	
53	19171R	PURCHASE OF COMPUTER FOR COMPUTER SCIENCE	R	05.02.19	SOI/SA	07.02.19	
54	12090R	PURCHASE OF COLOR INK CARTRIDGE FOR VC SECTT.	STR	05.02.19	SOI/SA/SOII/ARF/FO/VC	07.02.19	
55	19241R	PURCHASE OF STEEL BENCH (THREE SEATER) FOR COE OFFICE	STR	05.02.19	SOI/SA	07.02.19	
56	19248r	t/c pf of prof. kaman singh	r	05.02.19	fo/arf/FO/IAO	07.02.19	
57		JRF SALARY FILE DR. VENKATESH KUMAR R DST PROJECT	vc	05.02.19	ARF/SOI/CASHIER	07.02.19	
58		NEWSPAPER PAYMENT SANGHMITRA (EXTENSION)	DSW	05.02.19	ARF/FO/DSW	07.02.19	

59	9884R	NEW VEHICLE MARUTI ERTIGA VDI SHVS UP 32 HR 6041	AR(V)	05.02.19	ARF/SOII/ARF/F O/ARF	07.02.19	
60		PURCHASE OF MINOR Equipments for dr. D R MODI	zoology	06.02.19	FO/ARF	07.02.19	
61	9056R	IMPREST MONEY FOR DAC	DAC	06.02.19	ANKIT/ARF/FO/ ARF/ANKIT	07.02.19	
62	17046R	T/C PF LTC OF SMT MINAKSHI KHARE ALONG WITH SERVICEBOOK	R	06.02.19	FO/R	07.02.19	
63	12885R	FILE FOR SOE, UC & MANPOWER OF DBT (GOI)- FUNDED PROJECT (PI-DR. YUSUF AKHTER, DBT	DBT	06.02.19	SOI/ARF	07.02.19	
64	17066R	CONSUMABLE ITEMS-DST-SERB PROJECT DR. R N BHARGAVA	VC	06.02.19	ARF/FO/VC	07.02.19	
65	19192R	WIFI-RAILTEL BBAU	IAO	06.02.19	FO/VC	07.02.19	
66	3284R	signage board in university campus (retroreflective)	IAO	06.02.19	FO/ARF	07.02.19	
67	9449R	DIESEL FOR DG STE AMETHI CAMPUS	VC	06.02.19	FO/ARF	07.02.19	
68	12527R	LTC PF OF SHRI RAVI SHANKAR KUMAR (FINANCE SECTION) alongwith service book	VC	06.02.19	FO/R	07.02.19	
69	12033R	RECRUITMENT OF JUNIOR RESEARCH FELLOW DR. SUNIL BABU GOSIPATALA	VC	06.02.19	ARF/SOI/CASHIE R	07.02.19	
70	10322R	Children Education Allowance SESSION 2017- 18 PART-4	VC	06.02.19	ARF/SOII/CASHI ER	07.02.19	
71	10638R	JRF RECRUIT MENT COMMITTEE HCMV DR G SUNIL BABU, DR SANGEETA SAXENA	VC	06.02.19	ARF/CASHIER	07.02.19	
72	12094R	APPOINTMENT OF JRF DR. JYOTI PANDEY	DAC	06.02.19	SA/ARF	07.02.19	
73	10626R	CONTINGENCY DR. G SUNIL BABU DR SANGEETA SAXENA	VC	06.02.19	ARF/CASHIER	07.02.19	
74	18045r	dbt consumable related enhancement of immunity & nutritional value of fresh water dr. abha mishra	IAO	06.02.19	FO/VC	07.02.19	

75	12307r	purchase of water COOLER & WATER PURIFIRE FOR central library	VC	06.02.19	ARF/CASHIER	07.02.19	
76	12252R	SALARY HEAD FOR RESEARCH ASSISTANT CST UP PROJECT	VC	06.02.19	ARF/soi/cashier	07.02.19	
77	15073R	ANNUAL REPORT 2017-18 ENGLISH	VC	06.02.19	FO/ARF	07.02.19	
78		REMUNERATION BILLS OF GUEST FACULTY FOR END SEMESTER EXAMINATION	VC	06.02.19	ARF/SOII/CASHIER	07.02.19	
79	12992R	MINOR EQUIPMENT DR. KHEM B THAPA	VC	06.02.19	ARF/SOI/CASHIER	07.02.19	
80	12441R	AMRENDR SINGH VEDDI SECURITY AGENCY PAYMENT - II	IAO	06.02.19	FO/VC	07.02.19	
81	7897R	T/C PF PAYMENT OF DPW-2	VC	06.02.19	FO/IAO	07.02.19	
82	YSS/2015/000838	DST-SERB GRANT, DR. JAWAHAR, MANPOWER SALARY (PROJECT FELLOW)	DAC	07.02.19	SA	07.02.19	
83	19254R	PURCHASE OF ATTENDANCE REGISTRAR (STAFF)	R	07.02.19	UDC	07.02.19	
84	19253ER	PURCHASE OF EXECUTIVE FOLDER (BAG) FOR THE BOM MEETING	STR	07.02.19	UDC	07.02.19	
85	19196R	T/C PUMP MENTINANCE WORK UNIVERSITY CAMPUS	VC	07.02.19	ARF	07.02.19	
86	17032R	ADVANCE FOR STATIONERY FOR UIET PROF. KAMAN SINGH	VC	07.02.19	FO/ARF	07.02.19	
87	13019r	uc dr. rahul varshney	VC	07.02.19	ARF	07.02.19	
88	3824R	UP32 FK2928N REPAIRING	VC	07.02.19	FO/ARF	07.02.19	
89	9407R	REPAIR OF PHOTO COPIER MACHINE INSTALLED IN REGISTRAR OFFICE/RECURITMENT CELL	STR	07.02.19	UDC	07.02.19	
90	19252R	PURCHASE OF TONER FOR TOSHIBA E- STUDIO 2309 INSTAL IN ESTT SECTION	STR	07.02.19	UDC	07.02.19	
91	19062R	PRINTING OF GREETING CARDS FOR HON'BLE VICE-CHANCELLOR	STR	07.02.19	UDC	07.02.19	

92	19124R	REFRESHER COURSE REFUND REG. DR. SUDIPTA SAHA	R	07.02.19	UDC	07.02.19	
93	17018R	REFLING OF 88A TONER	R	07.02.19	UDC	07.02.19	
94	4152R	PRINTING OF PAD FOR DR. R PRADHAN MEDICAL CONSULTANT	R	07.02.19	UDC	07.02.19	
95	19103R	MAINTENANCE WORK OF HOME SCIENCE DEPARTMENT	HD&FS	07.02.19	SOI/SA	07.02.19	
96	11203R	DR. RIMA KUMARI CSIR SENIOR RESEARCH ASSOCIATESHIP	des	07.02.19	ankit	07.02.19	
97	11848R	DR. C.B ZAIDI POST DR. AMBEDKAR CHAIR	R	07.02.19	udc	07.02.19	
98	7897R	T/C PF PAYMENT OF DPW-2	iao	07.02.19	fo/vc	07.02.19	
99	12858R	SUBSISTENCE ALLOWANCE OF SHRI RAMA SHANKAR SINGH FINANCE OFFICER (UNDER SUSPENSION) BBAU	vc	07.02.19	ARF/SOI/CASHIE R	07.02.19	
100	69/dlis/ 2019	international conference on rejuvenating libraries in modern socity on 18th february 2019/dlis/bbau/2019 icrlms-2019	dlis	07.02.19	fo	07.02.19	
101		puchase of vehicle amethi centre	str	07.02.19	fo/soi/udc	07.02.19	
102	15008R	LABORATORY FURNITURE DR. KHEM B THAPA	iao	07.02.19	fo	07.02.19	
103		advance money file for zoology	zoology	07.02.19	udc	07.02.19	
104	19199R	T/C PF LTC OF DR. NARENDRA KUMAR ALONG WITH SERIVICE BOOK	IAO	07.02.19	fo	07.02.19	
105	11858R	PRINT JOURNAL-2017 FOR GBL	R	07.02.19	SOI/SA	07.02.19	
106	3941R	PURCHASE OF MEDICINES	R	07.02.19	ARF	07.02.19	
107	18099R	DR. ATUL KUMAR UPADHYAY CHEMICALS PURCHASE FILE	DES	07.02.19	ANKIT	07.02.19	