

| S.No | File.No | Subject | From whom Received | Received Date | Sent to | Date | REMARKS |
|------|---------|---|--------------------|---------------|--|----------|---------|
| 1 | 16030R | PARTICIPATION IN 13TH WESTERN PACIFIC ACOUSTICS CONFERENCE, NEW DELHI 11TH-15TH NOVEMBER-2018 | R | 13.11.18 | ARF/SOII/UDC/SOII/UDC/ARF/FO | 08.02.19 | |
| 2 | 16011R | INTERNATIONAL CONFERENCE ON NATURAL POLYMESS.....NANO SCALES 6-9 DEC, 2018 KOTTAYAM KERALA | R | 16.11.18 | ANKIT/SOII/ARF/SOII/UDC/ARF/FO | 08.02.19 | |
| 3 | 16098R | FINANCIAL SUPPORT TO ATTEND AN INTERNATIONAL CONFERENCE - NON-2018 | R | 20.11.18 | UDC/ARF/SOII/UDC/ARF/FO | 08.02.19 | |
| 4 | 4289R | APPROVAL FOR HIRING OF TAXI & PAYMENT | R | 28.12.18 | UDC/soii/udc/ARF/FO/AR(V) | 08.02.19 | |
| 5 | 19110R | T/C PF SHRI SHIV KUMAR TRIPATHI HBA REGARDING HINDI OFFICER | R | 14.01.19 | ARF/SOII/UDC/ARF/FO/ARF/SOII/arf | 08.02.19 | |
| 6 | | EXPERT LECTURE FOUNDATION DAY TRAVEL PAYMENT (AIR) | DIT | 14.01.19 | FO/ARF/SOII/UDC/ARF/fo/ARF | 08.02.19 | |
| 7 | 6315R | PURCHASE OF ELECTRIC MATERIAL | GBS | 15.01.19 | FO/ARF/SOF/UDC/ARF/FO/ARF/SOII/cashier | 08.02.19 | |
| 8 | 11764R | PF OF DR. VINIT KUMAR ASSISTANT PROFESSOR ALONG WITH SERVICE | iao | 22.01.19 | soi/udc/ARF/FO/r | 08.02.19 | |
| 9 | 19161r | reimbursement for attending refresher course (10-31 des 2018) dr. sutanu maji | r | 22.01.19 | arf/UDC/ARF | 08.02.19 | |
| 10 | 19085R | SAPANA KUSHWAHA REGARDING REIMBURSEMENT OF HOSPITALITY FILE OF ORIENTATION PROGRAMME | r | 22.01.19 | arf/SOII/UDC/ARF | 08.02.19 | |
| 11 | 19086R | REIMBURSEMENT OF EXPENSES ASSOCIATED WITH UGC ORIENTATION PROGRAMME DR. VIKAS MISHRA | R | 22.01.19 | arf/SOII/UDC/ARF | 08.02.19 | |

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| 12 | 19160r | refresher course reimbursement dr. narander kumar | r | 22.01.19 | arf/SOII/UDC/ARF | 08.02.19 | |
| 13 | 19128r | reimbursement of food charges & admission fees of refrater course (dr. ravi shankar verma) | r | 22.01.19 | arf/SOII/UDC/ARF | 08.02.19 | |
| 14 | | REQUIREMENT OF NAME PLATES | uier | 22.01.19 | soii/UDC/ARF | 08.02.19 | |
| 15 | 19188R | ADVANCE FOR THE SURGICAL STRIKE NCC GIRLS WINGS | NCC | 24.01.19 | UDC/ARF | 08.02.19 | |
| 16 | 3839R | ADVANCE FOR MISCELLANCOUS WORK FOR ROSE GARDEN & OTHERS | GBS | 24.01.19 | udc/ARF/FO/VC | 08.02.19 | |
| 17 | 19141R | REIMBURSED FILE DR. ANIS AHMAD | R | 25.01.19 | ARF/SOII/UDC/ARF | 08.02.19 | |
| 18 | 19045R | REIMBURSEMENT O FOOD AND REGISTRATION FEES FOR REFRESHER COURSES ATTENDED | R | 25.01.19 | SOII/UDC/ARF | 08.02.19 | |
| 19 | 11118r | allotment of main auditorium | r | 28.01.19 | UDC/ARF | 08.02.19 | |
| 20 | 4941R | REPUBLIC DAY FESTIVAL | R | 30.01.19 | UDC/ARF/fo/VC | 08.02.19 | |
| 21 | 4109R | SERVICING OF M F TRACTOR UP 32 C2 1945 | r | 30.01.19 | udc/arf/FO/VC | 08.02.19 | |
| 22 | 5101R | ADVANCES ON THE OCCASION OF FUNCTIONS 26 JANUARY AND 15 AUGUST TATHA ANY KARYKRAM HETU AGRIM SAMAYOJAN | R | 31.01.19 | UDC/arf/fo/ARF/s oii/cashier | 08.02.19 | |
| 23 | | lkfgr; essa Hkkjr cks/k fo"k; ij nks fnoklh; vUrjk"V^h; laxkas"Bh ++ I FILE | हिंदी | 31.01.19 | arf/SOII/FO/ANKI T | 08.02.19 | |
| 24 | 12715R | MANPOWER DBT PROJECT - 2 PI PROF. RAM CHANDRA | dem | 04.02.19 | sa/arf | 08.02.19 | |
| 25 | | JRF SALARY FILE DR. VENKATESH KUMAR R DST PROJECT | DAAS | 04.02.19 | SA/ARF/FO/VC | 08.02.19 | |
| 26 | 1/0387/ DS/BBAU /18 | STIPEND/FELLOWSHIP COUNCIL OF SCIENCE AND TECHNOLOGY UTTAR PRADESH MR. MOHIT KUMAR DIXIT | STATISTICS | 04.02.19 | SA/ARF/FO/VC | 08.02.19 | |
| 27 | 12519R | JRF RECRUITMENT FILE OF DBT PROJECT PI :DR. YUSUF AKHTER DBT BBAU | DBT | 04.02.19 | SA/FO/VC | 08.02.19 | |

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| 28 | | SALARY RELEASE FILE FOR ICMR-JRF (SOUMIYA PAL) UNDER PI DR. YUSUF AKHTER | DBT | 04.02.19 | SA/ARF/FO/VC | 08.02.19 | |
| 29 | 17017R | REPAIR OF PRINTER P-1007 (RECURITMENT CELL/STORE SECTION) | R | 04.02.19 | UDC/arf/fo/ARF/soii/cashier | 08.02.19 | |
| 30 | 14016R | MAINTENANCE OF SBBT BUILDINGS PART-1 | EE | 04.02.19 | sa/arf | 08.02.19 | |
| 31 | 12847R | SERB RESEARCH GRANT JRF/SRF SALARY FILE DR. GAURAV KAITHWAS | PHARMACEUTICAL | 05.02.19 | sa/ARF | 08.02.19 | |
| 32 | 12168R | REFLING 88-A TONER | R | 05.02.19 | SOI/SA/arf | 08.02.19 | |
| 33 | 6992R | Medical reimbursement(Retired Employee) VOL-I | R | 05.02.19 | FO/arf/FO/ARF | 08.02.19 | |
| 34 | 19066R | MAINTENANCE OF PRINTER & UPS | R | 05.02.19 | UDC/arf/FO/HOD-DAP | 08.02.19 | |
| 35 | 11021R | N PDF ATUL KUMAR UPADHYAY | VC | 05.02.19 | FO/ARF/SOII/CASHIER | 08.02.19 | |
| 36 | 9884R | NEW VEHICLE MARUTI ERTIGA VDI SHVS UP 32 HR 6041 | AR(V) | 05.02.19 | ARF/SOII/ARF/FO/ARF/SOII/cashier | 08.02.19 | |
| 37 | | PURCHASE OF MINOR Equipments for dr. D R MODI | zoology | 06.02.19 | FO/ARF/SOI/SA | 08.02.19 | |
| 38 | 3284R | signage board in university campus (retroreflective) | IAO | 06.02.19 | FO/arf/soi/cashier | 08.02.19 | |
| 39 | 9449R | DIESEL FOR DG STE AMETHI CAMPUS | VC | 06.02.19 | FO/ARF/SOII/CASHIER | 08.02.19 | |
| 40 | 12523R | ROLLY YADAV FELLOWSHIP | AR(A) | 06.02.19 | ANKIT/ARF | 08.02.19 | |
| 41 | 15073R | ANNUAL REPORT 2017-18 ENGLISH | VC | 06.02.19 | FO/ARF/SOI/SA | 08.02.19 | |
| 42 | YSS/2015/000838 | DST-SERB GRANT, DR. JAWAHAR, MANPOWER SALARY (PROJECT FELLOW) | DAC | 07.02.19 | SA/arf | 08.02.19 | |
| 43 | 5668R | IMPREST MONEY FOR RTI CELL | STR | 07.02.19 | FO/AR(RTI) | 08.02.19 | |
| 44 | 19254R | PURCHASE OF ATTENDANCE REGISTRAR (STAFF) | R | 07.02.19 | UDC/arf | 08.02.19 | |

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| 45 | 19253R | PURCHASE OF EXECUTIVE FOLDER (BAG) FOR THE BOM MEETING | STR | 07.02.19 | UDC/arf | 08.02.19 | |
| 46 | 17032R | ADVANCE FOR STATIONERY FOR UIET PROF. KAMAN SINGH | VC | 07.02.19 | FO/ARF/SOII/CASHIER | 08.02.19 | |
| 47 | 13019r | uc dr. rahul varshney | VC | 07.02.19 | ARF/SOI/CASHIER | 08.02.19 | |
| 48 | 3824R | UP32 FK2928N REPAIRING | VC | 07.02.19 | FO/ARF/SOII/CASHIER | 08.02.19 | |
| 49 | 9407R | REPAIR OF PHOTO COPIER MACHINE INSTALLED IN REGISTRAR OFFICE/RECRUITMENT CELL | STR | 07.02.19 | UDC/arf | 08.02.19 | |
| 50 | 19252R | PURCHASE OF TONER FOR TOSHIBA E- STUDIO 2309 INSTAL IN ESTT SECTION | STR | 07.02.19 | UDC/arf | 08.02.19 | |
| 51 | 19124R | REFRESHER COURSE REFUND REG. DR. SUDIPTA SAHA | R | 07.02.19 | UDC/ARF | 08.02.19 | |
| 52 | 17018R | REFLING OF 88A TONER | R | 07.02.19 | UDC/ARF | 08.02.19 | |
| 53 | 4152R | PRINTING OF PAD FOR DR. R PRADHAN MEDICAL CONSULTANT | R | 07.02.19 | UDC/arf | 08.02.19 | |
| 54 | 11203R | DR. RIMA KUMARI CSIR SENIOR RESEARCH ASSOCIATESHIP | des | 07.02.19 | ankit/ARF | 08.02.19 | |
| 55 | 11848R | DR. C.B ZAIDI POST DR. AMBEDKAR CHAIR | R | 07.02.19 | udc/arf/fo/ARF/SOI | 08.02.19 | |
| 56 | 69/dlis/2019 | international conference on rejuvenating libraries in modern socity on 18th february 2019/dlis/bbau/2019 icrlms-2019 | dlis | 07.02.19 | fo/ARF/FO/VC | 08.02.19 | |
| 57 | 15008R | LABORATORY FURNITURE DR. KHEM B THAPA | iao | 07.02.19 | fo/VC | 08.02.19 | |
| 58 | 19199R | T/C PF LTC OF DR. NARENDRA KUMAR ALONG WITH SERIVICE BOOK | IAO | 07.02.19 | fo/VC | 08.02.19 | |
| 59 | 19148R | BOM MEMBERS TA BILL PAYMENT | R | 07.02.19 | FO/ARF | 08.02.19 | |
| 60 | 12204R | INSTALLATION OF LABORATRY SINK | IAO | 07.02.19 | FO/VC | 08.02.19 | |
| 61 | 15046R | VEHICLE MAINTENAINCE OF UP32DC4006 & UP32CX6091 | IAO | 07.02.19 | FO/VC | 08.02.19 | |

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| 62 | | LIBRARY FURNITURE (2018) | BY HAND | 08.02.19 | IAO | 08.02.19 | |
| 63 | | SEMINAR HALL KE PARDE DHULVANE HETU ADVANCE | LAW | 08.02.19 | FO/HOD.LAW | 08.02.19 | |
| 64 | 19248r | t/c pf of prof. kaman singh | IAO | 08.02.19 | FO/r | 08.02.19 | |
| 65 | | GOMTI GALLERY AGREEMENT | FINANCE | 08.02.19 | FO/DR.NARENDR KUMAR | 08.02.19 | |
| 66 | 3401R | REGUEST FOR MOSQUITO NETTING TO COVER WINDOUS OF CGH | IAO | 08.02.19 | FO/vc | 08.02.19 | |
| 67 | 16029R | T/C PF LTC OF DR. SHASHI KUMAR DHR WITH SERVICE BOOK | IAO | 08.02.19 | FO/vc | 08.02.19 | |
| 68 | 14094R | PURCHASE OF CONSUMABLES DR. SUNIL BABU GOSIPATALA PI | VC | 08.02.19 | FO/VC | 08.02.19 | |
| 69 | 12036R | PURCHASE OF CURTAIN FOR COE OFFICE | IAO | 08.02.19 | FO/VC | 08.02.19 | |
| 70 | 19196R | T/C PUMP MENTINANCE WORK UNIVERSITY CAMPUS | VC | 08.02.19 | ARF/SOII/CASHIE R | 08.02.19 | |
| 71 | 12441R | AMRENDR SINGH VEDDI SECURITY AGENCY PAYMENT - II | VC | 08.02.19 | FO/arf/soi/cashier | 08.02.19 | |
| 72 | 18002R | T/C FILE OF MANPOWER SERVICES (2) AMETHI, + 18001R T/C FILE OF SANITATION SERVICES (2) OSD+ 18002R T/C FILE OF SECURTY SERVICES (2) | BY HAND AJAY | 08.02.19 | SOI | 08.02.19 | |
| 73 | 4086R | CAUTION MONEY FILE ACAD SECTION | IAO | 08.02.19 | FO/VC | 08.02.19 | |
| 74 | 19091R | IMPREST MONEY FOR OSD AMETHI | OSD | 08.02.19 | Ankit | 08.02.19 | |
| 75 | | old audit para finance 2019 audit para for dropping by dda (central) | fw | 08.02.19 | FO/IAO | 08.02.19 | |
| 76 | 7897R | T/C PF PAYMENT OF DPW-2 | r | 08.02.19 | fo/ARF | 08.02.19 | |
| 77 | 7541r | PF of prof narendra kumar | r | 08.02.19 | fo/ARF | 08.02.19 | |
| 78 | 19265R | IMPREST MONEY FOR SC/ST CELL | R | 08.02.19 | ANKIT | 08.02.19 | |
| 79 | 16039R | DISSERTATION WORK BBAU SATELLITE CAMPUS | R | 08.02.19 | ANKIT | 08.02.19 | |
| 80 | 19263R | PURCHASE OF BOOKS FOR THE YEAR 2018-19 | GBL | 08.02.19 | FO/ARF | 08.02.19 | |
| 81 | 12470R | PAYMENT FOR NEWSPAPERS | GBL | 08.02.19 | UDC | 08.02.19 | |

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| 82 | 8837R | TA BILL FOR DR. MANOJ KUMAR DHADWAL | R | 08.02.19 | ARF/SOII/CASHIER | 08.02.19 | |
| 83 | | old audit para finance 2019 audit para for dropping by dda (central) | IAO | 08.02.19 | FO/ARF | 08.02.19 | |
| 84 | | LIBRARY FURNITURE (2018) | IAO | 08.02.19 | FO | 08.02.19 | |
| 85 | 19264R | PURCHASE OF TELIPHONE SET FRO UNIVERSITY HEALTH CENTRE 2019 | R | 08.02.19 | FO/AR(V) | 08.02.19 | |
| 86 | 19205R | STUDY TOUR FILE FOR MSC ZOOLOGY 2019 | zoology | 08.02.19 | ARF/SOII/ANKIT | 08.02.19 | |
| 87 | | 106TH INDIAN SCIENCE CONGRESS (3-7 JANUARY, 2019) PHAGWARA,JALANDHAR PANJAB PROF. RANA PRATAP SINGH | VC | 08.02.19 | ARF | 08.02.19 | |
| 88 | 18045r | dbt consumable related enhancement of immunity & nutritional value of fresh water dr. abha mishra | VC | 08.02.19 | FO | 08.02.19 | |
| 89 | 9950R | 4TH BOOK EXHIBITION 2016-17 | VC | 08.02.19 | FO/ARF | 08.02.19 | |
| 90 | 3838R | SERVICING OF AGRICULTURAL EQUIPMENT | VC | 08.02.19 | ARF | 08.02.19 | |
| 91 | 15061R | PURCHASE OF HP COLOR JET LAGER CARTRIDGE/CANEN CARTRIDGE FOR COE OFFICE | VC | 08.02.19 | ARF | 08.02.19 | |
| 92 | 18098R | APPROVAL FOR BBA LLB (H) SESSION-2019-20 | VC | 08.02.19 | ARF | 08.02.19 | |
| 93 | 19120R | REPAIR OF POHOTOCOPIER MACHINE (HINDI CELL) | VC | 08.02.19 | ARF | 08.02.19 | |
| 94 | 19101R | AMBULANCE FITNESS FILE UP 32 DN 3760 | VC | 08.02.19 | ARF | 08.02.19 | |
| 95 | 10849R | DST-INSPIRE FELLOWSHIP MR.PRANESH KUMAR UNDER DR SUDIPTA SAHA | VC | 08.02.19 | ARF | 08.02.19 | |
| 96 | 19192R | WIFI-RAILTEL BBAU | VC | 08.02.19 | ARF | 08.02.19 | |
| 97 | 18046R | ONE DAY SEMINAR ON THE OCCASION OF FOUNDATION DAY-10TH JANUARY | VC | 08.02.19 | ARF | 08.02.19 | |
| 98 | 12886R | CAUTION MONEY FILE B.ED. 4TH SEM BBAU 2016-18 | VC | 08.02.19 | FO/ARF | 08.02.19 | |
| 99 | 19155R | T/C TA BILL OF HOR'BLE CHANCELLOR | VC | 08.02.19 | FO/ARF | 08.02.19 | |

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| 100 | 12090R | PURCHASE OF COLOR INK CARTRIDGE FOR VC SECTT. | VC | 08.02.19 | FO/DR(S&P) | 08.02.19 | |
| 101 | 17066R | CONSUMABLE ITEMS-DST-SERB PROJECT DR. R N BHARGAVA | VC | 08.02.19 | FO/DEM | 08.02.19 | |
| 102 | | PERMISSION OF M.PHARM (PHARMACOLOGY/PHARMACUTICAL REGISTRATION LINE ON PCI PORTAL | PHARMACEUTICAL | 08.02.19 | ARF | 08.02.19 | |
| 103 | | TA & HONORARIUM OF GUEST OF HONOURS FOR FOUNDATION DAY | R | 08.02.19 | UDC | 08.02.19 | |
| 104 | 7906R | HIRING OF ACTURIAN | IAO | 08.02.19 | FOVC | 08.02.19 | |
| 105 | 12422R | FISH POND CENTRE | IAO | 08.02.19 | FO/EE | 08.02.19 | |
| 106 | 12264R | ALUMINIUM PARTITUIONING | IAO | 08.02.19 | FO/VC | 08.02.19 | |
| 107 | 3060R | ROAD WORK AT ASHOKA BOYS HOSTEL | IAO | 08.02.19 | FO/VC | 08.02.19 | |
| 108 | 17031R | UC 2017-18 RECURING & SALARY HEAD | IAO | 08.02.19 | FO/ARF | 08.02.19 | |
| 109 | 16044R | SELECTION TRIALS FOR INTERVERSITY KHO-KHO & VOLLEYBALL BBAU TEAM | IAO | 08.02.19 | FO/VC | 08.02.19 | |
| 110 | | IMPREST MONEY FOR BIO | BIOTECH | 08.02.19 | ANKIT | 08.02.19 | |
| 111 | 3107R | REQUIREMENT OF LAPTOP FOR COMPUTER CENTRE | CC | 08.02.19 | FO | 08.02.19 | |
| 112 | 10625R | TECHNICAL COMMITTEE FOR THE PURCHASE OF EQUIPMENTS HCMV DR G SUNIL BABU AND DR SANGEETA SAXENA | DBT | 08.02.19 | SA/ARF/FO/DBT | 08.02.19 | |
| 113 | | PAYMWTENT OF GC-MS ANALYSIS CHARGES PAYMENT OF GC MS ANALYS CHARGES GODAVARI (II) SAMPLE ANALYSIS PROF RAM CHANDRA | DBT | 08.02.19 | FO/VC | 08.02.19 | |
| 114 | 4289R | APPROVAL FOR HIRING OF TAXI & PAYMENT | AR(V) | 08.02.19 | FO | 08.02.19 | |
| 115 | 3402R | WAHNO K INSURANCE NAVINIKARAN HETU PTRAVALI | AR(V) | 08.02.19 | FO | 08.02.19 | |
| 116 | 11934r | FILE OF DISPUTE OF DR. BRAJESH KUMAR ASSISTANT PROFESSOR (SOCIOLOGY) | R | 08.02.19 | FO | 08.02.19 | |
| 117 | 3775R | T/C PF OF SHRI SHIV KUMAR TRIPATHI | R | 08.02.19 | FO | 08.02.19 | |
| 118 | 19234R | SEPARATE ACCOUNT FOR UIET | R | 08.02.19 | FO | 08.02.19 | |

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| 119 | | advance rupees for maintenance work | dcs | 08.02.19 | udc | 08.02.19 | |
| 120 | | HONORARIUM DR NEHA ANAND STUDENT COUNSELING CENTRE | FW | 08.02.19 | arf | 08.02.19 | |