

S.No	File.No	Subject	From whom Received	Receiving Date	Sent to	Send Date	Remarks
1	19154 R	DST-Project JRF (Dr. V. Elangovan)	Dr. V. Elangovan	20.02.19	RSO	25.Feb	For need full.
2	16050 R	Purchase of 18A Toner for the Use of Security Section	DR/S	20.02.19	FO	25.Feb	For need full.
3	17017 R	Repair of Printer P-1007 (Recruitment Cell/Store Section)	DR/S&P	20.02.19	FO	25.Feb	For need full.
4	17049 R	Printing of Diary & Calender for the year 2019	DR/S	20.02.19	FO	25.Feb	For need full.
5	7087 R	विश्वविद्यालय अनुदान आयोग से पत्राचार	HO	20.02.19	Hindi Officer	25.Feb	For need full.
6	19335 R	Regarding IFLA Membership	librarian	20.02.19	FO	25.Feb	For need full.
7	19085 R	Regading reimbursement of hospitality fee of Orientation Programme Dr. sapana Kushwaha	DR/Estt.	20.02.19	Dr. Sapana Kushwaha	25.Feb	For need full.
8	19343 R	Requirement of Consumables Dr. Jawahar, DOC	HOD	21.02.19	DR/S&P	25.Feb	For need full.
9	8587 R	समरसिबल / ट्यूबल पम्प रेपइरिंग वर्क 5(25)elec.2016	EE	21.02.19	FO	25.Feb	For need full.
10	19311 R	Purchase of Chemicals and minor insturment from ICMR Project Dr. Yusuf Akhter	P.I.	21.02.19	DR/S&P	25.Feb	For need full.
11	19345 R	Annual Progress Report of UP-CST Project Dr. Monica Sharma	P.I.	21.02.19	RSO	25.Feb	For need full.
12	12865 R	Appointment of Authorized Signatory for Research Projects CIIPP (Prof. Rana Pratap Singh, Coordinator)	Dean Acad.	21.02.19	DR/Estt	25.Feb	For need full.

13	10957 R	Utilization Certificate 02 Days National Conference (15th & 16th July-2017)	Prof. Subhini A. Saraf	21.02.19	FO	25.Feb	For need full.
14	19051 R	File for the Admission in Ph.D for the session 2018-19	VC	21.02.19	AR/A	25.Feb	For need full.
15	15080 R	SBBT PHASE III WORKS IN COMPUTER LAB	EE	21.02.19	FO	25.Feb	For need full.
16	7631 R	Civil maintenance Work 5(457)/15. PART-2.	EE	21.02.19	FO	25.Feb	For need full.
17	16080 R	Maintenance of SBBT Buildings 5(689)/2018 Part-3	EE	21.02.19	FO	25.Feb	For need full.
18	19346 R	DBT Repair estimate ICE Flaking machine	Head	21.02.19	FO	25.Feb	For need full.
19	19347 R	DST-SERB-Project Equipment purchase File DR.V. Elangovan Zoology bbau	Head	21.02.19	DR/S&P	25.Feb	For need full.
20	19348 R	ADVT.for Publication 2019 Academic section	AR/A	25.02.19	DR/S&P	25.Feb	For need full.
21	19154 R	DST-Project JRF (Dr. V. Elangovan)	RSO	25.02.19	RSO	25.Feb	For need full.
22	19136 R	Admission file of Ph.D. Horticulture Session 2018-19	AR/A	25.02.19	VC	25.Feb	For need full.
23	19207 R	Krishna Ram- M.SC IT/DIT/BBAU/2019	AR/A	25.02.19	VC	25.Feb	For need full.