

S.No	File.No	Subject	From whom Received	Receiving Date	Sent to	Send Date	Remarks
1	7087 R	विश्वविद्यालय अनुदान आयोग से पत्राचार	HO	21.02.19	Hindi Officer	26.Feb	For need full.
2	12270 R	फोटोकॉपी मशीन ई-स्टीडियो 305 की मरम्मत हेतु।	HEAD	22.02.19	DR/S&P	26.Feb	For need full.
3	10923 R	ICSSR Fellowship Ms. Pratima	Head	22.02.19	AR/A	26.Feb	For need full.
4	19341 R	Advisory Committee	VC	22.02.19	FO	26.Feb	For need full.
5	19141 R	Reimbursed File Dr. Anis Ahmad	DR/E	25.02.19	Head Law	26.Feb	For need full.
6	19349 R	Equipments purchase file DBT Foldscope Project Dr.Venkatesh Kumar Deptt. Of Zoology	Dr.Venkatesh Kumar	25.02.19	FO	26.Feb	For need full.
7	19136 R	Admission file of Ph.D. Horticulture Session 2018-19	AR/A	25.02.19	VC	26.Feb	For need full.
8	8842 R	ICSSR Fellowship Ms. Kritika Agarwal.	AR/A	25.02.19	AR/A	26.Feb	For need full.
9	19350 R	School of home science Global meet of science & Technology D.Neetu singh	AR/A	25.02.19	FO	26.Feb	For need full.
10	19306 R	JRF Fellowship Mr. Awanish Kumar	AR/A	25.02.19	AR/A	26.Feb	For need full.
11	19031 R	Dr. Anis Ahmad, Asst. Prof. Deptt. Of Law	IAO	25.02.19	VC	26.Feb	For need full.
12	19041 R	Case of Dr. Preety Choudhary, Asst. Prof. Political Science	IAO	25.02.19	VC	26.Feb	For need full.
13	19154 R	DST-Project JRF (Dr. V. Elangovan)	RSO	25.02.19	AR/A	26.Feb	For need full.

14	12576 R	Maintenance of Cafeteria 5(657)/2018 Part-I	VC	25.02.19	EE	26.Feb	For need full.
15	19313 R	Purchase of air conditioner AC from UGC BSR Start Dr Pankaj Ku.Arora DEM	DR/S	25.02.19	VC	26.Feb	For need full.
16	19201 R	Ramalingaswami Project (Purchase of Laptop and Desktop) Dr. Pankaj Kr. Arora	DR/S	25.02.19	FO	26.Feb	For need full.
17	8842 R	ICSSR Fellowship Ms. Kritika Agarwal.	AR/A	25.02.19	AR/A	26.Feb	For need full.
18	19207 R	Krishna Ram- M.SC IT/DIT/BBAU/2019	AR/A	25.02.19	VC	26.Feb	For need full.
19	19141 R	Reimbursed File Dr. Anis Ahmad	DR/E	25.02.19	HOD, Law	26.Feb	For need full.
20	12345 R	New Elecrification Work 5(10)Elect/2016 with 8650/R	EE	25.02.19	FO	26.Feb	For need full.
21	10198 R	Requirment of Electrical goods for Administrative Block, R-Office, 5(26)/Elec./2016	EE	25.02.19	FO	26.Feb	For need full.
22	17046 R	T/C pf of Smt. Minakshi Khare Assistant Registrar (RTI Cell) Reg: Home Town LTC	FO	25.02.19	DR/Estt	26.Feb	For need full.
23	18042 R	DST-STI PDF 2017 Utilisation of Funds	FO	25.02.19	AR/A	26.Feb	For need full.
24	16030 R	Participation in 13 Western Pacific Acoustics Conference New Delhi 11-15 NOV-2018	FO	25.02.19	AR/A	26.Feb	For need full.
25	19266 R	Maintenance fo Computer UPS & Desktop computer Requirement of Printer	DR/S	25.02.19	FO	26.Feb	For need full.
26	19353 R	UGC Faculty Rechange Programme: Request for my placement (Dr. Basir Ahmad)	VC	25.02.19	RSO	26.Feb	For need full.
27	19354 R	Travel Grant Dr. Sunil Babu Gosipatala,	HOD DBT	25.02.19	FO	26.Feb	For need full.
28	19211 R	Strengthening of Research Facility Prof. B.C. Yadav	Head	25.02.19	DR/S&P	26.Feb	For need full.

29	12093 R	Engagement of Retired Senior Professor in UIET	DR/S&P	25.02.19	FO	26.Feb	For need full.
30	19330 R	Extension of Providing Services Manpower and Sanitation	VC	25.02.19	FO	26.Feb	For need full.
31	10753 R	Caution Money-2015-17, M.Sc. Life Science,File No.208/DAAS/BBAU/2017	AR/A	25.02.19	FO	26.Feb	For need full.
32	19355 R	Furnishing of Moot Court	DR/S&P	25.02.19	FO	26.Feb	For need full.
33	19352 R	अवधेश प्रताप सिंह विश्वविद्यालय, रीवा (म0प्र0) के कुलपति के पद पर नियुक्ति हेतु एन0ओ0सी0 (प्र0 कमान सिंह)	Dean	25.02.19	DR/Estt	26.Feb	For need full.
34	12711 R	Approval for purchase of new computer for lab DLIS BBAU /2017	DR/S&P	25.02.19	FO	26.Feb	For need full.
35	19356 R	Ministry of food processing Industries (Dr. Gaurav Kaithwas)	Head	25.02.19	RSO	26.Feb	For need full.
36	3941 R	Purchase of Medicines	I/C Helth centre	25.02.19	FO	26.Feb	For need full.
37	19146 R	Imprest File of Health Centre	I/c Health Centre	25.02.19	FO	26.Feb	For need full.
38	3290 R	अधिग्रह से छूटी खसरा न. 5(34)/2003 भाग-5	DR/Legal	25.02.19	DR/legal	26.Feb	For need full.
39	19357 R	Purchase of Minor Equipments/SERB-DST Project (Dr. V. Elangovan)	Head	25.02.19	RSO	26.Feb	For need full.
40	12695 R	Repairing of CCTV Camera of Hon'ble V.Cs Residance	SO/Security	25.02.19	Security Section	26.Feb	For need full.
41	13021 R	मा. कुलपति महोदय के अंगरक्षक भाग-2	Security Officer	25.02.19	FO	26.Feb	For need full.
42	13055 R	PF of Prof. Nalin Kumar Shastree Registrar	DR/Estt	25.02.19	DR/Estt	26.Feb	For need full.
43	19351 R	STA Requirement Prof. Gajanan Pandey	Head	25.02.19	DR/S&P	26.Feb	For need full.

44	19361 R	Purchase of Toner for Kyocora for Laser Jet Printer-1120	DR/S&P	25.02.19	FO	26.Feb	For need full.
45	19175 R	File for Committee to finalization of terms and condition of appointment of Finance Officer	DR/Estt	25.02.19	DR/Estt	26.Feb	For need full.
46	13082 R	Prof. B C Yadav MOU between CSIR AMPRI and BBAU/Deptt.of Physics , SPDS BBAU	Head	25.02.19	VC	26.Feb	For need full.
47	19345 R	Annual Progress Report of UP-CST Project Dr. Monica Sharma	Dean Acad.	26.02.19	Dr. Monica Sharma	26.Feb	For need full.
48	5020 R	Requirment of Guard/ Extra Guard...	Proctor	26.02.19	VC	26.Feb	For need full.
49	19357 R	कुलपति महोदय की सुरक्षा में तैनात गनमैनो के अनुमोदन के संबंध में।	Proctor	26.02.19	By hand Proctor	26.Feb	For need full.
50	19358 R	Purchase of Plants & Fruit for Horticulture research Farm - II	Head	26.02.19	FO	26.Feb	For need full.
51	3920 R	Land Line Bill Payment File VC Sir/Sectt	AR/Tele	26.02.19	FO	26.Feb	For need full.
52	4094 R	TATA Indigo, UP-32-DC-4006.	AR/V	26.02.19	FO	26.Feb	For need full.