

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	16029/R	LTC of Dr. Shashi Kumar, Associate Professor, DHR, SLS	FO	8.2.19	R	12.2.19	-
2	15046/R	T/c मरम्मत पत्रावली (वाहन संख्या-UP-32-CX-6091)	FO	8.2.19	FO	12.2.19	Approved.
3	19199/R	T/c PF of Dr. Narendra Kumar (Assistant Professor, DES) Reg: LTC Anywhere in India	FO	8.2.19	FO	12.2.19	-
4	3839/R	Advance for Miscellancious Work for Rose Garden & Others- GBS	FO	8.2.19	FO	12.2.19	-
5	15008/R	Laboratory Furniture (Under UGC-BSR Research Start-up Grant) - Dr. Khem B Thapa, DAP	FO	8.2.19	FO	12.2.19	-
6	3401/R	Request for Mosquito Netting to Cover Windows of CGH- FTS-EE/ENGG/22 (5477)/14	FO	8.2.19	Warden, CGH	12.2.19	Get satisfactory report from warden.
7	4941/R	Republic Day Festival- Estt. Section	FO	8.2.19	FO	12.2.19	Approved.
8	19021/R	Ramalingaswami Project (Manpower)- Dr. Pankaj Kumar Arora, DEM	FO	8.2.19	Head, DEM	12.2.19	Ok. Proceedc as per Project Norms.

9	19272/R	T/c PF of Shri Dharmesh Kumar (JE) Reg: Forwarding Application	R	8.2.19	DR (Estt.)	12.2.19	Yes.
10	4086/R	Caution Money- Academic Section	FO	8.2.19	FO	12.2.19	-
11	12519/R	JRF Recruitment File of DBT-Funded Project- Dr. Yusuf Akhter, DBT	FO	8.2.19	FO	12.2.19	-
12	14094/R	DST-SERB Project (Purchase of Consumables)- Dr. Sunil G. Babu, DBT	FO	8.2.19	FO	12.2.19	-
13	-	JRF Salary File-DST SERB Project- Dr. Venkatesh Kumar R., DAAS	FO	8.2.19	FO	12.2.19	-
14	12036/R	Purchase of Curtain for COE Office-STR/BBAU/2018	FO	8.2.19	FO	12.2.19	-
15	12230/R	T/c File Maintenance of DG Set at Amethi Campus-5(65)Electrical/16 Part-II	R	8.2.19	EE	12.2.19	Yes.
16	19267/R	Proposal for Having Track For Jogging (Sports Section)	R	8.2.19	Dr. Manoj Kumar Dhadwal	12.2.19	Not near VC Residence. Review charge location in this field adjoint to Health Centre as ...
17	19149/R	Forwarding Fellowship File (Dr. Vivek Kr. Bajpai)- DEM	R	8.2.19	R	12.2.19	-

18	12823/R	Workshop and Training -CPD	Incharge, CPD	7.1.19	R	12.2.19	-
19	12264/R	Aluminium Partitioning Work of UIET 5(671)/18	FO	8.2.19	FO	12.2.19	-
20	3060/R	Road Work at Ashoka Boys Hostel 5(499)/2014	FO	8.2.19	FO	12.2.19	-
21	7906/R	Hiring of Acturian- Finance Section 12-13	FO	8.2.19	FO	12.2.19	-
22	-	International Conference on Rejuvenating Libraries in Modern Society on 18th Februrary, 2019- DLISc	FO	8.2.19	FO	12.2.19	-
23	16044/R	Selection trails for Interuniversity Kho kho & Volly ball	FO	8.2.19	FO	12.2.19	-
24	4109/R	Servicing of MF Tractor UP 32 CZ 1945- GBS	FO	8.2.19	FO	12.2.19	-
25	-	Stipend/Fellowship for Council of Science and Technology, U.P,- Dr. Subhash Kumar Yadav, Deptt. of Statistics	FO	8.2.19	FO	12.2.19	-
26	12204/R	Installation of Laboratory Sink 5(674)/2018	FO	8.2.19	FO	12.2.19	-
27	-	Salary Release File for ICMR-JRF (Soumiya Pal)- Dr. Yusuf Akhter, DBT	FO	8.2.19	FO	12.2.19	-
28	-	Payment of GC-MS Analysis Charges (Godavari-II) Sample Analysis- Prof. Ram Chandra, DEM	FO	8.2.19	Prof. Shubhini A Saraf	12.2.19	-

29	-	Approval of Guest Lecture & Advance- DCS	Head, DCS	8.2.19	FO	12.2.19	Use Imprest Money, if not then contact FO. Use only Resources person
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