		COE OFFICE					
SI. No.	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	3513 & 3514	Two Big Size Confidencial Closed envelop	VC	10.01.2016	COE	11.01.2016	In Process
2	3515	One big size confidential closed enveloped	Head, DES	11.01.2016	COE	11.01.2016	In Process
3	3516 to 3533	Consent form for VI Convocation	Various Students	11.01.2016	COE	11.01.2016	In Process
4	3536 to 3567	Consent form for VI Convocation	Various Students	11.01.2016	COE	11.01.2016	In Process
5	3568	Two big size confidential closed enveloped	Dean, SAS	11.01.2016	COE	11.01.2016	In Process
6	3570	Office order reg. No Dues for Dr. Jitendra Singh DAM	Registrar	11.01.2016	COE	11.01.2016	In Process
7	3571	Consent form for VI Convocation	Student	11.01.2016	COE	11.01.2016	In Process
8	481	One big size confidential closed enveloped	COE	11.01.2016	Head, DAP & Dean SPS	11.01.2016	Done