S.No.	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7643/R	High Mast Light in the University 5(401)/2015 Part-2	F.O.	9/1/2016			
2	7631/R	Civil maintenance work 5(457)/15 Part-2	F.O.	9/1/2016			