

S.No.	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	3857R	BANK ACCOUNT 2013-14	VCS	12/17/2015	FO	1/13/2016	
2	7606R	Proposal for Decentralization of the working	R	12/29/2015	FO	1/13/2016	
3	3829R	Advance& Imprest	R	1/5/2016	SOII	1/13/2016	
4	4311R	Civil Maintenance work2014-15	R	1/6/2016	FO	1/13/2016	
5	7588R	Nz,He Gases for BET	R	1/6/2016	FO	1/13/2016	
6	6858R	Two day national seminar	HOD	1/6/2016	FO	1/13/2016	
7	7499R	Appointement of JRF in DST proj	DBT	1/7/2016	PI-DBT	1/13/2016	
8	4784R	Requirement for B.Voc.Course	daps	1/7/2016	FO	1/13/2016	
9	7487R	T/C PF of Sh. NKS MORE	estt	1/7/2016	FO	1/13/2016	
10	5631R	UC+1 FILE	DAPS	1/7/2016	FO	1/13/2016	
11	7614R	UGC research field visit file	R	1/7/2016	FO	1/13/2016	
12	4099R	GPAT 2010-12	PHARMA	1/7/2016	FO	1/13/2016	
13		TYPE-C Open th Accounts	gh	1/7/2016	W-HOSTEL	1/13/2016	
14	4262R	Sushil kumar bharti UGC-JRF 2013-14	DES	1/7/2016	FO	1/13/2016	

15	4573R	Field visit & workshops +5 files	dst	1/8/2016	CO-DST	1/13/2016	
16	7356R	IQAC PROF. NMP VERMA	VC	1/8/2016	SOII	1/13/2016	
17	6263R	T/C PF of Prof. KL Mahawar(LTC)	VC	1/8/2016	AR(E)	1/13/2016	
18	3679R	ACTIVATION OF CSIR-JRF OF MR. ATUL	HOD	1/9/2016	H-DBT	1/13/2016	
19		यू०पी०एस० कय करने के संबंध में	hod	1/9/2016	FO	1/13/2016	
20	4207R	PF OF SHRI D.J BALACHANDRAN	estt	1/9/2016	R	1/13/2016	
21	4157R	UPCST PROJ.-RESEARCH ASSISTANT REGARDING	ACAD	1/9/2016	FO	1/13/2016	
22		Purchase of chemicals for msc/phd lab.	dem	1/11/2016	FO	1/13/2016	
23	6494R	Payment of legal fee Rajan mishra,S.M singh	R	1/11/2016	R	1/13/2016	
24	5266R	MONEY DEPOSITED IN UNI. A.C	R	1/11/2016	SOI	1/13/2016	
25	7678R	Supply and fixing flax board of babashaheb	R	1/11/2016	FO	1/13/2016	

26	6992R	Medical reimbursement(Retired Employee)	R	1/11/2016	SO(E)	1/13/2016	
27	4105R	RGNF Brijendra singh Panwar	VC	1/11/2016	SOII	1/13/2016	
28	7156R	JRF VINEET KUMAR	DAM	1/11/2016	ARF	1/13/2016	
29	7420R	Purchase of computer items	VC	1/11/2016	SOI	1/13/2016	
30		MBA- IMPREST	DRM	1/12/2016	FO	1/13/2016	
31	112F	PHOTOCOPY MACHINE	COE	1/12/2016	FO	1/13/2016	
32	6514R	Proposal for Administrative Structure of BBAUIET		1/12/2016	SOI	1/13/2016	
33	7357R	RFID AND LIBRARY AUTIMATION	R	1/12/2016	FO	1/13/2016	
34	5166R	Advance payment for maintenance		1/12/2016	FO	1/13/2016	
35		IMPREST	DAPS	1/12/2016	FO	1/13/2016	
36		IMPREST	HOD	1/13/2016	UDC	1/13/2016	
37		20TH FOUNDATION DAY,2016 CATERING COMMITTEE	DEM	1/13/2016	FO	1/13/2016	
38	7509R	Purchase of utenciles for kitchen of GH	GH	1/13/2016	ARF	1/13/2016	

39	5177R	GUEST HOUSE PAYMENT-2011	GH	1/13/2016	LDC	1/13/2016	
40	3855R	IMPREST	UIET	1/13/2016	UDC	1/13/2016	
41	7643R	High mast light in the uni.	vc	1/13/2016	fo	1/13/2016	
42		यात्रा भत्ता प्राप्ति हेतु कार्योत्तर स्वीकृति हेतू द्वारा प्रो०सुदर्शन वर्मा	law	1/13/2016	ldc	1/13/2016	
43	6878R	consultancy proj:G water Dr. venkatesh dutta	des	1/13/2016	sa	1/13/2016	
44	2648F	Dean imprest	des	1/13/2016	udc	1/13/2016	
45	5628R	INDO-RUSSIAN PROJ.(MAIN FILE)	DAP	1/13/2016	SA	1/13/2016	
46	7603R	Purchase of Sports Items	R	1/13/2016	ARF	1/13/2016	
47	7600R	Resignation from the post of DST inspire faculty position	R	1/13/2016	SA	1/13/2016	
48	3458R	पुष् प्रदर्शनी 2014	R	1/13/2016	fo	1/13/2016	
49	5579R	JRF KAMLESH KUMAR VERMA	R	1/13/2016	UDC	1/13/2016	
50	7586R	Signage board for the cafeteria parking	R	1/13/2016	ARF	1/13/2016	
51	3207R	SERVICING OF TRACTOR UP32Z0843	R	1/13/2016	LDC	1/13/2016	

52	7283R	GRANT FOR UPGRADATION OF COMPUTER CENTER	R	1/13/2016	ARF	1/13/2016	
53	3346R	PURCHASE OF BUSH CUTTER	R	1/13/2016	SA	1/13/2016	
54	4086R	CAUTION MONEY	R	1/13/2016	UDC	1/13/2016	
55	7469R	payment of DPW	R	1/13/2016	FO	1/13/2016	
56	7109R	FIRE EXTINGUISHER FOR GH	R	1/13/2016	ARF	1/13/2016	
57	7073R	Purchase of Cemented Sofa Set	R	1/13/2016	SA	1/13/2016	
58	7697R	CONSTRUCTION OF STUDENT ACTIVITY CENTRE	R	1/13/2016	ARF	1/13/2016	
59	7689R	CONFERENCE REIMBURSEMENT FILE	R	1/13/2016	FO	1/13/2016	
60	3218R	IMPREST	R	1/13/2016	UDC	1/13/2016	
61	7695R	CASH ADVANCE P-3	R	1/13/2016	LDC	1/13/2016	
62	7447R	Maintenace Grant file	R	1/13/2016	SA	1/13/2016	
63	7363R	purchase of electronics and communication lab items	R	1/13/2016	fo	1/13/2016	
64	3573R	CONTINGENCY UP-CST PROJ	R	1/13/2016	SA	1/13/2016	

65	7219R	APPROVAL FOR SOUND SYSTEM	R	1/13/2016	LDC	1/13/2016	
66	3284R	SIGNAGE BOARD IN UNI. CAMPUS	R	1/13/2016	FO	1/13/2016	
67	6105R	MOU FOR SHODHGANGA E-THISIS&DISSERTATIONS	R	1/13/2016	FO	1/13/2016	
68	6256R	MAINTENANCE OF ELECTECAL UNDERGROUND CABLE	R	1/13/2016	ARF	1/13/2016	
69	3228R	IMPREST	R	1/13/2016	UDC	1/13/2016	
70	6142R	Print Journal	R	1/13/2016	SA	1/13/2016	
71	7098R	T/C PF of dr. shashi kant pandey(LTC)	R	1/13/2016	ARF	1/13/2016	
72	7005R	PF OF SHRI ISHWAR CHANDRA V-III	R	1/13/2016	ARF	1/13/2016	