

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1		Upgradation of lenovo computers	HOD	12/23/2015	vc	1/7/2016	
2	6817R	Purchase of conumabales	hod	12/23/2015	FO	1/7/2016	
3	5896R	Advance contingency	hod	12/23/2015	PI-DBT	1/7/2016	
4	7005R	PF OF SHRI ISHWAR CHANDRA V-III	R	12/28/2015	AR(E)	1/7/2016	
5	3994R	M.Phil programme payment file	hod	12/29/2015	H-DE	1/7/2016	
6		Imprest	RCA	12/30/2015	CASHIER	1/7/2016	
7		IMPREST	HOD	12/31/2015	CASHIER	1/7/2016	
8	5915R	IMPREST	COE	12/31/2015	CASHIER	1/7/2016	
9	3968R	medical reimbursement (non-Teaching)	R	1/1/2016	vc	1/7/2016	
10	5628R	INDO-RUSSIAN PROJ.(MAIN FILE)	DAP	1/1/2016	vc	1/7/2016	
11	2064R	IMPREST	CC	1/1/2016	CASHIER	1/7/2016	
12	1509R	IMPREST	NKN	1/1/2016	FO	1/7/2016	
13		HONORARIUM	RCA	1/1/2016	FO	1/7/2016	
14		IMPREST	LAW	1/1/2016	CASHIER	1/7/2016	
15	5261R	Releasing JRF-2012	ACAD	1/1/2016	FO	1/7/2016	
16		Purchase of plants for botanical garden	VCS	1/1/2016	FO	1/7/2016	
17	6263R	T/C PF of Prof. KL Mahawar(LTC)	R	1/4/2016	FO	1/7/2016	
18	3385R	Training programme	R	1/4/2016	vc	1/7/2016	
19	5928R	Almirah for lab & Lib.	HOD	1/4/2016	FO	1/7/2016	
20		Dr. Rima kumari Start up research grant(YS)	des	1/4/2016	FO	1/7/2016	
21	703F	NKN Virtual class room advacce	vcr	1/4/2016	CASHIER	1/7/2016	
22		Maintenance work Toilet Mirror		1/4/2016	w-abh	1/7/2016	
23	4647R	Staff salary	dst	1/4/2016	CO-DST	1/7/2016	
24	4843R	estate maintenance works	eo	1/5/2016	FO	1/7/2016	
25	6639R	Shiv shankar UPCST Proj.	des	1/5/2016	FO	1/7/2016	
26	7630R	NHFDC Scholarship 2012-13 (Mr. Roshan k. sahn)	R	1/5/2016	FO	1/7/2016	
27	3124R	Purchase of Cartridge(P-1007)	R	1/5/2016	FO	1/7/2016	
28	6264R	T/C PF of Prof.RB Ram(LTC)	R	1/5/2016	FO	1/7/2016	
29	4866R	PREETI GUPTA	R	1/5/2016	ARF	1/7/2016	
30	6402R	Repairing Drum Cartridge	R	1/5/2016	FO	1/7/2016	
31	7631R	Civil Maintenance work P-2	R	1/5/2016	FO	1/7/2016	
32		Remuneration RCA	RCA	1/5/2016	FO	1/7/2016	
33	3519R	JRF-DST	R	1/5/2016	FO	1/7/2016	
34	4372R	Subhead- Technical Assistance	daP	1/5/2016	FO	1/7/2016	

35	6251R	Post-Paid sim for FO	R	1/6/2016	FO	1/7/2016	
36	4117R	Payment of Vc's Mobile bill	R	1/6/2016	FO	1/7/2016	
37	7643R	High mast light in the uni.	R	1/6/2016	FO	1/7/2016	
38	4311R	Civil Maintenance work2014-15	R	1/6/2016	ARF	1/7/2016	
39	3399R	Renovation in SES BUILDING	R	1/6/2016	ARF	1/7/2016	
40	5617R	Retro reflective guide map	R	1/6/2016	ARF	1/7/2016	
41	2833f	Uni.Film	DMCJ	1/6/2016	CO-DMCJ	1/7/2016	
42	7642R	Decorative light works on Foundation day celebration	VC	1/6/2016	EE	1/7/2016	
43	7510R	Purchase of GIGI	VC	1/6/2016	prof. vipin saxena	1/7/2016	
44	7479R	Gardening & Beautification committee	VC	1/6/2016	co-gbs	1/7/2016	
45	5782R	PF OF Dr.Amit k.Mishra	VC	1/6/2016	ldc	1/7/2016	
46	5630R	PF OF DR. Rahul varshney	VC	1/6/2016	ldc	1/7/2016	
47	7588R	Nz,He Gases for BET	R	1/6/2016	SA	1/7/2016	
48	7469R	payment of DPW	R	1/6/2016	FO	1/7/2016	
49	6915R	Financial support for molecular analysis	ACAD	1/6/2016	vc	1/7/2016	
50	5100R	Dr. Gaurav raj dwivedi proj SERB		1/6/2016	ARF	1/7/2016	
51	7647R	Group Insurance Policy for New appointment	R	1/7/2016	SOII	1/7/2016	
52	7644R	Student group health scheme	R	1/7/2016	FO	1/7/2016	
53	6333R	imPREST	R	1/7/2016	UDC	1/7/2016	
54	5539R	TA/DA tour programme	R	1/7/2016	UDC	1/7/2016	
55	7635R	MBA-Infrastructure management	R	1/7/2016	FO	1/7/2016	
56	7499R	Appointement of JRF in DST proj	DBT	1/7/2016	SA	1/7/2016	
57	5661R	ADVANE(MISCELLANEOUS)	UIET	1/7/2016	LDC	1/7/2016	
58		IMPREST	DMCJ	1/7/2016	UDC	1/7/2016	
59	7484R	Inter-departmental Kabaddi competition		1/7/2016	vc	1/7/2016	
60	4784R	Requirement for B.Voc.Course	daps	1/7/2016	sa	1/7/2016	
61	7241R	Advance for LUSCON-2015	daps	1/7/2016	ldc	1/7/2016	
62	7420R	PURCHASE OF COMPUTER ITEMS	R	1/7/2016	SA	1/7/2016	
63	6142R	Print Journal	R	1/7/2016	SA	1/7/2016	
64	7471R	External hard disc	R	1/7/2016	LDC	1/7/2016	
65	7530R	T/C PF OF PROF. R.C. SOBTI,VC(LTC)	R	1/7/2016	UDC	1/7/2016	
66	3592R	Purchase of toner for Photocopier machine	R	1/7/2016	sa	1/7/2016	
67	7633R	TRANFER OF HOSTAL FEE	R	1/7/2016	ldc	1/7/2016	
68		SUBMISSION OF PFMS PERFORMA	R	1/7/2016	FO	1/7/2016	
69		निबन्ध प्रतियोगिता	history	1/7/2016	ldc	1/7/2016	
70	7487R	T/C PF of Sh. NKS MORE	estt	1/7/2016	udc	1/7/2016	

71	5631R	UC+1 FILE	DAPS	1/7/2016	FO	1/7/2016	
72	4008R	JRF 2011-12	R	1/7/2016	SOII	1/7/2016	
73	7651R	IMPREST	R	1/7/2016	SOII	1/7/2016	
74	7614R	UGC research field visit file	R	1/7/2016	SOII	1/7/2016	
75	7658R	RGNF- JOVITA KANOJJIA	R	1/7/2016	SOII	1/7/2016	
76	7646R	Approval for Blanket,Pillow& Bed sheets	R	1/7/2016	SOI	1/7/2016	
77	7147R	PF of Dr. Preety choudhary	R	1/7/2016	ldc	1/7/2016	
78	6784R	Construction of open parking for SBH	R	1/7/2016	SOI	1/7/2016	
79	4099R	GPAT 2010-12	PHARMA	1/7/2016	UDC	1/7/2016	
80		TYPE-C Open th AccountS	gh	1/7/2016	fo	1/7/2016	
81	5940R	UC(SERB-DST PROJ) V.Elangovan	daas	1/7/2016	arf	1/7/2016	
82		Purchase of LED Video wall for uni. Auditorium	vcr	1/7/2016	soi	1/7/2016	
83	4262R	Sushil kumar bharti UGC-JRF 2013-14	DES	1/7/2016	UDC	1/7/2016	